



***Town of Ludlow***  
***Board of Assessors***  
***488 Chapin Street***  
***Ludlow, Massachusetts 01056***  
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2023 MAY 31 P 2:59  
TOWN OF LUDLOW

Minutes of the Board of Assessors Meeting held April 27, 2023, at 11:00 a.m. in the Selectmen's Conference Room.

Board of Assessors Members:           Antonio Rosa - Chairman (Present)  
  Michael O'Rourke - Clerk (Present)  
  John Urban - Member (Present)

Also in Attendance:                        Jose Alves - Assistant Assessor  
  Maria Fernandes - Associate Assessor

Chairman Tony Rosa called the meeting to order at 11:03 a.m.

28.   Office overview/recommendations/possible delegation of Board responsibilities.

Marc Strange, Town Administrator, Carrie Ribeiro, Human Resources Director were present. The town employment attorney (Katie) - joined virtual.

Mr. Strange presented the board with a letter stating some of the issues that had transpired and respectfully requested that the Board of Assessors delegate day-to-day management and oversight to the Town Administrator or Board of Selectmen.

Mr. Rosa spoke of issues that transpired between the two departments and came to the consensus that disciplinary authority is to be enforced by Mr. Strange, Town Administrator according to the Personnel Policy Manual. As for day-to-day management and oversight, it will remain under the Board of Assessors' management. Mr. Alves was instructed to comply with any requests made by Mr. Strange, as long as the requests are reasonable.

Mr. O'Rourke and Mr. Urban were in accord with Mr. Rosa.

Mr. O'Rourke MOVED to transfer disciplinary authority to be enforced by Mr. Strange, Town Administrator, according to the Personnel Policy Manual. Motion was seconded by Mr. Urban. Motion passed 3-0.

Mr. Strange and Ms. Ribeiro left the meeting at 11:30 a.m.

29. Motion made by Mr. O'Rourke and seconded by Mr. Urban to review, approve, deny and sign FY23 new and existing Applications for Statutory Real Estate Exemptions. Motion passed 3-0.

30. Motion made by Mr. O'Rourke and seconded by Mr. Urban to approve and sign Abatement Record for FY2023 Real Estate (\$5,209.16) and Personal Property (\$90.53) Taxes. Motion passed 3-0.

31. Motion made by Mr. O'Rourke and seconded by Mr. Urban to approve and sign Exemption Record for FY2023 Real Estate Property taxes (\$6,650.00). Motion passed 3-0.

32. Motion made by Mr. O'Rourke and seconded by Mr. Urban to approve and sign 2023 Abatement Record for Motor Vehicle and Trailer Excise (\$16,934.76). Motion passed 3-0.

33. Motion made by Mr. O'Rourke and seconded by Mr. Urban to approve and sign 2022 Abatement Record for Motor Vehicle and Trailer Excise (\$617.01). Motion passed 3-0.

34. Motion made by Mr. O'Rourke and seconded by Mr. Urban to review, approve and sign 2020, 2022 and 2023 Motor Vehicle and Trailer Excise abatements, applications and 2022 denial. Motion passed 3-0.

35. Motion made by Mr. O'Rourke and seconded by Mr. Urban to review, approve and sign minutes from the meeting of March 29, 2023. Motion passed 3-0.

36. Motion made by Mr. O'Rourke and seconded by Mr. Urban to review, approve and sign executive session minutes from the meeting of March 29, 2023. Motion passed 3-0.

37. Board noted memos from various departments re: reorganization

Discussion: Next Meeting

The Board scheduled the next meeting for Wednesday, May 31, 2023, at 11:00 a.m. at the Town Hall in the Board of Selectmen's Conference Room.

Motion made by Mr. O'Rourke and seconded by Mr. Urban to adjourn the meeting. Motion passed 3-0.

Having no further business, the meeting adjourned at 12:50 p.m.

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Respectfully submitted:

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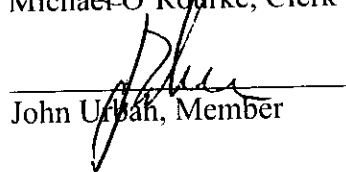
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Antonio Rosa, Chairman



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Michael O'Rourke, Clerk



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John Urban, Member

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