

Board of Public Works
Meeting Minutes
September 25, 2017

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2018 APR 12 P 12: 51
TOWN OF LUDLOW

Members Present: Stephen Santos, Thomas Haluch, Barry Linton, Alex Simão,
Guilhermo Rodrigues

Members Absent: None

Also: Steven Frederick

At 6:00 PM Mr. Santos called the meeting to order in the Public Works conference room located a 198 Sportsman's Road.

All present stood for the Pledge of Allegiance.

APPOINTMENTS – None

CORRESPONDENCE

#900. Letter from Board of Selectmen re: Closing of Howard Street.

Mr. Santos said that we need to know what kind of barriers and/or signs that the Safety Committee wants us to erect. Hopefully by October 2nd.

PROJECTS

Director's Report

West Street/Holyoke Street Intersection: Paving will be October 6th and 7th. Loops were completed. Mr. Frederick said he developed a proposed change to the timing and phasing that would allow all approaches to be initially served by an advance left turn phase, then follow with a permissive green phase. This would be a more traditional and safer timing plan than what exists today. There is an issue with the old wiring and controller. The controller is at capacity for phases and an entire new cabinet is needed. Additionally, the wiring for the heads is old and cracking. Mr. Frederick will put together an option to fix these and present it to the BPW for review.

Intern: Amy helped Mr. Frederick with the job description and worked with HR to get this packaged and ready for advertising. Mr. Simao wanted to know how many hours it would involve. Amy said that we have \$15,000 in the budget for this position. Mr.

Frederick said we will work out a schedule that will be good for both us and the intern. It will not be 40 hours.

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East Street Bridge: Mr. Frederick said paving is scheduled to 9/2017 and would be the official opening date yet.

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Sewer Flow/Rate: Mr. Frederick said the adjustment came in. He met with Springfield Water and they recommended changing from a 5 year look back to only 3 years to get a more accurate number. He would like to do more analysis on this.

Curb Cut Report: East Street commercial driveway had an issue. Mr. Frederick would like to review the permit process. They should have had an officer when they were working on the sidewalk.

Assistant Town Engineer's Report: Mr. Frederick said the Cady Street Sewer letters went out and we are getting a good response.

Mr. Goodreau is reviewing the sewer plans to see if any corrections need to be made. Mr. Goodreau's report said that the 24 inch culvert on Center Street by Moore Street has some issues. We need to do more investigation to see what is causing this.

Mr. Linton asked about an article for the Sewer Enterprise Fund for the Rood/Cady Street sewer project at the Special Town Meeting. A motion was made by Mr. Linton, seconded by Mr. Simao, to put an article on the Special Town Meeting to put \$300,000 to do the Rood Street/Cady Street sewer project because our original estimate was too low. The Board voted All in Favor.

Nick Silva Field construction started today.

West Street paving was already mentioned.

Crack sealing should be completed today.

A motion was made by Mr. Simao, seconded by Mr. Linton, to accept the Director's Report. The Board voted All in Favor.

NOTES AND COMMENTS

Cady Street and Rood Street Sewer Projects – Already discussed.

Nick Silva Field Project – Already discussed.

West Street Paving – Already discussed.

Crack Seal Project – Already discussed.

Invoices are signed.

Minutes to be signed, June 06, June 13, August 21, 2017. The minutes of June 06, 2017, will not be signed because of an error. J. T. Gaucher needs to be deleted.

A motion was made by Mr. Linton, seconded by Mr. Simao, to sign the minutes of June 13, 2017 and August 21, 2017. The Board voted All in Favor.

Mr. Haluch asked regarding the suspension of Office Manager, what were the circumstances involved warranting suspension? Why wasn't he contacted? Mr. Haluch is requesting all documentation. Mr. Santos said he will get all documentation and will post an Executive Session.

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Mr. Linton asked Mr. Frederick if he has checked out the cull de sac on Genevevo Street. The residents would like to have stone in there, instead of week whacking it. He will check it out.

Mr. Rodrigues asked Mr. Frederick about Church Street near the guardrail. It needs a shim coat on the right side towards Center Street. Mr. Frederick will look into it.

Mr. Simao asked Mr. Frederick about 361 Miller Street, the Lemek project. Mr. Frederick said he received a draft plan from Mike Pietras, so it is moving forward. Mr. Simao asked should we give them a date. Mr. Simao made a motion, seconded by Mr. Linton, to send Mr. Lemek a letter stating that we want him, the homeowner, and the engineer at the next meeting with a stamped engineering plan and a date of completion. The Board voted 4—1 in Favor. Mr. Haluch abstained.

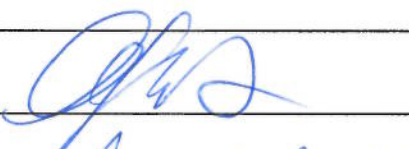
Mr. Santos looked over the BETA contract. He did not find anything out of the ordinary on the last bill that was sent to us. There should be no more extras from BETA. We should sign the invoices that we were holding.

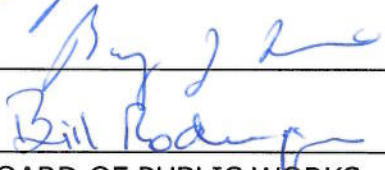
Mr. Santos read a letter received a letter from Mrs. Borowski citing Mr. Goodreau's help regarding their surveying problem.

Next meeting will be in two weeks on October 16, 2017.

At 6:50 pm, Mr. Simao made a motion to adjourn. Mr. Linton seconded the motion. The Board voted All in Favor.

NOTES ACCEPTED:





Bill Rodriguez
BOARD OF PUBLIC WORKS



Doris L. Casquini
CLERK