

The regular meeting of the Board of Health was held on Tuesday, January 22, 2019. Elinor D. Kelliher, M.D., Chairman, Carolyn Rogowski, Secretary, and Adrienne DeSantis, Member were present with Office Assistant Tim Fontaine recording the minutes. The meeting was called to order at 4:08 p.m. by Dr. Kelliher.

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The Board met with Carrie Ribeiro, Human Resources, to discuss a Health Agent/Director Position. Board Members reviewed numerous local job descriptions. Dr. Kelliher will write up a job description for the Town. Some of the requirements the Board would be looking for include: Registered Sanitarian, Serv Safe certified, Soil Evaluator, Title V Inspector and some management experience. The potential candidate would hold a Bachelor's Degree or 3-5 years of equivalent experience. The Board would be looking for an individual more as a Health Director to oversee the Department. This position would take the place of our Health Inspectors along with our Septic Inspector. He/she would receive all complaints and would be responsible to do all housing, restaurant, and septic inspections. As of right now, this Department is lagging behind in our inspectional requirements. Both of our Health Inspectors work a full time job and are not available a lot of times during the week. A meeting will take place with the Selectmen and with the Finance Committee to discuss why this position is needed, and salary. Following approval of the new position by the Selectboard, the budget as a whole would be voted in at Town Meeting in May.

A complaint was received about the bathroom situation at Ludlow High School. There is a large problem with kids vaping and vandalism in the bathroom during school time. Right now there is only 1 boy's restroom and 1 girl's restroom available. The rest of the restrooms have been closed and locked. There are monitors present at the doors of the open restrooms during the day. The main doors have been removed but privacy still remains. The students do also have access to the restrooms in the locker rooms and the Nurse's office. Dr. Michael Kelliher represented the School Committee and informed the Board of their plan of action. The School Committee is hoping to approve the hiring of additional monitors in order to open more restrooms.

Nursing staff issues were discussed by the Board, these will be addressed by Dr. Kelliher at the upcoming staff meeting on January 29, 2019.

There will be an Emergency Preparedness meeting with the volunteers on January 29, 2019 at 6:00 p.m. This is to discuss the possibility of joining a Medical Reserve Corp. Dr. Kelliher would like to see us join the larger Hampden County MRC compared to a smaller MRC. This meeting will be attended by at least two Board members. It will be posted as an open meeting and minutes will be recorded.

Payroll schedules and bills were signed as approved by Board members. Minutes of the December 8, 2018 were read by Board members. Motion made by Ms. Rogowski to accept the minutes as written, with Ms. DeSantis seconding the motion. All in favor 3-0. Discussion took place about 453 East Street. There has been another complaint about rats in the property. A letter requesting the landlord to appear in front of the Board on February 12, 2019 at 4:30 p.m. will be sent.

Discussion took place about 236 West Street. Inspector Dacruz has been over to this property and will provide a report of findings. At the time of inspection, there was no odor or evidence of dumping present.

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Inspection reports for the Town Transfer Station and Landfill were reviewed by the Board. These inspections were performed by the Massachusetts Department of Environmental Protection.

Discussion was had about receiving the water testing results from Whitney Pool. Dr. Kelliher has spoken to the Recreation Department. The pool is still owned by the State, but is managed by the Town. The test results are recorded in a book and sent to the State during the season. It would be difficult to provide them to the Town also.

A letter from Westfield State University was read by the Board. This included information about the nursing student coming to our office and the Clinical Agency Agreement between the University and the Town.

A letter from Mike Pietras to the Board was read. It is involving the septic repair at Villa Rose, 1428 Center Street. Mr. Pietras just wanted to make the Board aware of what steps are being taken.

Morrell Associates Reports were reviewed by the Board. McDonalds at 420 Center Street is showing high counts over the State minimum. A letter will be sent to the owner about the results advising attention to proper cleaning of the machines.

The following Notices of Casualty Loss to Buildings were reviewed by Board Members:

- Christina Placzek, 167 Lockland Street
- Daniel Hague, 74 Chapin Street
- Joseph Tarullo, 197 Chapin Street
- Antonio Sosa, 26 Dale Street
- Michael and Tara Lavertue, 95 Posner Circle
- Gladys Mislimoski, 72 Pondview Drive

Septic Pumping Records from Clean Septics and Modern Septics were reviewed by Board Members.

A letter sent by the Department of Environmental Protection, 436 Dwight Street, Springfield Drinking Water/ Municipal Services Chief Deirdre Doherty to Springfield Water & Sewer Commission, PWS ID# 1281000 regarding System Modification- Disinfection By-Products, was read by the Board.

A letter sent by the Department of Environmental Protection, 436 Dwight Street, Springfield Deputy Regional Director Eva Tor to Ms. Nil Atmaca, 22 Pine Street Ludlow, MA 01056 regarding Ludlow RTN 1-20724, ENF# 00006268, Release Notification and Notice of Responsibility, M.G.L. c. 21E and 310 CMR 40.0000 was read by the Board.

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January 15, 2019 Issue of NACCHO Connect submitted by National Association of County & City Health Officials (NACCHO) was read by Board members.

Motion made by Ms. DeSantis to adjourn the meeting with Ms. Rogowski seconding the motion. All in favor 3-0.

Meeting adjourned at 6:40 p.m.

Respectfully submitted,



Carolyn Rogowski
Secretary

CR/tf