



**TOWN OF LUDLOW  
BOARD OF ASSESSORS**

488 CHAPIN STREET

LUDLOW, MASSACHUSETTS 01056

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TOWN OF LUDLOW

**BOARD OF ASSESSORS MINUTES FOR THURSDAY, APRIL 25, 2019**

Minutes of the Board of Assessors Meeting held April 25, 2019 at 4:30 p.m. in the Selectmen's Conference Room, 3rd Floor @ Ludlow Town Hall

Members of Board of Assessors: Kelly Rua - (Present)  
Antonio Rosa - Clerk (Present)  
Michael O'Rourke - Member (Present)

Also, in Attendance: Jose Alves - Assistant Assessor (Present)  
Maria Fernandes - Associate Assessor (Present)

Meeting began at 4:30 p.m. called to order by Mr. Rosa in the Selectmen's Conference Room.

41. Board voted to reorganize as follows: Motion made by Mr. O'Rourke to nominate Mr. Rosa as Chairman of the Board of Assessors. Motion seconded by Mrs. Rua. Motion passed 2-0. Motion made by Mr. O'Rourke to nominate Mrs. Rua as Clerk for the Board of Assessors. Motion seconded by Mr. Rosa. Motion passed 2-0. Motion made by Mr. O'Rourke to appoint Mr. Rosa to the Cemetery Committee. Motion seconded by Mrs. Rua. Motion passed 2-0.
42. Board noted the various Town of Ludlow Departments and their reorganization after the elections held on March 25, 2019.
43. Board noted the Death for the month of March 2019
44. Motion made by Mr. O'Rourke to sign the Payroll/Bill Authorization Form from the Town Accountant, Kim Collins and appoint Mr. Alves to be the authorized person to sign Payroll for the Assessor's Department and Mrs. Rua was appointed as the back-up if Mr. Alves is out of the department. Seconded by Mr. Rosa. Motion passed 2-0.
45. Motion made by Mr. O'Rourke to review and refuse the purchase of Classified Chapter Land 61B located on 0 West Street, identified on Assessor's Map 8 Parcel 1A – Lots 14, 16A and 16B, which is being offered for sale. Motion seconded by Mrs. Rua. Motion passed 3-0.
46. Motion made by Mr. O'Rourke to approve and sign the Assessor's Warrant to Tax Collector, Fred Pereira for Fiscal Year 2019 Real Estate Roll Back Taxes for John Farr for the sale of real estate located on 0 West Street identified on Assessor's Map 8 Parcel 1A – Lots 14, 16A and 16B, all of which was under Chapter Land 61B. Motion seconded by Mrs. Rua. Motion passed 3-0.

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47. Motion made by Mr. O'Rourke to sign the 2018 and 2019 Motor Vehicle and Trailer Excise Tax Abatement Records for the month of March 2019 in the total amount of \$12,253.27. Motion seconded by Mrs. Rua. Motion passed 3-0.
  48. Motion made by Mr. O'Rourke to sign the Fiscal Year Real Estate Tax Abatement Record for the month of March 2019 in the amount of \$2,215.89. Motion seconded by Mrs. Rua. Motion passed 3-0.
  49. Motion made by Mr. O'Rourke to sign Fiscal Year 2019 Real Estate Tax Exemption Record from the month of March in the amount of \$8,900.00. Motion seconded by Mrs. Rua. Motion passed 3-0.
  50. Motion made by Mr. O'Rourke to approve and sign 2017, 2018 and 2019 Motor Vehicle and Trailer Excise Tax Abatement Application and Certificates. Motion seconded by Mrs. Rua. Motion passed 3-0.
  51. Motion made by Mr. O'Rourke to approve or deny and sign Fiscal Year 2019 Real Estate Tax Exemption Applications and Certificates for new and returning residents under Clause 37A Blind, Clause 41C Elderly and various Clause 22 Veterans. Motion seconded by Mrs. Rua. Motion passed 3-0.
  52. Motion made by Mr. O'Rourke to approve and sign the Board of Assessor's Minutes and Executive Session Minutes from their meetings held on March 14, 2019. Motion seconded by Mrs. Rua. Motion passed 3-0.
  53. Mr. Alves explained to the Board the Request for Proposal bidding process for the 3 year, 2020 – 2023 Revaluation Program the services have the revaluation plan built into it. It will be advertised on Wednesday, May 15, 2019 in the Register, the town web site and the state web site for goods and services with the deadline to file on Friday, May 31, 2019.

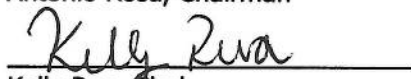
**Motion made by Mr. O'Rourke to adjourn @ 5:00 p.m. Motion seconded by Mrs. Rua. Motion passed 3-0.**

**Discussion:**

- **Next Meeting – May 22, 2019**

Respectfully submitted,

  
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Antonio Rosa, Chairman

  
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Kelly Rua, Clerk

  
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Michael O'Rourke, Member