



TOWN OF LUDLOW
BOARD OF ASSESSORS

488 CHAPIN STREET

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BOARD OF ASSESSORS MINUTES FOR WEDNESDAY, APRIL 18, 2018

Minutes of the Board of Assessors Meeting held April 18, 2018 at 4:30 p.m. in the Selectmen's Conference Room, 3rd Floor @ Ludlow Town Hall

Members of Board of Assessors: Beverly Barry - Chairman (Present)
Antonio Rosa - Clerk (Present)
Michael O'Rourke - Member (Present)

Also in Attendance: Jose Alves - Assistant Assessor (Present)
Maria Fernandes - Associate Assessor (Present)

Meeting began at 4:30 p.m. called to order by Ms. Barry in the Selectmen's Conference Room

Roll Call:

Antonio Rosa - yes
Beverly Barry - yes
Michael O'Rourke - yes

45. Board reviewed Death Notices for the month of March 2018
46. Motion made by Mr. Rosa to approve and sign the departmental payments for the month of April, 2018. Motion seconded by Mr. O'Rourke. Motion passed 3-0.
47. Motion made by Mr. Rosa to approve and sign Payroll Authorization Form for the Town Accountant, Kim Collins designating Jose Alves, Assistant Assessor as the person authorized to approve payroll for the Assessor's Department and the alternate person will be Board of Assessor's Chair, Beverly Barry. Motion seconded by Mr. O'Rourke. Motion passed 3-0.
48. Board reviewed various town departments and how their Boards and Committees reorganized after the elections held in March, 2018. Motion seconded by Mr. O'Rourke. Motion passed 3-0.
49. Motion made by Mr. Rosa to sign 2016, 2017 and 2018 Motor Vehicle and Trailer Excise Tax Abatement Records for the month of March 2018, in the total amount of \$18,869.65. Motion seconded by Mr. O'Rourke. Motion passed 3-0.

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50. Motion made by Mr. Rosa to sign Fiscal Year 2018 Boat Excise Tax Abatement Record for the month of March 2018, in the amount of \$38.00. Motion seconded by Mr. O'Rourke. Motion passed 3-0.
51. Motion made by Mr. Rosa to sign Fiscal Year 2018 Real Estate Tax Exemption Record for Clauses 37A Blind, 41C Elderly and 22 Veterans for the month of March 2018, in the amount of \$14,600.00. Motion seconded by Mr. O'Rourke. Motion passed 3-0.
52. Motion made by Mr. Rosa to sign Fiscal Year 2018 Real Estate and Personal Property Tax Abatement Record for the month of March 2018, in the amount of \$3,876.32. Motion seconded by Mr. O'Rourke. Motion passed 3-0.
53. Motion made by Mr. Rosa to approve and sign 2017 and 2018 Motor Vehicle and Trailer Excise Tax Abatement Applications, Certificates and a Denial Notice. Motion seconded by Mr. O'Rourke. Motion passed 3-0.
54. Motion made by Mr. Rosa to approve and sign Fiscal Year 2018 Tax Exemption Applications and Certificates under Clauses 37A Blind, 41C Elderly and 22 Veterans. Motion seconded by Mr. O'Rourke. Motion passed 3-0.
55. Motion made by Mr. Rosa to approve and sign the Board of Assessor's Minutes and Executive Session Minutes from their meeting on Wednesday, March 28, 2018. Motion seconded by Mr. O'Rourke. Motion passed 3-0.


Discussion:

- **Next Meeting - Wednesday, May 23, 2018 at 4:30 p.m.**
- **Fiscal Year 2019 Budget: Mr. Alves briefed the Board of Assessors on Fiscal Year 2019 budget parameters and constraints. He told the Board that further cuts were issued to various departments that did not meet the parameters put in place by the Finance Committee. The Assessors Department had met their parameter obligations earlier in the process while determining their budget for Fiscal Year 2019.**

Motion made by Mr. Rosa to adjourn regular session at 4:45 p.m. Motion seconded by Mr. O'Rourke. Motion passed 3-0.

Respectfully submitted,


 Beverly Barry, Chairman


 Antonio Rosa, Clerk


 Michael O'Rourke, Member

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