

Board of Public Works
Meeting Minutes
June 4, 2018

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2019 MAY 22 P 2:50
TOWN OF HOLYOKE

Members Present: Thomas Haluch, Barry Linton Guilherme Rodrigues, Stephen Santos and Alex Simao

Members Absent: None

Also: Steven Frederick, Amy Priest

At 6:00 PM Mr. Haluch called the meeting to order.

All stood for the Pledge of Allegiance.

Appointments- None

Correspondence- None

Director's Report-

Cady Street Project- The contract was signed by Contractor and requires BPW signatures.

Open Positions- Advertising for summer help is out. Local 98 positions are posted internally. Mr. Todd Fillion submitted his 2-week notice (June 8th).

Budget Review- The fiscal year- end request made for appropriation transfers. A shortage of \$78,000.00 in solid waste disposal funds.

Trash options survey (2016) data spreadsheet presented for review and discussion. Updated information for 2017 to be presented as it is received.

Annual Bid- The bids are posted and opening scheduled for June 21, 2018.

Holyoke Street- Milling work scheduled for week of June 4, 2018.

Sidewalk Work- Contractors beginning work including on Newbury Street and Cambridge Street. Sections of Howard St, Chapin St, Bliss St and a bench pad at the community center.

59 Loopley Street Sewer Repair- A letter from the DPW to Fletcher Sewer & Drain sent asking for verification of information received from the homeowner of 59 Loopley Street regarding the repairs.

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Tree Clearing- Locations and areas for the contract are being compiled.

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Snow Budget- What is the final number for the fiscal year?

6 Wheeler- Insurance claim status update.

Mr. Simao made a motion to accept the Director's Report. Mr. Rodrigues seconded the motion. All in Favor: 5/0.

Old Business- None

New Business- None

Director of Public Works Step Increase- The salary of the DPW Director was \$89,157.00 and going up to \$95,270.00 per year. Mr. Simao made a motion to accept the step increase and seconded by Mr. Rodrigues. In Favor: 4 Against: 1. A discussion regarding a job performance review before an increase is given ensued.

Cemetery Commitment Signed.

The quarterly meeting with the Board of Selectmen is June 5, 2018 at 6:00 PM at the Board of Selectmen conference room. Mr. Frederick will attend the quarterly meeting. A list of topics for discussion at the meeting were provided for review.

Mr. Rodrigues brought up miscommunication between management and workers at the ball fields. Mr. Rodrigues made a motion to pay the workers that came in on Sunday to do the ball fields. Mr. Linton seconded the motions. In Favor: 4 / 1 Abstained: Mr. Santos

First Meeting House Grant? The MHC Grant was not approved. The oil tank on premises to be removed.

Has the summer help been hired? The process is about a week late and applications will be reviewed.

Whitney Street Park tennis course grass is overgrown, nets are hanging and it is not in good shape and needs attention. The Park Commissioner is to be invited to the next BPW meeting to share what they want done for the recreational programs by the DPW.

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Verandas repair for structures replacement touched on. Mr. Santos wanted clarification on the expenditures and what they covered.

Are the 61 West Street sewer repairs completed? Permits were pulled.

Fuller Street water trench update given.

Gamache Drive drainage repair update given.

Truck Maintenance Forms- Have they been issued to the workers yet?

The McKinley Street deteriorating road situation discussed. Mr. Batista recommends road reconstruction. No drainage other than drywall at the end of the street per email from Mr. Batista.

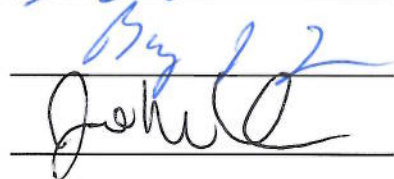
12 Cross Street Permit- Copies are available and the original should be in the file. Mr. Santos has a copy in his file.

Mr. Haluch expressed that he wants to see Mr. Batista at the BPW meetings.

At 7:23 PM Mr. Simao made a motion, seconded by Mr. Rodrigues to adjourn. The Board voted All in Favor.

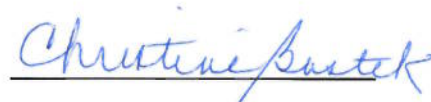
NOTES ACCEPTED:







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