



**TOWN OF LUDLOW
BOARD OF ASSESSORS**

488 CHAPIN STREET

LUDLOW, MASSACHUSETTS 01056

TEL: (413) 583-5608 FAX: (413) 583-5603

TTY (413) 583-5668

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BOARD OF ASSESSORS MINUTES FOR WEDNESDAY, AUGUST 29, 2018

Minutes of the Board of Assessors Meeting held August 29, 2018 at 4:30 p.m. in the Selectmen's Conference Room, 3rd Floor @ Ludlow Town Hall

Members of Board of Assessors: Beverly Barry - Chairman (Absent)
Antonio Rosa - Clerk (Present)
Michael O'Rourke - Member (Present)

Also in Attendance: Jose Alves - Assistant Assessor (Present)
Maria Fernandes - Associate Assessor (Present)

Meeting began at 4:30 p.m. called to order by Mr. Rosa in the Selectmen's Conference Room.

87. Board noted the deaths for the month of July 2018
88. Motion made by Mr. O'Rourke to approve and sign the departmental payments for the month of August, 2018. Motion seconded by Mr. Rosa. Motion passed 2-0.
89. Motion made by Mr. O'Rourke to sign 2016, 2017 and 2018 Motor Vehicle and Trailer Excise Tax Abatement Records for the month of July 2018, in the total amount of \$5,718.55. Motion seconded by Mr. Rosa. Motion passed 2-0.
90. Motion made by Mr. O'Rourke to approve and sign 2018 Motor Vehicle and Trailer Excise Tax Abatement Applications and Certificates. Motion seconded by Mr. Rosa. Motion passed 2-0.
91. Motion made by Mr. O'Rourke to approve and sign the Board of Assessor's Minutes from their meeting held on Wednesday, July 25, 2018. Motion seconded by Mr. Rosa. Motion passed 2-0.
92. Motion made by Mr. O'Rourke to approve and sign 2 copies of the 2017 Motor Vehicle and Trailer Excise Taxes for Commitment List 8 in the amount of \$42.71. Motion seconded by Mr. Rosa. Motion passed 2-0.
93. Motion made by Mr. O'Rourke to approve and sign the Assessor's Warrant to Tax Collector, Fred Pereira for 2017 Motor Vehicle and Trailer Excise Taxes for Commitment List 8, in the amount of \$42.71. Motion seconded by Mr. Rosa. Motion passed 2-0.

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94. Motion made by Mr. O'Rourke to approve and sign a letter from Fred Pereira, Tax Collector to the Board of Assessors asking for approval to abate Uncollectible Boat Excise Taxes for Fiscal Years 2012 - 2016, in the total amount of \$219.00. Motion seconded by Mr. Rosa.
Motion passed 2-0.


Discussion:

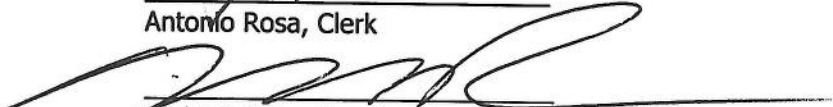
- **Next Meeting** - Wednesday, September 26, 2018 at 4:30 p.m. Mr. Alves told the Board that he will try and schedule Paul Kapinos for the September meeting.
- **Massachusetts Municipal Wholesale Electric Company** - Mr. Alves informed the Board that he will schedule a representative from MMWEC to discuss the PILOT for the September meeting.
- **GIS** – Mr. Rosa requested Mr. Alves get quotes from Axis GIS
- **DOR DLS Bureau of Local Assessment** – Mr. Alves shared an e-mail from DOR with the Board of Assessors of a change in the tax rate setting process as it relates to our reporting requirements to the Massachusetts Department of Revenue's Division of Local Services. For Fiscal Year 2019, a majority of the board members will be required to sign both the LA5 and page 1 of the Tax Recapitulation Sheet. An attached signed hard copy will not be accepted. In order to complete this requirement, all board members must have their own username and password for the DLS Gateway application <https://dlsgateway.dor.state.ma.us/gateway/Login> DLS IT will be available to assist Town Clerks and local IT Departments with account set-up. They can be reached by calling (617) 626-2350 or by emailing DLSITGroup@dor.state.ma.us

**Motion made by Mr. O'Rourke to adjourn 4:55 p.m. Motion seconded by Mr. O'Rourke.
Motion passed 2-0.**

Respectfully submitted,

Absent
Beverly Barry, Chairman


Antonio Rosa, Clerk


Michael O'Rourke, Member