

BOARD OF PUBLIC WORKS  
MINUTES OF SEPT. 05, 2017

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TOWN CLERK'S OFFICE

MEMBERS PRESENT: Stephen Santos, Barry Linton, Alex Simao, Guilherme Rodrigues

2018 APR 12 P 12: 51  
TOWN OF LUDLOW

MEMBERS ABSENT: Thomas Haluch

ALSO PRESENT: Steven Frederick, Amy Priest

At 6:00 P.M. Mr. Santos called the meeting to order. All stood for the Pledge of Allegiance

**APPOINTMENTS:** Ann Irvine, Brian Connery, James Ziemba Re: Sewer on Tower Rd.

Mr. Santos recognized Mrs. Irvine and Mr. Connery and Mr. Ziemba. He explained to them that the Board had several projects already in progress ahead of their street. He also told them that the town had chosen to put a top coat on their street to get them through the winter. Right now we are looking at Cady, Grimes and Rood Streets. As soon as the plans are done they will go out to bid and then we can look at your project. We meant to send you a letter to bring you up to date so you wouldn't have to come in but we did not get to it. He apologized to Mrs. Irvine. We'll try to get the sewer pipe as deep as we can, maybe six inches rather than ten. Mr. Ziemba asked about that and Mr. Santos explained that due to rocks etc. sometimes we cannot get down as far as we would like to but where it is going up hill, we don't want it to be shallow at the top so that others can tap in if there is a failed septic or some expansion etc. Mrs. Irvine asked what was the test boring about. Mr. Santos explained that it was to determine where the rocks and any other obstructions are. Mrs. Irvine thanked the Board and all left. They then had a discussion about the gas line etc. There are no utilities up there, all wells etc. Mr. Alves ran a line across East Street to hook up his daughter's house so there is a line that runs 30feet up into Tower Road already.

**CORRESPONDENCE:**

Mr. Santos read a letter he brought in from the Recreation Commission in regards to creating parking at Whitney Park into the minutes. The Board is opposed. The Recreation Commission does not want to take any green space or any part of the tennis courts for parking.

**DIRECTOR'S REPORT:** Mr. Frederick reported he has been working on the sewer plans for Cady, Grimes and Rood Streets. Mr. Goodreau has been working on the Center Street project. The right-of-way certificate has been completed on August 28<sup>th</sup>. He still has some residual things going on. We need to go look at the East Street Bridge. Mr. Santos said he was driving on East Street, the canopies need to be trimmed from Poole Street on down.

The crews have been working on the clean-up and preparation for the Festa last couple of weeks. Signs and light plans. Mr. Simao said the police chief said thank you.

I went out with Paul and marked out the Nick Silva Fields. My time has been pretty much immersed in the sewer project plans. I will have some questions for the board such as do

we want clean outs etc. I will probably have the estimate for you tomorrow. You can look at it. I will leave the plans for now and will work on the contracts. I'll check my math and the grades etc. and have Jim take a look at it. Then we will need a traffic plan for closing down Cady Street during the sewer line laying. We will need message boards on Cady Street about closing the street, especially at the Chicopee end. We will be working in the middle of the road and ten feet down. Mr. Frederick said we should have them in place a week or a week and a half before we start. Mr. Linton said that clean-outs are a good idea. He also said that when Mr. Frederick has his estimate ready to check to see that there is enough in the Sewer Enterprise Fund to cover that figure. Otherwise we have to go back to Town Meeting to ask them to approve a new figure. Mr. Frederick said so we can't just do the contract? Mr. Linton said no it has to be approved at a Town Meeting. Mr. Santos said he had put two articles together, one for Cady and Grimes and a second one for Rood. Together they should have enough to cover. Mr. Frederick said yes I'll put a contingency in there. Mr. Linton said that money is for a temporary patch and comes out of the Sewer Enterprise Fund. Mr. Santos said yes, the paving comes out of Chapter 90. Jim has made up a template with a sketch of their house so each homeowner can see what we are going to do and it will be mailed out to them with a letter. I think there are 33 altogether. When I get their replies, I will go out and check the properties to see exactly where we will put the stubs... This will help us before we go out to bid. We are trying to be pro-active Mr. Santos said. Mr. Rodrigues mentioned that all the sewers over on that part of Cady Street are in the back yards so they will have to re-plumb to go to the front. They then discussed the size etc of the clean-outs and the need to change our regulations going forward. Mr. Frederick said so that is my focus for the next week or so.

Mr. Simao thanked Mr. Frederick for doing the sewer plans. Mr. Rodrigues mentioned that the Park Department needs a new liner for marking lines on the playing fields. He also said that the trees on East Street by Brookfield Street need to come down, he also asked if they were the wrong species for that area. Mr. Frederick said he would look into it for him and get back to him. Mr. Linton asked if there was a start date for the Nick Silva Field repairs. Football season will be starting soon. Mr. Frederick said no he was talking with Kenney; it got pushed off due to extra preparation. He also inquired about the West Street paving and the Miller Street sewer connection. Mr. Frederick replied that West Street was scheduled for milling and reclamation on Thursday or Friday and Ken had called Palmer Paving re: the date availability. As to Miller Street we have not heard back from Mike Pietras. I spoke to Steve (Santos) about it and I think we need to get a letter out to him mentioning our sewer regulations because this is holding up the project. Mr. Linton said this is September and it started in May. Last thing is do you have a letter to read about Jim's work on DOT? He did a lot of work on that. I would like it read into the minutes. Mr. Santos said he had one.

Mr. Simao motioned to accept the report as read and Mr. Rodrigues seconded. All in favor 4-0

Mr. Santos said ok, the invoices are there to be signed. Any new business or old business?

Bill ? No, Alex ? Yes

Mr. Simao said he would like to keep all the old business listed on the agenda until it is resolved. Board agreed. He then said he had a telephone call from a resident of Dinis Street regarding his sidewalk. It is supposedly cracked and the Building Inspector won't give him a permit. Says it is up to us. Mr. Frederick asked, is it a Building Permit? Yes, he is building a house and the sidewalk was poured and evidentially got cracked by trucks going over it or something like that. House is sold and he can't get a Certificate of Occupancy. It is #79, I told him someone would contact him in regard to this. This is all I have right now.

Mr. Santos: Asked about crack sealing, do we have a date for that to be done? Mr. Frederick replied it is on Ken's list for authorization. Mr. Santos, how about the septic system on Lyon Street? Has it been fixed? No. Are the cemetery markers installed? He was told yes, we now have 168 new plots available at Island Pond Cemetery. Did we work up some costs for West and Holyoke Streets? Mr. Frederick replied no not yet. Mr. Santos then asked the board if, since Palmer Paving is now on West Street do we want to do a shim coating on Randall Road just for the winter. Just at the "S" curves. Mr. Simao wanted to know how much that would cost. Mr. Santos said the figure to do the entire road was \$60,000 but we would have to get a price for just from the power lines to the jail. Mr. Simao said he knows of other streets he would rather pave than Randall Road. Mr. Santos asked him to make a list of these streets and bring it to the next meeting.

Mr. Santos then said I have a slip from Ken Batista that he will be out on 09/20/17 attending a Public Works Exposition. And also he has jury duty on 09/26/2017.

As for Jim, I did sign a non-participating agreement for sewer work and I also signed two donations one from Haviland Pond and one from Island Pond Cemetery. The e-mail that Mr. Linton referred to we got on August 29<sup>th</sup> from Shirley Shriver. Mr. Santos then read it into the minutes of the meeting. Then he said, I just want to add to this, for one who opposed the project, he stepped forward when the taxpayers spoke. Nice to get, we don't get too many kudos coming our way. Mr. Frederick said it is not over for us. We will still be getting calls from Colvest and Cumberland Farms and others. They won't call DOT they will call us with any questions they may have.

Mr. Santos then asked "how about the intern" he would be someone who could to out with Jim and measure grades etc. Mr. Frederick said as soon as I get this project out the door I can get on to that.

Mr. Santos said I spoke to David Goncalves, he would like to come in to discuss the Mott-McDonald project. Also, Matt La Chute of Beta wants to come in on the 18<sup>th</sup>. Does the Board have any questions?

Mr. Simao asked why is he coming in after it has gone out to bid? Mr. Linton said he did not have any questions. Mr. Frederick said I may have some general questions. Mr. Santos said so I'll contact David. And I'll tell Matt no on the 18<sup>th</sup>. Mr. Linton suggested we put it off until October.

Mr. Santos said regarding 105 Oakridge Street – trees. There is something in the Mass Genl. Law that anything within 20' of the road is considered a shade tree. They are maples. There is no disease apparent. It is the board's decision. Mr. Simao, if it is a healthy tree no. It's up to the owner let him cut it down. Mr. Frederick said no he would have to come before the board – send him a letter to come in, if that is what he wants to do. Mr. Linton asked, does he want us to do it? Mr. Simao said we should all drive by and check it out. Mr. Linton said we do not want to take down live trees. Mr. Santos asked – Amy; can we send a letter to the owner to come in on September 11<sup>th</sup>? Amy replied that that is not enough time for a Public Hearing. It has to be advertised. Mr. Linton said tell him in the letter to come in for a Public Shade Tree Hearing.

Mr. Santos asked about the patches by Springfield Water & Sewer and the permits, if they are not done by November 15<sup>th</sup> they are null and void for the year. Santos said it is on a case by case basis. What about the gas on Miller Street?

Mr. Frederick said the weather has been holding it up.  
Mr. Simao asked about the patch at Holyoke and Skyridge Street. Mr. Rodrigues said it should be repaved. A patch cannot go through the winter. Mr. Santos said we should contact Jim Constantino.  
Mr. Rodrigues said Michael Street looks good.

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2018 APR 12 P 4 12 51

Next meeting is scheduled for September 11<sup>th</sup>. We are coming to the end of the year.

Mr. Linton said could we get back to the meeting with the crew and a board member that we had been doing before when J.T. was here? Mr. Frederick replied he is working on it.

Motion to adjourn: Mr. Simao made the motion to adjourn at 6:55 p.m. Mr. Rodrigues seconded.

NOTES ACCEPTED

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*[Signature]*  
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*Bill Rodrigues*  
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BOARD OF PUBLIC WORKS

*Florence Poaler*  
\_\_\_\_\_  
Administrative Assistant

Date: 4/9/2018