



Town of Ludlow, Massachusetts

Classification Plan

BOARD / DEPARTMENT	HRS PER WEEK	GRADE	ASSIGNED
ASSESSORS, BOARD OF			
Asst. Assessor / Appraiser	N/A	LEVEL III	1
Associate Assessor	N/A	LEVEL II	1
Senior Clerk	35	LATOSS III	1
Clerk	35	LATOSS II	1
CABLE TV			
Cable TV Manager	N/A	LEVEL III	1
Office/Studio Assistant	35	TV-2	1
Office/Studio Assistant	19	TV-1	3
COMPUTER SERVICES			
Director	N/A	LEVEL V	1
Lead Computer Technician	N/A	CS-2	1
Computer Tech	19	CS-1	1
CONSERVATION COMMISSION			
Senior Clerk	25	LATOSS III	1
COUNCIL ON AGING			
Director	N/A	LEVEL III	1
Dispatcher	35	LATOSS I	1
Clerk	20	LATOSS II	1
Van Driver	35	LATOSS I	1
Van Driver	20	LATOSS I	1
Cook	35	LATOSS I	1
Program Coordinator	35	LATOSS IV	1
Outreach Coordinator	35	LATOSS III	1
Activities Director	35	LATOSS III	1
DEPARTMENT OF PUBLIC WORKS			
Director	N/A	LEVEL V	1
Assistant Town Engineer	N/A	LEVEL III	1
Operations Supervisor	N/A	LEVEL III	1
Assistant Engineer	N/A	LEVEL II	1
Senior Engineer Aide, Temporary	40	E-2	1
Foreman	40	PW-4	3
Heavy Equipment Operator/Mechanic	40	PW-3M	1
Heavy Equipment Operator	40	PW-3	10
Mechanic	40	PW-3	1
Light Equipment Operator	40	PW-2	3
Grounds Maintenance, Seasonal		MP-1	10
Custodian/Janitor	N/A	C-3	1
Business Administrator	35	BA-1	1
Senior Clerk	35	LATOSS III	2



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BOARD / DEPARTMENT	HRS PER WEEK	GRADE	ASSIGNED
FINANCE COMMITTEE			
Assistant		Stipend	1
FIRE DEPARTMENT			
Fire Chief/Emergency Management Director	42	F-5	1
Deputy Fire Chief	42	F-4	1
Fire Captain	42	F-3	5
Fire Lieutenant	42	F-2	4
Firefighter	42	F-1	32
Administrative Assistant	35	LATOSS IV	1
EMS Senior Clerk	35	LATOSS III	1
GOLF COURSE			
Superintendent	N/A	LEVEL III	1
Assistant Superintendent	N/A	LEVEL II	1
Equipment & Buildings Manager	40	G-3	1
Equipment Mechanic / Operator	40	G-2	1
Foreman	40	G-2	1
Grounds Maintenance, Seasonal	40	MP-1	10
Starter / Ranger, Seasonal	35	MP-2	7
Clerk	28	LATOSS II	1
HUMAN RESOURCES			
Director	N/A	LEVEL V	1
HR Specialist	N/A	LEVEL II	1
Senior Clerk	35	LATOSS III	1
HEALTH DEPARTMENT			
Health Agent	N/A	LEVEL III	1
Public Health Program Coordinator	35	PH-1	1
Public Health Nurse	37 ½	N-1	2
Public Health Nurse	30	N-1	1
Animal Health Inspector	Stipend	AH-1	1
Administrative Assistant	35	LATOSS IV	1
Clerk	25	LATOSS II	1
INSPECTIONAL SERVICES			
Building Commissioner	N/A	LEVEL IV	1
Local Building Inspector	19	I-1	1
Plumbing Inspector	Per Inspection	I-1	1
Inspector of Wires	Per Inspection	I-1	1
Administrative Asst / Zoning Board Appeals	35	LATOSS IV	1
Local / Plumbing / Wires Inspectors	On Call	I-1	4
LONG RANGE PLANNING			
Assistant		Stipend	1



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PLANNING BOARD			
Town Planner	N/A	LEVEL III	1
Senior Clerk	35	LATOSS III	1
POLICE DEPARTMENT			
Chief of Police	40	P-4	1
Police Lieutenant	40	P-3	2
Police Sergeant	40	P-2	8
Patrolmen	40	P-1	30
School Crossing Guards	5	SG-1	7
Special Police		SP-2	
Administrative Assistant	40	LATOSS IV	1
Senior Clerk	35	LATOSS III	2
Animal Control Officer	Stipend	AC-1	1
Fingerprint & Photographer		FP-1	1
Police Matron		PM-1	1
Public Safety Dispatcher	40	PD-1	9
PROCUREMENT			
Specialist		Stipend	1
PUBLIC LIBRARY			
Library Director	N/A	LEVEL IV	1
Adult Services / Reference Librarian	N/A	LEVEL III	1
Children's / Youth Services Librarian	N/A	LEVEL III	1
Children's/Youth Services Assistant	18	L-2	2
Library Senior Technician	36	L-3	2
Library Technician	36	L-2	1
Library Technician	36	L-1	1
Library Page	20	L-P	2
RECREATION DEPARTMENT			
Clerk	35	LATOSS II	1
Co-Program Directors, Seasonal	40	D-4	2
Before/After School Program Director	17.5	D-3	1
Camp Counselors, Seasonal	40	D-1	33
Before/After School Counselors	17.5	D-1	6
Pool Head Lifeguard, Seasonal	37.5	PLG-2	2
Pond Head Lifeguard, Seasonal	37.5	HLG-2	2
Pool Lifeguards, Seasonal	37.5	PLG-1	8
Pond Lifeguards, Seasonal	37.5	HLG-1	5
Assistant Pool Manager	37.5	PL-3	1
LPN/EMT, Seasonal	30	PN-1	1



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BOARD / DEPARTMENT	HRS PER WEEK	GRADE	ASSIGNED
SAFETY COMMITTEE			
Assistant		Stipend	1
SELECTMEN, BOARD OF			
Town Administrator	N/A	LEVEL V	1
Administrative Assistant	35	LATOSS IV	1
Senior Clerk	35	LATOSS III	2
SELECTMEN, BOARD OF – PUBLIC BUILDINGS			
Building Maintenance Supervisor	40	C-4	1
Senior Building Custodian	40	C-3	3
TOWN ACCOUNTANT'S OFFICE			
Town Accountant	N/A	LEVEL IV	1
Assistant Town Accountant	N/A	LEVEL II	1
Administrative Assistant	35	LATOSS IV	1
Senior Clerk	35	LATOSS III	1
TOWN CLERK'S OFFICE			
Town Clerk	N/A	ELECTED	1
Administrative Assistant	35	LATOSS IV	1
Clerk	35	LATOSS II	1
TOWN COLLECTOR'S OFFICE			
Town Collector	N/A	ELECTED	1
Administrative Assistant	35	LATOSS IV	1
Senior Clerk	35	LATOSS III	1
Clerk, Temporary			1
TOWN TREASURER'S OFFICE			
Town Treasurer	N/A	ELECTED	1
Administrative Assistant	35	LATOSS IV	1
Senior Clerk	35	LATOSS III	2
VETERANS' SERVICES OFFICE			
Director	N/A	LEVEL III	1
Senior Clerk	18	LATOSS III	1