

Administrative Review Committee
Tuesday, December 12, 2023 @ 11:00 A.M.
Selectmen's Conference Room, Third Floor,
Ludlow Town Hall, 488 Chapin Street
MEETING MINUTES

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Meeting moved to First Floor Conference Room.

Committee Members Present: Doug Stefancik (Town Planner), Jamie Tomas (DPW Director), James Goodreau (Assistant Town Engineer), Leslie Ward (Building Commissioner), Chris Coelho (Planning Board), Angela Tierney (Conservation Commission), Seth Falconer (Fire Dept.) and John Moll (Historic Commission)

TOWN OF LUDLOW

Committee Members Absent: Brian Shameklis (Ludlow PD) and Joe Queiroga (Planning Board)

Consultant Team Present: AJ Crane and Felipe Cravo (RLA Associates)

Meeting called to order at 11:00 AM

Site Plan: Building 44, Lot B-1 and Lot B-2 Riverside Drive: site plan for a proposed restaurant with site improvements to include stormwater and parking. (See file in Planning Department for site plans and comments.)

Felipe Cravo made a presentation to the Committee on the site plan for the proposed restaurant. The restaurant would have an outdoor deck, seating for 270. The applicant proposes to modify the existing Ludlow Mills Building 44 with associated site improvements. Associated site improvements include, but are not limited to, the construction of two (2) new parking lots to service Building 44, in addition to the construction of a new stormwater management system.

There were minimal questions, as this was the second time the Administrative Review Committee met on this matter. The plans were updated after a Notice of Intent was filed with the Conservation Commission. Angela Tierney comments that Conservation was pleased with the accommodations made by A. J. Crane. According to Jim Goodreau, from DPW, RLA updated the plans to show a note to demolish the curbing on Sheet C-3 and showing all the property pins to be set. Planning had the same comment about two missing pins, and to place "pin to be set" on the two locations. Brain Shameklis from Police and Safety had no Comment along with , Seth, Leslie and John.

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The Committee waived (8-0) 7.1.5 Required Site Plan Contents: o. Additionally Requirements: 2. Elevations showing the front, rear, and sides of the building design. 3. Signage design with dimensions and locations. & 5. Traffic Study.

The Committee approved (8-0) the site plans.

The Committee approved (8-0) the Meeting Minutes of September 7, 2023

Meeting adjourned: 11:10 PM (8-0)

These minutes were approved on 5/8/24 [date].


Administrative Review Committee Secretary

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