

**TOWN OF LUDLOW
BOARD OF PUBLIC WORKS**

CEMETERY RULES & REGULATIONS

EFFECTIVE NOVEMBER 23, 2021

The Town of Ludlow reserves the right to assign lots at its discretion in order to utilize all space effectively.

SECTION 1: GENERAL REQUIREMENTS & REGULATIONS

1.1 Trees & Bushes

- 1.1.1. The planting of any new trees and/or bushes on any individual lot is strictly prohibited.
- 1.1.2. The Department of Public Works reserves the right to remove any existing trees and/or bushes that are either overgrown, have spread beyond the limits of the plot boundaries, or are not properly maintained.

1.2 Flowers

- 1.2.1. All temporary flower pots are allowed from Mother's Day on but must be removed by July 1st of each year.
- 1.2.2. Christmas flowers are allowed only from December 1st through April 1st.
- 1.2.3. All flowers in the FLAT MARKER section shall be placed ONLY on the stone marker and are not allowed on the grass.

1.3 Headstones and Markers

- 1.3.1. All headstones and stone markers are to have foundations installed by the Dept. of Public Works.
- 1.3.2. All headstones and markers shall be installed only in May for Memorial Day and in November for Veteran's Day of each year. No winter or other installations are allowed.
- 1.3.3. Monuments installed on single lots shall not exceed a 36" width on 40" lots.
- 1.3.4. Monuments installed on any lot less than 40" wide shall not exceed the width of the lot less 4"
 - Monuments installed on a 2-grave lot shall not exceed 60"
 - Monuments installed on a 3-grave lot shall not exceed 72"
 - Monuments installed on a 4-grave lot shall not exceed 84"
 - Monuments installed on a 6-grave lot shall not exceed 108"
 - Monuments installed on an 8-grave lot shall not exceed 132"

1.4 Dogs

- 1.4.1: No dogs are allowed in any Ludlow cemetery at any time.

1.5 Rubbish and Debris

- 1.5.1. All rubbish, debris and discarded flowers shall be placed into trash containers provided throughout the cemetery.

1.6 Parking

- 1.6.1. Vehicles shall park on road surface only Parking is prohibited on the main entrance roadways to the cemetery.

1.7 Deeds

- 1.7.1 It shall be the responsibility of the individual lot owner to maintain and secure the deed for the cemetery lots.
- 1.7.2 The Department of Public Works assumes no responsibility for maintaining and/ or recording any deeds.

1.8 Burial Schedule

- 1.8.1 There shall be no Sunday burials.
- 1.8.2 No burials will be held on the following holidays: New Year's Day; Martin Luther King Day; Washington's Birthday (President's Day); Patriot's Day; Memorial Day; Independence Day; Labor Day; Columbus Day; Veteran's Day, Thanksgiving; and Christmas.
- 1.8.3 There shall be two (2) hours of separation between burials (if more than one burial on any given day).
- 1.8.4 The Dept. of Public Works shall be notified by Friday, 10:00 A.M. for a Saturday and/or Monday burial.
- 1.8.5 Calls from funeral homes to schedule burials received on Friday after 3:30 P.M. will be available for Tuesday service at the earliest. If that Monday is a holiday, the earliest day for a service will be Wednesday.
- 1.8.6 Should notification not be furnished in accordance with Section 1.8.3, an additional charge of \$200.00 will be imposed to cover the cost of overtime.
- 1.8.7 All Saturday burials shall be assessed an additional fee of \$250.00 to cover the cost of overtime.

SECTION 2: LOT LAYOUT

2.1 Lot Size

- 2.1.1 All new lots established from the effective date of October 20, 2009 shall be 120" long and 40" wide.

2.2 Vault Burial Lot Layout

- 2.2.1 Only one burial vault per lot shall be allowed.
- 2.2.2 The location of the headstone, vault and/or the optional foot marker shall be in accordance with Figure A.
- 2.2.3 One cremation burial may be added to any vault burial lot.
- 2.2.4 All vaults used for burials must be sealed to the elements and constructed of concrete. The furnishing of burial vaults is the responsibility of the Funeral Director and/or vault company.
- 2.2.5 Any infant (0-12 months) in a casket can only be buried with no more than two (2) cremations in a single lot OR in their own lot. They cannot be buried in a lot with a full burial.

2.3 Cremation Burial Lot Layout

- 2.3.1 Lots used exclusively for cremation burials may be divided into four sub lots with one burial per sub lot.
- 2.3.2 Only one headstone shall be allowed per lot.
- 2.3.3 In addition to the one headstone, up to four (4) individual flat stone markers may be placed on each lot, one on each sub lot.

- 2.3.4 The location of the headstone, burials, and/or individual flat stone markers shall be in accordance with Figure B.
- 2.3.5 All cremation burials must have a vault or urn of suitable size and made of a non-deteriorating material.
- 2.3.6 All vaults or urns are subject to the approval of the Board of Public Works or their designee.
- 2.3.7 Cremation burials in the same lot as a full casket/vault burial are subject to a review by the Board of Public Works or its designee to determine if there is sufficient room above the original vault to accept the cremation vault/urn.
- 2.3.8 Any infant (0-12 months) in a casket can only be buried with no more than two (2) cremations in a single lot OR in their own lot. They cannot be buried in a lot with a full burial.
- 2.3.9 All cemetery services must be paid for on the day of service.

SECTION 3: LOT PRICES AND FEES

3.1 Lot Prices

	RESIDENTS	NON-RESIDENTS
3.1.1 Monument sections	\$1000.00 per lot	\$1200.00 per lot

3.2 Grave Openings

3.2.1 Adult vault burial	\$1000.00 per lot	\$1000.00 per lot
3.2.2 Child (under age 12-vault)	\$200.00 per lot	\$450.00 per lot
3.2.3 Cremation burial (adult/child)	\$500.00 per lot	\$500.00 per lot

3.3 Foundations

3.3.1 Headstones/monuments (any size)	\$150.00
3.3.2 Flat markers (excluding military)	\$ 75.00
3.3.3 Military/government markers	No charge