

**The following Records Access Officers (“RAO”) have been designated for the  
Town of Ludlow**

**Municipality**

**Town Hall, 488 Chapin Street, Ludlow, Massachusetts 01056**

**FAX: (413) 583-5603**

Accounting: Cindyrae Minie, Accounting Assistant, RAO (413) 583-5600 Ext. 1241  
email: [kcollins@ludlow.ma.us](mailto:kcollins@ludlow.ma.us)

Board of Assessors: Joe Alves, Assessor, RAO (413) 583-5600 Ext. 1221 email:  
[jalves@ludlow.ma.us](mailto:jalves@ludlow.ma.us)

Board of Health: Timothy Fontaine, Board of Health, RAO (413) 583-5600 Ext. 1271  
(Hours: 8:00 a.m. – 4:00 p.m.) email: [health@ludlow.ma.us](mailto:health@ludlow.ma.us)

Building Department: Justin Larivee, Building Commissioner, RAO (413) 583-5600 Ext.  
1211 email: [jlarivee@ludlow.ma.us](mailto:jlarivee@ludlow.ma.us) and [Karla.bourassa@ludlow.ma.us](mailto:Karla.bourassa@ludlow.ma.us)

Conservation Department: Penny Lebel, Conservation, RAO (413) 583-5600 Ext. 1285  
email: [conservation@ludlow.ma.us](mailto:conservation@ludlow.ma.us)

Human Resources: Carrie Ribeiro, Human Resources, RAO (413) 583-5600 Ext. 1239  
email: [cribeiro@ludlow.ma.us](mailto:cribeiro@ludlow.ma.us)

IT Department: Gary Blanchard, IT Director, RAO (413) 583-5600 Ext. 1296 email:  
[gblanchard@ludlow.ma.us](mailto:gblanchard@ludlow.ma.us)

Planning Department: Doug Stefancik, Town Planner, RAO (413) 583-5600 Ext. 1281  
email: [dstefancik@ludlow.ma.us](mailto:dstefancik@ludlow.ma.us)

Town Administrator: Marc Strange, Town Administrator, RAO (413) 583-5600 Ext. 1201  
email: [marc.strange@ludlow.ma.us](mailto:marc.strange@ludlow.ma.us)

Town Clerk: Kim M. Batista, Town Clerk, RAO (413) 583-5600 Ext. 1231 email:  
[clerk@ludlow.ma.us](mailto:clerk@ludlow.ma.us)

Town Collector: Fred Pereira, Collector, RAO (413) 583-5600 Ext. 1263 email:  
[fpereira@ludlow.ma.us](mailto:fpereira@ludlow.ma.us)

Treasurer’s Office: Elsa Barros, Treasurer, RAO; Tel: (413) 583-5600 Ext. 1252; Fax:  
(413) 589-7413 email: [treasurer@ludlow.ma.us](mailto:treasurer@ludlow.ma.us)

Veterans Services: Eric Segundo, Veterans Agent, RAO (413) 583-5600 Ext. 1291 email: [esegundo@ludlow.ma.us](mailto:esegundo@ludlow.ma.us)

## **Police Department**

**612 Chapin Street, Ludlow, Massachusetts 01056**

Lt. Michael Brennan, RAO (413) 583-8305; Fax: (413)583-8283 email: [mbrennan@ludlowpolice.com](mailto:mbrennan@ludlowpolice.com)

## **Fire Department**

**P.O. Box 382, Ludlow, Massachusetts 01056**

Fire Department: Ryan Pease, Fire Chief, RAO (413) 583-8332 Ext. 2301 email: [fire@ludlow.ma.us](mailto:fire@ludlow.ma.us)

## **Council on Aging**

Council on Aging: Heather Jolicoeur, Program Coordinator, RAO (413) 583-3564 Ext. 1306 email: [hjolicoeur@ludlow.ma.us](mailto:hjolicoeur@ludlow.ma.us) or [coa@ludlow.ma.us](mailto:coa@ludlow.ma.us)

## **Department of Public Works**

**198 Sportsmen's Road, Ludlow, Massachusetts 01056**

Office Hours: 8:30 a.m. – 4:30 p.m. (Monday – Friday)

Public Works: Ann Converse, Business Administrator, RAO (413) 583-5626 Ext. 1403; Fax: (413) 589-1488 email: [ann.converse@ludlow.ma.us](mailto:ann.converse@ludlow.ma.us)

## **Local Community Television**

**500 Chapin Street, Ludlow, Massachusetts 01056**

Local Community Television: Michael Hill, LCTV Manager, RAO (413) 583-5654 Ext. 1245; Fax: (413) 583-2228 email: [lctv@ludlow.ma.us](mailto:lctv@ludlow.ma.us)

## **Library**

**24 Center Street, Ludlow, Massachusetts 01056**

Hours: 9:00 a.m. – 5:00 p.m. (Monday, Wednesday, Friday)

9:00 a.m. – 8:00 p.m. (Tuesday and Thursday)

9:00 a.m. – 1:00 p.m. (Saturday)

Library: Patrick McGowan, Library Director, RAO (413) 583-3408 Ext. 110

email: [pmcgowan@cwmars.org](mailto:pmcgowan@cwmars.org)

## **Westover Golf Course**

**181 South Street, Granby, Massachusetts 01033**

Hours: 9:00 a.m. – 2:30 p.m. (Monday – Friday)

Westover Golf Course: Barbara White, RAO (413)583-8456 email: [golf@ludlow.ma.us](mailto:golf@ludlow.ma.us)

## **School Department**

### **Public Records and Freedom of Information Requests**

Custodian of Records and Records Access Officer (RAO)

Lisa Nemeth, Interim Superintendent of Schools

Ludlow Public Schools request that all Public Records and Freedom of Information requests be in writing. Requests can be submitted via email or USPS:

RAO: [l\\_nemth@ludlowps.org](mailto:l_nemth@ludlowps.org)

Or

Public Records Request

Superintendent's Office

Ludlow Public Schools

63 Chestnut Street

Ludlow, MA 01056

Phone: (413) 583-8372

Fax: (413) 583-5666