

The regular meeting of the Board of Health was held on Tuesday, May 22, 2018. Elinor Kelliher, M.D., Secretary, acting as Chairperson, and Carolyn Rogowski, Member were present. Timothy J. Fontaine, Chairman was absent. The meeting was called to order at 4:07 p.m. by Dr. Kelliher.

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Payroll schedules and bills were signed as approved by Board members. Minutes of the April 24, 2018 and May 8, 2018 meetings were read by Board members. Motion made by Ms. Rogowski to accept the April 24<sup>th</sup> and May 8<sup>th</sup> minutes as written, with Dr. Kelliher seconding the motion.

Board members tabled revised policies for the Nursing Policy & Procedure Manual until the next meeting with the Director of Nurses Cheryl Messer, BSN.

The Board discussed dates for the June Board of Health meetings. A meeting has been scheduled for June 12, 2018 at 4:00 p.m.

Angela Kramer, R.N. came in to meet with Board members. Ms. Kramer came to discuss several items. She would like to have dedicated time to complete the MAVEN work, preferably two afternoons a week, and the Board agreed. Ms. Kramer had initiated the meeting with the Director and Human Resources Manager and did feel that it helped. Ms. Kramer described a verbal warning she was given in regard to not having completed the request to place the patients' cards in the new index box. Ms. Kramer had misunderstood the task and had thought that she needed to create all new patient cards, however it seems the Director of Nurses' intent was simply to place the previous cards in the new box. Ms. Kramer also discussed wanting more support and help with her work. After speaking with Dr. Kelliher about these events, Ms. Kramer did approach the Director of Nurses and stated the meeting went well, she felt heard and supported. The Director of Nurses had thanked her for coming to her and they had spoken professionally. Ms. Kramer described a log she started for the nurse who is working out of grade to cover for the Director when the Director is absent. She found this helpful to keep track of issues that need attention. The Board agreed that this is a good idea. Dr. Kelliher stated that communication can be improved by making positive changes, and reiterated the chain of command, that was discussed at the last meeting, to be followed when conflicts arise: first, the nurse is to approach the Director of Nurses if possible, if still unresolved, to then approach the Chair of the Board, and finally, with the agreement of the Chair, to enlist the support of Human Resources if needed. Ms. Rogowski requested a meeting of the entire staff with the Board and this was scheduled for May 29, 2018 at 4:00 pm.

Board members discussed department head meetings and that a member of the Board should be attending. Dr. Kelliher stated she had attended one meeting and found it very helpful. Ms. Rogowski will verify that the Board of Health is on the manager's list for upcoming meetings.

Ms. Rogowski informed the Board that she performed an inspection of Midwoods Dairy Barn last week. An inspection report was completed. Ms. Rogowski also informed the Board the soft serve is being tested by Morrell's.

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Dr. Kelliher inquired about Uncle Bob's frozen dessert permit. The owner has been informed the machine needs to be tested by Morrell Associates. Morrell will be contacted, and the owner will be informed the machine cannot be operational until tested by Morrell.

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Gary and Theresa Moreau came in to meet with the Board to discuss the debris at 34 Grant Avenue. They informed the Board they know it is a mess, but they both work full time, have already had 4 dumpsters and that the debris is from their son who is now able to help them clean it up. Mr. and Mrs. Moreau requested more time to remove the debris. The Board thanked them for coming in and granted their request to June 30, 2018. A letter will be sent giving them an extension to June 30, 2018.

The Board discussed water testing at Haviland Pond. Debbie Gates, Recreation will be contacted to make sure a lifeguard will be available. Dr. Kelliher inquired about who tests the water for the pool at Whitney Park and will contact Debbie Gates.

Board members further discussed the complaint received regarding 212 Holyoke Street and 214 Holyoke Street. The property has already been inspected showing lead. Mr. Fontaine is looking into it. The landlord was contacted, does have a copy of the report and is attempting to find someone to take care of it. Dr. Kelliher will get resources, teaching brochures, handouts for kids and lead paint from the Department of Public Health. The Board discussed that it is a Massachusetts state law and the landlord needs to abate the lead.

Board members reviewed an email received from Septic Inspector Mike Pietras updating the septic breakout at 1248 Center Street. The installer, engineer and Mr. Pietras were on-site on May 17, 2018 and at that time no operational/functional issues were observed. It was noted that the eastern sewer line entering the septic tank had a slight, but continual flow indicating possible leaking of an internal fixture. Mr. Pietras has informed the homeowner of what was observed and what should be done to try and find the potential leak.

Board members further discussed the complaint received regarding rats and debris at 250 Winsor Street. The Building Inspector will be asked to inspect the property. Dr. Kelliher will also drive by.

Complaint received regarding black mold and poor ventilation at 46 Reynolds Street was reviewed by Board Members. An inspection has been scheduled with our Health Inspector. The Board of Health office was advised the complainant may cancel the inspection and will notify the office if it needs to be rescheduled.

Anonymous complaint and inspection report from Health Inspector Andrew DaCruz regarding Chin's Kitchen were reviewed by Board Members. Violations were reviewed by Board members. Chin's Kitchen was given two weeks to correct the violations. A re-inspection has been scheduled.



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Dr. Kelliher informed Board members that the following establishments have been inspected to date: Basics Mini Mart, Pride Convenience, Gulf Express Westbound, Gulf Express Eastbound, O'Connell Oil Associates 227 Center Street and 341 West Street, Cumberland Farms 463 Center Street, 320 East Street, 105 West Street, Four Seasons Wines & Liquors, Pop and Kork, Inc. The retailers selling items on the latest Massachusetts Association of Health Boards Flavored Product Guidance List have been asked to remove them from the shelves. The Board agreed that, in the case of Black and Mild - Jazz cigars, that Retailers have been and will be asked to voluntarily remove them, but that the Board will not be pursuing enforcement of this one item until the time that the pending legislation in another Town has been settled. The retailers who do not have the required signage have been asked to pick it up at the Board of Health Office when they pick up their permits. Dr. Kelliher discussed that the Massachusetts House voted in support of Tobacco 21 so now the Senate will go to a vote and if that passes the Governor would have to sign it before it becomes a law. A lot of people had questions about if the age had changed from 18 to 21. Dr. Kelliher informed them they would be notified if it passes and would be supplied with new signage. A reminder call will be made to pick up signage with permits.

Correspondence from Thomas J. O'Connor Animal Control & Adoption Center regarding disposal of deceased animals was reviewed by Board members and will be forwarded to the Board of Selectmen, DPW, Police Department, Animal Inspector and Animal Control Officers for their information.

Correspondence from the Department of Public Health regarding the Plan of Correction at the Hampden County Jail and House of Correction was reviewed by Board members.

Correspondence from the Department of Environmental Protection Drinking Water Program, Sanitary Survey for Villa Rose Restaurant was reviewed by Board members.

Correspondence from the Department of Environmental Protection Release of Diesel Fuel Mass Pike MM 55.7 WB for Frito Lay, Inc. was reviewed by Board members.

Water test for Lot 49, Autumn Ridge was reviewed and approved by Board members. Department of Inspectional Services will be notified of the approval.

Complaint received regarding a rooster at 162 Fuller Street was reviewed by Board members. Ms. Rogowski will drive by.

The Reorganization of the following Boards were reviewed by Board members:

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- **Hubbard Memorial Library Board of Trustees**

Christine Davis, Chairperson  
Robert Mishol, Vice Chairman  
Elaine Karalekas, Secretary

- **Safety Committee**

Brian Shameklis, Chairman  
Penny Lebel, Vice Chairman  
Derek Smolinski, Alternate – Police dept.  
Barry Linton, Alternate - DPW  
Seth Falconer, Member  
Alex Simao, Member  
Christopher Coelho, Member  
Jeff Lavoie, Alternate – Fire dept.  
Justin Larivee, Member  
Philip McBride, Member

- **Council on Aging**

Fred Lafayette, Chairman  
Frank Krzanik, Vice Chairman  
Lucille Carneiro, Secretary  
Helen Grabowski, Treasurer  
Rosalind Forti, Member  
Jan Grimaldi, Member  
Nancy Pauze, Member  
John DaCruz, Member  
Diane Goncalves, Member  
Sheena Santolini, Member  
Member- open seat

Food Establishment Inspection Reports submitted by Health Inspector Andrew DaCruz and Health Inspector Tim Mendes were reviewed by Board members.

The following Food Recalls were reviewed by Board members:

- FDA Investigates Multistate Outbreak of B. cepacia Complex Linked to Medline Remedy Essentials No-Rinse Cleansing Foam (FDA Announcement)
- Sugarfina, Inc. Issues Allergen Labeling Alert for Undeclared Eggs in Sugar Cookies Product
- Auromedics Pharma LLC Issues Voluntary Nationwide Recall of Product Piperacillin and Tazobactam For Injection 3.375 Grams Per Vial, Due to Presence of Glass Particulates

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- Apotex Corp. Issues Voluntary Nationwide Recall of Piperacillin and Tazobactam For Injection, USP 3.375 Gram/Vial And 4.5 Gram/Vial Strengths Due to Elevated Levels of Impurities That May Result in Decreased Potency
- Mas Food Services Co. Issues Allergy Alert on Undeclared Sulfites in The Peruchef Dry Potato
- BLM Issues Allergy Alert On Undeclared Egg and Milk
- Shoreside Enterprises Issues Voluntary Nationwide Recall of 7K and Poseidon 4500 (Extreme 1000 Mg) Due to Presence of Undeclared Sildenafil and Tadalafil
- BLM Issues Allergy Alert On Undeclared Egg and Milk
- MBI Distributing, Inc. Issues Voluntary Nationwide Recall of Homeopathic Teething Drops, Nausea Drops, Intestinal Colic Drops, Stomach Calm, Expectorant Cough Syrup, Silver-Zinc Throat Spray, and Argentum Elixir Due to a Lack of Process Controls
- Melanie Wholesale Inc. Issues Allergy Alert on Undeclared Peanuts in Melanie Mini Cookies with Caramel Flavor

Septic Pumping Reports submitted by Modern Septics and Clean Septics were reviewed by Board members.

Letter submitted by Justin Larivee, Department of Inspectional Services regarding debris/nuisance at 58 Pleasant Street was reviewed by Board members.

Notice of Casualty Loss to Building for Shanna Moutinho, 321 Westerly Circle was reviewed by Board members.

April/May 2018 Local Public Health Update was read by Board members.

May 15, 2018 NACCHO Connect (National Association of County and City Health Officials) was read by Board members.

Motion made by Ms. Rogowski to adjourn the meeting with Dr. Kelliher seconding the motion. All in favor 2-0.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,



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Elinor Kelliher, M.D.  
Secretary

EK/sl