

Town of Ludlow

Office of the Town Clerk

Kim M. Batista, Town Clerk
488 Chapin Street, Ludlow, MA 01056

P: (413) 583-5600 Ext. 1230 F: (413) 583-5603
TTY (413) 583-5668



BIRTH CERTIFICATE REQUEST FORM

Certified copies are \$10.00/certified copy. Please mail a check payable to the **Town of Ludlow**, along with a **self-addressed stamped envelope** to the address below:

Town Clerk's Office
488 Chapin St.
Ludlow, MA 01056

Number of certified copies requested: _____

Before mailing in your request, please contact the Town Clerk's office at (413) 583-5600 Ext 1230 to be certain we have this record.

NOTE: Some records are restricted or impounded and access may be denied. To prevent any delays, please enclose a copy of a government issued ID with your request.

Full name of person on the birth record:

First Name	Middle Name	Last name (at birth or adoption)
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Date of Birth: _____

Signature of Requestor

Daytime Telephone Number

E-Mail if available (please print)

Address:

Street

City/State

Zip