

The regular meeting of the Board of Health was held on Tuesday, January 8, 2019. Elindor D. Kelliher, M.D., Chairman, Carolyn Rogowski, Secretary, and Adrienne DeSantis, Member were present with Office Assistant Tim Fontaine recording the minutes. The meeting was called to order at 4:10 p.m. by Dr. Kelliher.

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Director of Nurses Cheryl Messer-Lusty, BSN came in to discuss the following:

- The air purifier machines at both the pedicure room at the Senior Center and in the procedure room at Town Hall have stopped working and need to be replaced. We are looking into prices from both Traveler's Supply and W.B. Mason.
- Ms. Messer composed a "wish list" for PVPC. She is asking for a wall cabinet to enclose the AED, along with an AED sign. Right now the AED is stored in the nurses' office. She would like to have it available all hours that Town Hall is open. Dr. Kelliher asked why it is not made available by the town. Ms. Messer will contact Ellie to see if it could be placed in the Hallway. Board members discussed that the proper use of an AED is best taught as part of CPR training. CPR training for employees at Town Hall to be offered in the future.
- Ms. Messer would like to purchase a EMT3 Basic Tabletop Training Essentials Kit for Emergency Preparedness, along with a ZOLL AED trainer for CPR. The Board approved the purchase to be paid out of the CPR revolving fund.
- Ms. Messer received a letter from Westfield State University about taking a preceptorship for a student. She would be available for 220 hours at no cost to the department. Board Members approved for her to do the 220 hours.
- There is an Adult Immunization Conference on April 2, 2019. Ms. Messer would like to see the entire staff attend this conference. Ms. Messer was asking if the Board would pay for the staff to attend. The Board agreed to send all 4 Nurses and to pay for the conference out of the vaccine account.
- Ms. Messer informed the Board that all but one nurse has completed the Ethics exam along with the IS-00100.c, IS-00700.b, IS-00800.c exams. These need to be completed by all nursing staff by April.
- Ms. Messer informed the Board that the Medicare enrollment has been completed and approved for another 5 years.

Dr. Kelliher informed the Board and Ms. Messer of a call from a Ludlow resident commending our nursing staff.

Payroll schedules and bills were signed as approved by Board members. Minutes of the December 11, 2018 and December 11, 2018 Public Hearing were read by Board members. Motion made by Ms. Rogowski to accept the minutes as written, with Ms. DeSantis seconding the motion. All in favor 3-0.

Dr. Kelliher signed the standing orders for TB testing.

Complaint was received about 694 Chapin Street. Inspector Mendes found numerous violations. Certified letter will be sent informing property owner to correct the violations within fourteen days of receipt of this letter. Complaint will also be sent to Building Department, due to electrical code concerns.

Discussion was had about 135 East Street/1 Lower Whitney Street. The tenant has secured an apartment through Ludlow Housing Authority and no longer resides there. The tenant had confirmed that the toilet and shower were in working order after the plumbing problem was corrected. No further action needed until the apartment is inhabited again.

Discussion was had about 24-26 Prospect Street. The original 14-day notice has expired. The Board will wait to see if additional complaints come in concerning this property.

Discussion was had about 26 Hampden Street. The original 14-day notice has expired. The Board will wait to see if additional complaints come in concerning this property.

Discussion was had about 453 East Street. The original 14-day notice has expired. The Board will wait to see if additional complaints come in concerning this property.

Discussion was had about 229 Miller St Lot D3. The owner of this property (Colleen Courtney) had previously requested that her trailer be condemned, but the owner has now retracted that request and will contact us again if needed.

Discussion was had about smoking within the building at 68 State Street. This is the Mills 10 Building. The building manager (Greysha Santiago) was contacted regarding this issue. Ms. Santiago is aware of the complaint. The building is 100% smoke free. The tenants sign a smoke free policy as part of their lease. Ms. Santiago has also sent a memo to all tenants reminding them about the policy. No Smoking signage has been placed in the public areas of the building.

The Board discussed the requirements for a Body Art Practitioner Permit. Ana Serrazina has applied for a License, but has not provided copies of her CPR and First AID training, along with her Blood Borne Pathogen training. Ms. Serrazina will also need proof of a current TB test. Ms. Serrazina will be contacted to provide these documents before the License can be issued.

Board members discussed receiving Pool water test results from Whitney Pool. Dr. Kelliher is trying to reach out to the Recreation Department to see if they can forward the results to us.

A letter was received by the Board from Bonnie Kennedy. Ms. Kennedy is asking the Board to reduce the trailer bill for Scott's Mobile Home Park at 350 West Street. One of the trailers was damaged due to an accident and has since been removed from the property. The letter will be forwarded upstairs to the Tax Collector.

Sarah McColgan has supplied the Board with a new application to use for Tobacco Permits. The Board reviewed the application. Ms. Rogowski made a motion to accept the new application and to begin using it. Ms. DeSantis seconded, all in favor 3-0.

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An application for the Massachusetts Health Officers Association was reviewed by the Board. It will be completed and sent in accordingly.

The Board reviewed the new changes in the Food Code pertaining to Permit Requirements. Under the new code, if you only sell shelf stable products that do not require time/ temp control, you no longer need a permit or require inspections. Frozen Dessert permits should be required for all facilities that sell frozen "slushy" style drinks made from a machine. Renewals will be sent to all businesses with these machines.

Food Establishment Inspection Reports submitted by Health Inspectors Andrew DaCruz and Tim Mendes were reviewed by Board members.

The following Food Recalls were reviewed by Board members:

- Torrent Pharmaceuticals Limited Issues Voluntary Recall of Losartan Potassium Tablets, USP
- Terrific Care, LLC. / Medex Supply Dist., Inc. issues Nationwide Recall of Coaguchek Test Strips
- Wegmans Issues Voluntary Recall of Fresh Cauliflower Rice, Veggie/Cauliflower Rice Blend and Stir-Fry mix with Cauliflower
- Medtronic Announces Worldwide Voluntary Field Corrective Action; Company Issues Software Update for Puritan Bennett 980 Ventilator Series
- Enovachem Pharmaceuticals Issues Voluntary Nationwide Recall of Dyural-40 and Dyural-80 Convenience Kits Containing Recalled Sodium Chloride Injection USP, 0.9% Due to Latex Hazard
- Atherstone Foods Inc. Issues Allergy Alert on Undeclared Soy in "Greens and Grains Hummus and Quinoa Tabbouleh Wrap"
- Adam Bros. Farming, Inc. Recalls red and green Leaf Lettuce and Cauliflower Because of Possible Health Risk
- Spokane Produce Voluntarily Recalls Northwest Cuisine Creations and Fresh & Local Sandwiches and Green Leaf Lettuce Filets
- Kimberly-Clark Announces Voluntary Recall of U by Kotex Sleek Tampons, Regular Absorbency, Throughout U.S. and Canada
- Moonstruck Chocolate Co. Issues Allergy Alert On Undeclared Hazelnuts in 4oz. Sea Salt Caramels Tumbled in Milk Chocolate
- Del Monte Foods Announces Limited Recall of Canned Fiesta Corn Seasoned with Red & Green Peppers Due to Under Processing

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The following Legal Notices submitted by the Planning Board were reviewed by the Board:

- Site Plan approval for 766 Chapin Street
- Site Plan approval for Legacy Fire Protection, 533 Center Street, to construct an office building and an addition to an existing building was reviewed by the Board.
- Notice of Decision for Special Permit for Vanished Valley, 782 Center Street, along with Legal Notice for the same were reviewed by the Board.

The following Changes of Occupancy submitted by the Planning Board were reviewed by the Board.

- Barry Linton for A & B Classic Cars, 409 West Street, Unit A
- Tia Fortier for Nails by Tia Lynn, 131 Center Street
- Ana Serrazina for Millside Studio, 222 Winsor Street

Pool reports from December 1st through December 31st submitted by Ludlow Community Center located at 91 Claudia's Way were reviewed by Board members.

Water test results for Westover Golf Course and Lupa Zoo were reviewed by the Board.

A letter sent by the Department of Environmental Protection, 436 Dwight Street, Springfield Section Chief Emergency Response David A. Slowick to Mr. Richard Tata, James Austin Company, regarding Ludlow RTN 1-20739, Release Notification and Notice of Responsibility, M.G.L. c. 21E and 310 CMR 40.0000 was read by the Board.

A letter sent by Department of Agricultural Resources, 251 Causeway Street, Suite 500, Boston Notice of Public Hearing for Vegetation Management Plan was reviewed by the Board.

The following Notices of Casualty Loss to Buildings were reviewed by Board Members:

- Eurico & Dulce Jorge, 45 Old Coach Circle
- Simao Cadete, 48 Wood Drive
- Candace Dearborn, 232 Cady Street
- David Bolduc, 145 Overlook Drive

Septic Pumping Records from Wind River Environmental were reviewed by Board Members

December 2018 Issue of Public Health Dispatch submitted by National Association of County & City Health Officials (NACCHO) were read by Board members.

Dr. Kelliher discussed the need for a full time Health Agent. She expressed concern about inadequate inspectional services in this department. This item is on the Agenda for the next meeting. Carrie Ribeiro will be attending to help begin writing an article for Town Meeting.

The annual Town Meeting will be held on May 13, 2019. All articles must be to the Selectman's office by February 14, 2019.

Motion made by Ms. DeSantis to adjourn the meeting with Ms. Rogowski seconding the motion. All in favor 3-0.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,



Carolyn Rogowski
Secretary

CR/tf