

BOARD OF PUBLIC WORKS
MEETING MINUTES

FEBRUARY 14, 2017

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Members Present: Barry Linton, Gary Wdowiak, Thomas Haluch, Stephen Santos, Alex Simao

2017 NOV 22 11:04

TOWN OF LUDLOW

Also present: Amy Priest

6 P.M. Chairman Linton called the meeting to order, all rose for the Pledge of Allegiance

No Appointments

Correspondence: #880. Letter from MassDOT regarding missing Clearance Posting signs at the Greene-Towne Bridge. Be advised that the missing signs should be installed within 30 days of this notice. Mr. Linton then asked Ms. Priest if Ken Batista knew about this. She said that he was aware of it and it would be taken care of.

Correspondence #881. Letter from the Board of Selectmen regarding a vacancy at the Pioneer Valley Planning Commission Joint Transportation Committee. In the past, the Director of the DPW has been the designee. The BOS is requesting that the Board of Public Works appoint a member to fill the position. Please provide the BOS with your designee. Mr. Linton asked if anyone had any suggestions. The board suggested either Jim Goodreau or Ken Batista. Mr. Linton said is that what you want? Mr. Wdowiak said yes, ask Jim first and then Ken. Mr. Wdowiak made the motion, Mr. Simao seconded, all in favor.

Notes and Comments: Finance Committee wants our 2018 Budget. Amy, have you been working on that. Ms. Priest replies she had and that when it was all set she would make it available to the Board via e-mail before submitting it to Finance.

There is an e-mail from Ellie Villano regarding contract negotiations with Local 98. Prior to the first meeting, the Selectmen are reaching out to the BPW for any input or changes that they would like to have negotiated into the contract. Two things that came to my mind were the sick time and the GPS. The union was under the impression that the GPS was only to be used for maintenance. Mr. Wdowiak said that the same letter went to Wilbraham. They are our trucks and we have the right to know where they are and if one is stolen or what and we should bring the mechanic into it. Mr. Linton asked about the training for this. Mr. Wdowiak said that five of the GPS installations had been had been tampered with. We should put one on everything that has a license plate on it. Tahoe, Ken's truck, loader etc., If we do one, we should do them all. Mr. Linton said I agree.

Mr. Santos spoke with the technician from Fleetmatics regarding ones that had been broken etc. He said that it is common for them to fall out if they get kicked etc. They had a problem with another client like that. He said he was there when the technician reinstalled one and you would have to dismantle the dashboard to get it out. If that happened then definitely someone would have to be held responsible for tampering

with it. Mr. Linton asked if this man was an employee of Fleetmatics? Mr. Santos, no he is a sub-contractor. Kenney has his card. He said if we call Fleetmatics for service to ask for him to do the work.

Mr. Simao: If we have two or three that are ready to fall out why don't we get them fixed now?

Mr. Wdowiak, how many more do we need, five? Mr. Linton said it is more than that. Ms. Priest interjected that there was a list in their packet and we had not highlighted the ones that still needed them so she gave them a master list to look at.

Mr. Wdowiak said so that means we need ten more. Mr. Simao said that puts us over the contract limit then. It would be over \$10,000 and we would need to get procurement. Mr. Santos said Mr. Chairman, I never saw a contract. Mr. Simao said we had to keep them under the \$10,000 and he told Mr. Santos that was one of the first things they did not sign. Ms. Priest said I attached a two-sided equipment list. Mr. Linton said I see the Blazer is still on the list, is it still registered? Mr. Santos said I thought we didn't need it once we got the Tahoe. Yes, Amy said they don't go too far with it. Mr. Wdowiak said it is the same price for any additional vehicles. Mr. Santos said we should table this until we see the contract. Mr. Linton said the old loader that doesn't leave the yard doesn't need one. Mr. Santos said we need to find out if we are getting tracking as well as maintenance. Mr. Wdowiak said it is the same price for installation. Mr. Linton should we have the man from Fleetmatic come in here? They all should be done. The new truck #36 is done. If we are trying to save money we could take the sweeper out for now. The roadside mower doesn't have one. Mr. Linton said let's get the contract out and table this until the next meeting. Mr. Wdowiak said we should have the mechanic in on the training. He said he will get in touch with them.

Mr. Santos said on the Local 98 contract negotiations, can we sit in on them Amy? I can get in touch with them and ask. Mr. Santos: Can we sit in with the Selectmen? Mr. Simao said don't they have someone who negotiates for them? Mr. Linton they have a lawyer. Mr. Santos said I think one or two of us should be there, if we give the selectmen a list of things we are interested in they might not consider them as important as we would because we know the guys. Mr. Linton I know seven or eight years ago I sat in with Paul. I don't know if Paul gave that up or if the selectmen took it all over. Mr. Santos: I don't mind going, I just don't want to go alone. Amy said I will find out and let you know tomorrow. Mr. Linton I'll email Ellie the letter from GPS. Mr. Wdowiak said she may already have it I know Carrie does. Amy said that Ellie wanted a copy go to Stan Weinberg.

Mr. Linton said let's go down to Weston & Sampson the Pump Station Maintenance Contract is up for renewal to be signed. Amy: You had asked that it go to Town Counsel for review and he looked at it and said it was okay for you to sign. It is in your packet. Shall we make a motion to sign? Mr. Santos said we should look at it. Mr. Linton: all right then let's move on to Waste Management we have their contract to sign. Mr. Simao, we were looking to see if we could do it for five years. Amy said that she had looked in to that and it was approved at Town Meeting. I attached the approval from Town meeting. Mr. Linton: With the snowfalls delaying pickup a day here and there do we want to call them and ask them to pick up a double bag? Amy said we can call them. Mr. Wdowiak I'm sure it is not a big deal for them. Mr. Linton said just to make sure that don't leave the extra bag on the side of the road. So we are agreed to sign it? Yes, motion to sign Mr. Santos, motion to sign the Waste Management contract. Mr. Wdowiak seconded 5-0 all in favor

Meeting minutes for November 8, 2015 to be signed. All in favor to sign? Mr. Simao made the motion; Mr. Haluch seconded 5-0

Sewer Abatements to be signed. Invoices to be signed.

Now we have Jim Goodreau's report and Ken Batista's report.

Before we start with these I would like to ask that they be made available on the Friday before the meeting so we can go over them. I think that is the way it should be. That way if you have any questions you will have time to look them over.

Mr. Linton proceeded to read Mr. Goodreau's report into the minutes. (See attached)

Blue Bird Acres Trailer Park in Chicopee: Tom Hammel of the City of Chicopee sent over an intermunicipal agreement in regards to sewage from Blue Bird Acres in Chicopee. He would like to know if the town would consider accepting the sewage from Blue Bird Acres. If we are not interested he would like us to let him know so he doesn't spend any more time working on the agreement. Mr. Linton said to Mr. Haluch, didn't we hear from them two or three years ago. Mr. Santos said didn't we talk about that and didn't want anything to do with it. We had asked Chicopee to come in and expected them to participate in the cost involved. Mr. Simao said he sat in on the meeting and the original owners had sold the trailer park and then had to take it back. When they heard we were planning on going up that way with a sewer line they were interested. Mr. Simao said we have to look into whether we want to get involved or not. Mr. Linton said: the sewage would be disposed of into the nearest system. Mr. Santos: my concern is how do we accurately bill them, because it is City of Chicopee water and whatever we have to do it would be kind of hard for the office staff. They would have to contact Chicopee to know what the reading is because there is no meter on the outside of the pump station. Mr. Haluch said they would have to build a pump station because to his knowledge there is not one there. They are all on septic now and would have to build a pump station. Mr. Simao said they said that they would have to. Mr. Santos: Have them come into a meeting and let them know we don't have a pump station and I'd still like to check with Springfield, how we could take sewage from someone we don't have a contract with. Mr. Linton, there is all kinds of language in here about how to do this. Mr. Simao said we should have the owners in again to meet with the Board. and see what they have to offer and if we are interested. In the meantime see if Springfield would ever allow us to do this. I brought up the question of if the people were not paying their sewer tax there isn't anything we could do about it unless we went to court and put a lien on them. You can't put liens on something that is not in the Town of Ludlow. Mr. Haluch said they must have the capacity of the lines in the area. Mr. Simao motioned to bring the owners in but it was not seconded.

Mr. Linton then read Mr. Batista's report into the minutes. (See att.)

Motion to accept assistant engineer's report Mr. Simao

Mr. Haluch made a suggestion that we have a log for each person who came to the desk for permits. Motion Mr. Haluch, seconded by Mr. Wdowiak. Mr. Simao said why don't we wait for the new director to do what he would like. Mr. Simao, too much paper work. Mr. Haluch it's all about accountability. Mr. Linton and Mr. Santos have not had any complaints about individuals not being taken care of. Mr. Linton thinks

we should wait for the new director. Right now Amy is doing half of J.T.'s work and Jim is doing the other half. Anymore discussion ? 3-2 defeated. I'm not willing to dump more work on the office staff.

Construction within the Public Way Permits to be reviewed.

Mr. Haluch wanted a check list for the Permits i.e. Hold harmless not signed, was it an emergency, is it paid for, has it been to the police station, etc.

Motion to approve three permits by Mr. Haluch, seconded by Mr. Simao.

Weston and Sampson contract for renewal. Hold until the next meeting.

Mr. Linton asked Amy if the director position had been posted. She said yes.

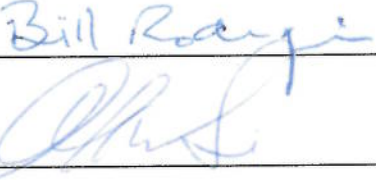
Motion to adjourn at 7:45p.m.made by Steve Santos seconded by Alex Simao.

Chairman



Administrative Assistant





Date 11-13-17