

Board of Public Works
Meeting Minutes
May 21, 2018

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2019 MAY 22 P 2:49
TOWN OF LUDLOW

Members Present: Guilherme Rodrigues, Thomas Haluch, Barry Linton, Alex Simao, Stephen Santos

Members Absent: None

Also: Steven Frederick

At 6:00 PM Mr. Haluch called the meeting to order.

All present stood for the Pledge of Allegiance.

The public hearing to consider the removal of a Town Shade Tree located at 327 Chapin Street has been canceled. Mr. St. Sauver of 327 Chapin Street has requested that the hearing be canceled. He would like to see the tree remain at this time.

912. Correspondence from Patricia and Charles Stagnaro concerning her property located at 83 Church Street sustaining lawn damage due to winter salt.

913. Correspondence from Ludlow Recreation Commission requesting the DPW to grade Haviland Beach from the fence down to the water and across to the wooded area To get rid of the weeds and grass growing there.

Director's Report:

Cady Street bid opening- Six responses received. The low bidder was A. Pereira Construction at \$314,040.00 (not including police, etc.) Mr. Rodrigues made a motion and Mr. Simao seconded to award the contract to A. Pereira Construction, the low bidder. Mr. Simao asked what the amount would be for the police detail. It was determined to be approximately \$32,000.00. In Favor: 5/0.

Budget Review- Annual Town Meeting approved a budget of \$3,089,211.00. The budget breakdown was submitted via email. The summer help and labor budget is affected in the new budget.

Mr. Simao made a motion and Mr. Rodrigues seconded to hire two summer help positions. In favor: 5/0.

A discussion followed to consider hiring two part time workers for the transfer station. Mr. Simao made a motion to hire two part time people for the transfer station, seconded by Mr. Rodrigues. In Favor: 4 Against: Mr. Santos.

Mr. Simao made a motion to hire two PW2 employees. Mr. Linton seconded. In Favor: 5/0.

Crew Organization-Options submitted via email.

Trash Options. A Board of Selectmen quarterly meeting is set for June 5, 2018. Data will be presented to the BPW to review by Mr. Frederick.

Sweeper Update- It is ready. Testing was done the previous week. Inspection due on Tuesday and haul either to be Tuesday or Wednesday.

Mott McDonald- Monitoring to be completed by week's end in the State Street area. The data to be reviewed upon receipt.

Chicopee Sewer Project- Mr. Frederick met with City of Chicopee on May 8, 2018. The project is moving forward. Construction is scheduled for the summer of 2019. A request to be put in to install the piping first. The agreement review is next in line.

Nick Silva Field- The berm and top course of the pavement has been installed.

Cemetery Project- The survey work for the horizontal and vertical control and topography to begin. Project is going well.

Annual Bid- The review and edit to begin. Question on whether to change the duration of contract to be either 18 or 30 months to put department on the calendar year instead of the fiscal year. Mr. Simao made a motion to use an 18 month calendar. Mr. Rodrigues seconded the motion. All in favor: 5/0.

A discussion ensued to see if savings can be achieved if contractors can provide grave digging and filling services instead of using a town back hoe. Mr. Linton made a motion to seek bids for back hoe equipment operators to dig graves at the town cemetery. Mr. Simao seconded. All in Favor: 5/0.

No Progress On The Following Projects: Tree Clearing, Snow and Ice Report, 6-Wheeler, Putts Bridge Fence, Tower Street Test Pits, HVAC, Sidewalk Projects.

The matter of a Town shade tree on Miller Street, which was requested to be removed due to roots bringing up the homeowners driveway, was brought up. Mr. Santos hit on

the subject that the Town removes shade trees when needed but does not usually replace them. A short discussion followed.

The mailbox replacement at 87 Watson Lane which was damaged by a working town employee was discussed. Mr. Linton made a motion to pay for replacement of the mailbox. Mr. Rodrigues seconded. All in favor: 5/0.

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Chapter 90 Reimbursement Request reviewed and discussed.

Old Business: Mr. Simao would like to get a job description for DPW management people. His opinion is that it may be time for changes.

Poole Street road issue discussed as to what is best to alleviate the issue.

Is the department keeping up with the cuts that the Public Utilities crews have made to roads. The permits have not changed per Mr. Frederick so the milling has to be done according to the permits.

Gamache Drive repair gone over.

Update on lines on Ventura Street discussed as well as the patches on Fuller Street between Kendall Street and Cardinal Drive.

Update on excavation and repair on Loopley Street discussed.

Fertilizer matter update given.

New Business: Mr. Haluch would like to see the operations supervisor come to the BPW meetings. He also had concerns about what happened on Cross Street. He brought up that there was no Dig Safe number for that site. He saw no photos of the work done or other documentation. He wants to know who authorized the work. He would like to see the department follow the proper procedures like contractors are required to do.

The next BPW meeting is June 4, 2018.

The quarterly meeting between the BPW and the Board of Selectmen is scheduled for June 5, 2018 at 6:00 PM at the BOS conference room.

At 7:22 PM Mr. Linton made a motion, seconded by Mr. Simao The Board voted All in Favor.

NOTES ACCEPTED:


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