

**Board of Public Works
Meeting Minutes
January 16, 2018**

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2018 MAR 15 P 12:49
TOWN OF LUDLOW

Members Present: Stephen Santos, Alex Simao Thomas Haluch, Guilherme Rodrigues,

Members Absent: Barry Linton

Also Absent: Amy Priest

Also present: Steven Frederick, Director DPW

Mr. Santos called the meeting to order at 2:00 PM

All stood for the Pledge of Allegiance

There were no appointments.

Mr. Santos read the correspondence #906 from Judith Poehler into the minutes. This was due to a tree falling on her car when she was visiting her son at 673 West Street. (see attached letter). He then asked Mr. Frederick if this was a town tree. Mr. Frederick said it was the first he had heard of this. Mr. Simao asked what is the date we received this letter and was told that it was received on Jan. 02, 2018. He then asked when the incident took place and it was October 30, 2017. He asked why did it take so long for them to report it. No one knew. Mr. Frederick said he would drive out and look at the site as the letter says that the stump of the tree is still there. Then Mr. Simao made a motion to forward the letter to MIIA upon Mr. Fredericks report. Mr. Rodrigues seconded it. All in favor? 4-0

Mr. Santos then asked Mr. Frederick to present his report.

Mr. Frederick: The contract for the sweeper has been sent to the vendor to be signed and returned to us for further processing.

Mr. Simao mentioned that there had been some questions regarding clearing of sidewalks.

Mr. Frederick replied that he has contacted the Ludlow Register and the Local Cable TV and they agreed to put something in the paper and on the cable about clearing around hydrants and putting trash on the street side of the snow banks as the trash collectors cannot climb over the snow banks to get at the barrels etc. I want to thank these people for their help it is something we can do seasonally. Update on the recent storms – there were some complaints about us getting snow on sidewalks that had been cleared before we got there with the plows. Regarding sidewalk plowing: we are responsible for a great number of sidewalk footage. Mr. Frederick asked Mr. Rodrigues if he can help him look into that. Mr. Rodrigues said before we used to hire people just to clear the sidewalks but we no longer do that. Mr. Simao asked how many miles of sidewalk are we responsible for? Mr. Santos replied that the School Dept. had set a mile and a half limit for school sidewalks. This last storm it was a problem. There were three funerals and our Bob-cat was at the cemetery. Mr. Rodrigues noted that in some spots our Bob-cat cannot fit on the sidewalks due to the placement of the telephone poles. Mr. Santos replied that it is not so much the equipment as the manpower. Men are out plowing all night into the next day and cannot do the sidewalks as well. Mr. Frederick was also concerned with the mailbox complaints. At the next scheduled meeting I will get you up to date on the cost of snow removal.

The next item is the repair of the old cemetery stones. Do we need to contact the owners first?

The stones are not our property. Mr. Simao said it is very expensive and some are so old who do we contact? Mr. Santos said he could call Town Council.

The Cady Street sewer project details are finalized. Bid packages and plans are being processed. Bid opening is to be Feb. 28 with a pre-bid on Feb. 14, 2018. I like have the packages on CDs, and a few hard copies. We can ask a fee for the CD and plans. Rood Street needs to be resurfaced. Mr. Haluch mentioned the runoff at Sunbriar and Springmeadow. Last item is Blue Bird Acres. Any comments?

Do we want to go with this? Mr. Santos replied that they need to come back to speak to us. Mr. Frederick replied, they had three different options. Mr. Simao asked, what are they going to pay for? Let's have those two people back in. Mr. Frederick: I'm just looking for guidance. The other thing, not on here is next year's budget. This is next on my list. I want to look at the past two year's figures. Also, another storm is coming and we still have a few people out, Barry Haber, Frank Evangelista and Ed Nowak is on light duty.

Mr. Santos: Any questions for Steve on his report? Nothing.

Mr. Simao: Are we replacing parts when we repair the sweeper? Mr. Santos: They will check the elevator bearings, recalibrate the hydrolics, replace all seals, not touching the motor. Will strip it All down and repaint it and keep in touch with us if there is anything else wrong. Should be a good three to five year machine, since Capital Improvements could not finance a new machine. We will low bed it down and back.

Any new business?

Mr. Rodrigues said he had noticed that Chicopee was using pre-treated salt. Mr. Santos said we had the option to buy treated and pre-treated this year. We are paying \$52.52 per ton, it is good for 20 degrees. Last year we used 3,300 tons.

Mr. Santos then asked Mr. Haluch if he had any new business. Mr. Haluch replied that the Fish and Game Club sponsors a Boy Scout troop and could we ask Springfield Water Commission if the scouts could paint fire hydrants as a project? Mr. Frederick noted that we were going to have some scouts help with the re-landscaping around the DPW building in the spring.

Next meeting will be on January 30th at 2:00 P.M.

Mr. Simao made a motion to close, Mr. Rodrigues seconded. All in favor 4-0

Motion to adjourn at 2:45p.m.by Mr. Simao, seconded by Mr. Rodrigues.

Board of Public Works

Bill Rodriguez
[Signature]
[Signature]

Alexandra Paolier
Administrative
Assistant

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