

Board of Public Works
Meeting Minutes
January 29, 2018

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Members Present: Stephen Santos, Alex Simao, Guilherme Rodrigues
TOWN OF LUDLOW

Members Absent: Barry Linton, Thomas Haluch

Also: Stephen Frederick

At 2:00 PM Mr. Santos called the meeting to order in the Public Works conference room located at 198 Sportsman's Road.

All present stood for the Pledge of Allegiance.

APPOINTMENTS – None

CORRESPONDENCE

907. Letter from Ken Lonczak regarding pothole damage to vehicle. Mr. Lonczak said that he struck a pothole on Miller Street. He requested that he be reimbursed for the replacement tire. Mr. Simao made a motion, seconded by Mr. Rodrigues, that the request be sent to the insurance company.

Mr. Santos read a thank you letter that just came in from the Friends of the Ludlow Senior Center for the donation to the Building Fund of the New Ludlow Senior Center made on behalf of Fernando "Nundy" Batista, who recently passed away. A collection was taken up by the guys in the back and the office staff. A lamp was purchased and the remainder of the collection was donated to the Building Fund. Mr. Simao asked that the letter be posted in the back.

Mr. Santos also read a thank you letter from the Batista family for the donation and support. This letter will also be posted in the back.

DIRECTOR'S REPORT

Mr. Frederick reported that the sweeper has finally headed out to Tri State to see what repairs will be needed. He will be in contact with Tri State this week to see what is needed and a possible return date. Mr. Frederick said that April would be an ideal return date. Mr. Frederick said that since the weather broke, they are trying to get the

tree guys out there to do some of the more hazardous tree work that needs to be done. On the Cady, Rood and Grimes Streets Project we are all scheduled for February 28th. It went into The Register today. On the paving projects, he is putting together some sidewalk lists, crack sealing lists and paving lists and is thinking tentatively of Miller Street, Holyoke Street, Deroches Circle, Helena and a section of Chapin by Miller. He will put on the list some of the streets that we did not get to last year for crack sealing. Mr. Simao said Mr. Frederick should get together with Ken Batista and put together a list. Mr. Santos said we should start using what is left over from Chapter 90 monies in early spring and then do more streets after July 1st.

Mr. Frederick said he is working on the budget. Mr. Santos said we owe it to the taxpayers to stay within our budget and should not be going over it, and if any is left over in a line item, we should be giving it back. There was some discussion on a Storm Water Management Enterprise Fund in the future. There was also discussion on overtime pay in the budget. When the budget is finalized, it will be given to the Board for review and discussion.

Mr. Simao asked if a new soccer field is put up at the new school are we going to be responsible for it. Mr. Santos said we are in discussion with the School Department to decide who will be responsible for what. Mr. Santos said he would like to see a traffic study to see how that will affect traffic flow.

Mr. Santos asked if we can get a price on the BODs and suspended solids. Mr. Santos said the dog park is out for bid. Mr. Santos asked Mr. Frederick where we are in the budget on snow and ice. He also asked Mr. Frederick if he has contacted Chicopee yet on what we want in our agreement on that project. Mr. Frederick is working on both items and will get the agreement to the Board for their review. Mr. Santos asked about the truck forms. Mr. Santos asked what is going on with the tree cuttings and the easements. Mr. Frederick said they are just starting to get out to do the tree cutting.

Invoices to be signed.

Abatement forms to be signed.

Administrative Assistant vacancy has been posted.

At 3:02 pm, Mr. Simao made a motion, seconded by Mr. Rodrigues, to adjourn. The Board voted All in Favor.





Bill Rodrigues
BORD OF PUBLIC WORKS

Doris L. Pasquini
CLERK

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