

BOARD OF PUBLIC WORKS
MEETING MINUTES

DATE: April 9, 2018

Members Present: Bill Rodrigues, Barry Linton, Tom Haluch, Alex Simao, Stephen Santos

Absent:

Also Present: Steve Frederick

At 6:00 P.M. Mr. Haluch called meeting to order and Pledge of Allegiance.

APPOINTMENTS: NONE

CORRESPONDANCE: Letter from Ronald Forte, Sr. regarding sewer block at 61 West Street. Mr. Frederick knew nothing about the letter. It is first correspondence we got from him. Steve will check with Kenny. Mr. Linton motion to pay Fletcher bill if it is found that we are responsible. But not late fees or penalties. Mr. Simao second. All in favor.

DIRECTOR'S REPORT: List of closed out Chapter 90 projects. Remaining funds listed. Board to sign close out forms ready to go to MADOT. Mr. Linton motion to close out the projects listed and sign MADOT forms. Mr. Simao second. All in favor. Mr. Frederick said the only one he is leaving open is Poole Street. There are a couple issues there. Miller Street Chapter 90 project is planned on being done this summer. Project packet for Miller Street & Holyoke Street need to be signed. Mr. Simao motion to move forward with Miller Street Project. Mr. Rodrigues second. All in favor. Mr. Frederick said the drain line @ The Green Town Bridge is fine. Received 3 quotes for the fertilizer bid. Money to come from operations budget. Mr. Simao motion to do base bid this fiscal year. Mr. Linton second. All in favor. Pending approval from Kim Collins. Mr. Linton motion to award fertlizer bid to Lawn Tech. Mr. Simao second. Creative Park has discrepancy in yard area. Cady Street sewer project. Pre-construction meeting completed. Waiting for

contract to come back from Town Hall. Project is expected to last approximately 2 months. Power washer repair quotes came back around \$2,700 for materials and labor. Between power washer and electrical work cost is around \$10,000. Mr. Simao motion we hold onto this quote and if there is enough money @ the end of the fiscal year to do it, then we can. Mr. Rodrigues second. All in favor. 2 quotes for line painting machine. One for a CO2 style and other for airless sprayer. Mr. Frederick thinks the airless style is better product and will last longer. Mr. Rodrigues motion to purchase airless sprayer. Mr. Simao second. All in favor. Cemetery project. Mr. Frederick walked perimeter and abutting parcels to establish existing monumentation.

Mr. Simao asked about the street sweeper. Mr. Frederick has no information yet.

NEW BUSINESS: Vacancy for PW-4 Foreman position. Mr. Frederick said there is an open foreman position. Mr. Santos said to check to make sure funds are available. Mr. Linton said there are plenty of funds since we are down 2-3 guys. Mr. Haluch said the foreman should be in charge of Parks Department. Mr. Rodrigues said since Mark Jurga left, the parks have not been the same. Mr. Rodrigues motion to post PW-4 Foreman position. Mr. Simao second. If it is approved by the correct chain of commands. Vote 3-2. Mr. Simao and Mr. Santos against.

Payroll authorization form. Chairman needs to sign form for Mr. Frederick to be authorized to sign payroll. Mr. Linton motion to authorize Mr. Frederick sign payroll. Mr. Simao as back up if Mr. Frederick not available. Mr. Rodrigues second. All in favor.

March cemetery commitment signed. Minutes signed.

Mr. Rodrigues said basin in front of 446 Center Street is falling in. Need a steel plate. Mr. Santos asked where we were at with the tree clearing for sewer right-of-way. Mr. Santos asked about final snow & ice report. Mr. Frederick said it's not ready yet. Mr. Santos asked about truck maintenance forms with overtime slips. Mr. Frederick is still working on them. We have applied for a new title for the 6 wheeler. Mott McDonald is starting sampling next week. Will take approximately 2 weeks. Mr. Frederick got a price for the tires @ the transfer station. \$5/tire. City

Tire will pick them up. Mr. Frederick will update the fees in July. Mr. Santos asked about the Putts Bridge fence repair. Mr. Frederick said the State will do that as a Chapter 90 project. He will get the paperwork together for the next Board meeting.

Mr. Simao motion to adjourn at 7:00 P.M. Mr. Rodrigues second. All in favor.

Next meeting to be held in 2 weeks.

There is a public safety meeting Thursday about closing off Howard Street.

Bill Rodriguez

DATE

Amy Kurty

CLERK