

Board of Public Works

Meeting Minutes

June 26, 2017

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2018 MAR 15 P 12:49  
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Members Present: Stephen Santos, Alex Simao, Guilherme Rodrigues, Barry Linton

Members Absent: Thomas Haluch

Also: Amy Priest, Steven Frederick

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At 6:00 PM Mr. Santos called the meeting to order in the Public Works conference room located at 198 Sportsman's Road.

All present stood for the Pledge of Allegiance.

No Appointments.

Correspondence:

895. Letter from the Massachusetts Historical Commission regarding the Round 23 MPPF grant for the First Meeting House.

Mr. Santos read the letter from Mass. Historical Commission denying the funding of preservation of the First Meeting House due to the high volume of applicants.

Mr. Simao suggested for the Board of Public Works to meet with the Board of Selectman to review what is needed to complete the restoration of the First Meeting House and the costs.

Director's Report:

Director, Steven Frederick, attended a MEMA meeting last week, informed the BPW that this is a military team that will help homeowners and towns when there is a disaster and assistance is needed.

Regulations for Construction within the Public Way – Mr. Frederick has reviewed these changes with Kenny and Jim. He'd like to put a draft together, open for discussion tonight. Main topics: 1. There are two methods of backfill in the current procedures, gravel and controlled density fill. Steven Frederick would like to see these taken out or left in only as an option for the DPW to use, not an option for the applicant to use. 2. Mr. Frederick is looking to rescind from the procedures of having a DPW worker watch every inch of backfill of trench.

A motion was made by Mr. Simao to remove Section H to Trench Backfilling Method 1 out of Construction Within the Public Way Regulations. Mr. Linton seconded the motion. All voted in favor.

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Section K Permanent Bituminous Patch Page 8 -- #3. Three road applications: Arterial, Major, Minor. When you go over to the section regarding the Five year moratorium, there is no major residential road category just local road page 10 & 4 and page 11 Arterial. Mr. Frederick will put in category 4 road.

2018 MAR 15 P 1:28  
TOWN CLERK'S OFFICE

Page 10. Mr. Frederick was confused on how fees and payments are paid for that work. Mr. Santos said that the work was done and billed to the Contractor. The Board wanted to change that because DPW was coordinating and it isn't our job to do it. DPW shouldn't be the middle man. Mr. Santos feels that they should use our Annual Bid contractors, but bill directly to them. Clean it up "should be done by approved Town Contractor".

Page 11B. Change base course to binder. Just trying to simplify wording. Mr. Frederick will draft changes for the board's review. Ten percent administrative fee should be removed.

Page 12B. Milling curb to curb. Adding infrared, at our discretion depending on location by Town approved contractor. Keep 8 but use may instead of must in wording. Add in inspection fee of \$50.00 for each additional inspection. Much discussion on bonds, performance and security. Mr. Frederick will clear up wording in draft.

Page 14. Keep as is for now. On penalties, up fees for second time to \$500.00 and third time \$1,000.00. Under J, change cold patch is acceptable in emergency situations from December 1 to April.

On 361 Miller Street sewer connection. A motion was made by Mr. Linton to allow them to proceed to hook up with gravity with a letter from Mike Peitras that it is going to be done by gravity and proof of permit from the plumbing inspector and we inspect the gravity line. The motion was seconded by Mr. Simao for discussion. He would like a letter from the engineer first. The vote was 2 to 1 in favor with 1 abstention. Test pit with 24 hours notice to Town Engineer. All requirements from prior meeting must be met first. He must come to a meeting to proceed.

Mr. Simao made a motion to accept the Director's Report which was seconded by Mr. Rodrigues. The Board voted in all in favor.

Assistant Town Engineer's Report. See attached.

RC Construction offered to have lateral videoed. A motion was made by Mr. Linton, seconded by Mr. Simao, to have line videoed and send him a letter informing him that if it happens again, we will be pulling their license and they will not be allowed any more sewer permits. All voted in favor.

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2018 MAR 15 P 1:29

A motion was made by Mr. Simao, seconded by Mr. Rodrigues, to approve the Assistant Town Engineer's Report as read. All voted in favor.

TOWN OF LUDLOW

Operations Supervisor's Report. See attached.

A motion was made by Mr. Simao, seconded by Mr. Rodrigues, to accept the Operations Supervisor's Report as read. All voted in favor.

Construction Within the Public Way – None

Invoices – None

Closing Comments

Mr. Linton asked Mr. Frederick if any staff meetings had been held. Mr. Frederick said they are scheduling some.

Mr. Rodrigues said at Church and Rood we need some roadside mowing done. Also at Chicopee line and corner of Holyoke Street.

Mr. Simao asked Mr. Frederick about workers comp reporting. Mr. Frederick said they are on top of it.

Mr. Simao asked about the GPS contract for next year. Mr. Simao made a motion, seconded by Mr. Rodrigues to drop the GPS contract for now. The Board voted 3 in favor with Mr. Linton opposed.

Mr. Simao requested that a sign be placed by the Compost gate that a permit is required. Also put ad in The Register.

Mr. Simao asked about turning the leaves piles to make loam.

Mr. Santos would like to look for an infrared contractor. July 13 we have a Planning Board Meeting. Illegal dumping at the transfer station. Conversation needs to be made between Mr. Frederick and the Police Chief.

Next meeting on July 10<sup>th</sup>.

At 7:40 pm, Mr. Linton made a motion to adjourn. Mr. Simao seconded the motion.  
The Board voted All in Favor.

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2018 MAR 15 P 1:29

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NOTES ACCEPTED;

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Bill Roddy

Alison

BOARD OF PUBLIC WORKS

Doris Pasquini

CLERK

\_\_\_\_\_ Clerk