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TOWN OF LUDLOW

# *Town of Ludlow*

## *Board of Assessors*

*488 Chapin Street*  
*Ludlow, Massachusetts 01056*

*Phone: 413 583-5600 x 1220*  
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Minutes of the Board of Assessors Meeting held Wednesday, March 27, 2024, at 11:00 a.m. in the Board of Selectmen's Conference Room.

Board of Assessors Members:           Michael O'Rourke - Chairman (Present)  
  Antonio Rosa - Member (Absent)  
  John Urban - Member (Present)

Also in Attendance:                       Jose Alves - Assistant Assessor  
  Maria Fernandes – Associate Assessor

Mr. O'Rourke acting as Chairman, called the meeting to order at 11:00 a.m.

### **First order of business – BOARD TO REORGANIZE**

Motion made by Mr. Urban to nominate Mr. O'Rourke as chairman. Mr. O'Rourke seconded the motion. Motion passed 2-0.

Mr. O'Rourke accepted the nomination as chairman and thanked Mr. Rosa for his years of service and dedication as chairman. Mr. Rosa will continue to serve the Board as a member.

### **11:07 a.m. – Executive Session**

Board to go into executive session to discuss, review, approve or deny Fiscal Year 2024 Real Estate Abatement Applications – to comply with Mass Law Chapter 59, Section 60.

Motion made by Mr. Urban and seconded by Mr. O'Rourke to go into Executive Session at 11:05 a.m. and to resume into regular session once adjourned. Motion passes 2-0.

Roll call vote: Mr. O'Rourke – yes  
                          Mr. Urban – yes

27. Board to reorganize (see above motion)
28. Motion made by Mr. Urban and seconded by Mr. O'Rourke to sign Payment in Lieu of Tax Agreement for MMWEC. Motion passed 2-0.
29. Motion made by Mr. Urban and seconded by Mr. O'Rourke to sign Assessors' Warrant to Collector/Treasurer, Elsa Barros for 2024 Motor Vehicle and Trailer Excise Commitment 2, in the amount of \$358,606.87. Motion passed 2-0.
30. Motion made by Mr. Urban and seconded by Mr. O'Rourke to sign Assessors' Warrant to Collector/Treasurer, Elsa Barros for Fiscal Year 2024 Boat Excise, Commitment 1, in the amount of \$4,584.00. Motion passed 2-0.
31. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve and sign FY2024 returning Clause 22 and Clause 37A Applications for Statutory Exemption. Motion passed 2-0.
32. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve and sign FY2024, Clause 41C denial(s). Motion passed 2-0.
33. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve and sign FY2024 Monthly List of Taxes Abated for Real Estate in the amount of \$24,410.45 and Personal Property in the amount of \$2,515.77. Motion passed 2-0.
34. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve and sign FY2024 Exemption Abatement Record in the amount of \$4,600.00. Motion passed 2-0.
35. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve and sign 2023 Motor Vehicle Excise Abatement Record in the amount of \$673.50. Motion passed 2-0.
36. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve and sign 2022 Motor Vehicle Excise Abatement Record in the amount of \$65.32. Motion passed 2-0.
37. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve, and sign Motor Vehicle Excise Abatements for calendar years 2023 and 2024. Motion passed 2-0.
38. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve, and sign Motor Vehicle Excise Abatement Applications for calendar year 2024. Motion passed 2-0.
39. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve, and sign calendar year 2024 Motor Vehicle Excise Exemption Application for Manufacturers-Farmers. Motion passed 2-0.

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40. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve, and sign Motor Vehicle Denial Notice for calendar year 2023. Motion passed 2-0.
41. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve, and sign minutes from the meeting of February 28, 2024. Motion passed 2-0.
42. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve, sign and release Executive Session Minutes from the meeting of February 28, 2024. Motion passed 2-0.
43. Board noted, Death Notices – Town Clerk
44. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review and sign FY2020 Personal Property Abatement – ATB Settlement. Motion passed 2-0.
45. Motion made by Mr. Urban and seconded by Mr. O'Rourke to review, approve, and sign Invoice. Motion passed 2-0.

**Discussion: Next Meeting**

The Board scheduled the next meeting for April 24, 2024, at 11:00 a.m. at the Town Hall in the Board of Selectmen's Conference Room

• **Vision Upgrade**

Mr. Alves updated the Board on the process and progress made for the implementation of the Vision system starting as of July 1, 2024.

Motion made by Mr. O'Rourke and seconded by Mr. Urban to adjourn the meeting. Motion passed 2-0.

Having no further business, the meeting adjourned at 12:00 p.m.

Respectfully submitted:



Michael O'Rourke, Chairman

Antonio Rosa, Member

John Urban, Member

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**TOWN OF LUDLOW BOARD OF ASSESSORS  
EXECUTIVE SESSION MINUTES  
March 27, 2024**

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**BOARD OF ASSESSORS MEMBERS**

Michael O'Rourke – Chairman (Present)  
Antonio Rosa – (Absent)  
Beverly Barry - (Present)

Also present: Jose Alves – Assistant Assessor  
Maria Fernandes – Associate Assessor

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Executive session began at 11:05 a.m. in the Selectmen's Conference Room.

Mr. Urban MOVED to go into executive session to discuss, review, approve or deny Fiscal Year 2024 Real Estate abatement applications. Second O'Rourke – 2-0 in favor.

Roll call vote:  
Mr. O'Rourke, yes  
Mr. Urban, yes

**FY'2024 Real Estate and Personal Property Abatements & Denials**

The Board reviewed and discussed the content of real estate and personal property abatement applications and denials, and after much discussion – Mr. Urban motion to grant the following abatements and denials. Mr. O'Rourke seconded the motion. Motion Passes 2-0 in favor.

Roll call vote:  
Mr. O'Rourke, yes  
Mr. Urban, yes.

List available upon request.

**Real Estate Abatements**

27A-2050-47  
30-11075-52AC  
15C-2350-120A  
39-3550-3C

**Real Estate Abatements -cont.**

15B-14350-162  
32-4825-23J  
2D-4625-91C  
2C-4400-135

27-17400-93  
27-10400-14-1  
15D-4900-98  
42-15500-45

27A-3650-4-1  
16A-2850-77  
40-250-78  
16A-3660-40-77

**Real Estate Denials**

39-8350-62

Mr. Urban MOVED to adjourn from the executive session and resume into regular session.  
Second Mr. O'Rourke. Motion passes 2-0.

Roll call vote:  
Mr. O'Rourke, yes  
Mr. Urban, yes

Executive session ended at 11:07 a.m.

Respectfully submitted,

  
\_\_\_\_\_  
Michael O'Rourke, Chairman

\_\_\_\_\_  
Antonio Rosa

\_\_\_\_\_  
John Urban

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