

BOARD OF PUBLIC WORKS
MEETING MINUTES

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DATE: October 22, 2018

2018 NOV -8 P 1: 24

TOWN OF LUDLOW

Members Present: Bill Rodrigues, Barry Linton, Tom Haluch, Alex Simao, Stephen Santos

Members Absent:

Also Present: Steven Frederick, Ken Batista, Amy Priest

At 6:00 P.M. Mr. Haluch called meeting to order and Pledge of Allegiance.

APPOINTMENTS: Mr. Linton motion for public hearing for shade tree on 67 Mero Street. Mr. Simao second. Mr. Frederick explained tree is in good health on corner of driveway. Resident wants to extend driveway. Mr. Linton read letter into record. Mr. Linton motion to remove tree. Mr. Simao second. All in favor. Mr. Linton motion to close public shade tree hearing at 67 Mero Street. Mr. Rodrigues second. All in favor.

Resident from 22 Wilno Street about a shade tree. Mr. Haluch confirmed with Kenny that DPW has previously pruned it. Resident said it was Eversource. Mr. Frederick believes tree is on resident's property. Mr. Santos said state regulation is 15' behind the curb. Mr. Simao motion to have Board members go out and determine if tree is public or not, then decide at next meeting. Mr. Linton second. All in favor.

CORRESPONDANCE: James Deshaies requesting reimbursement for expenses due to a sewer block at 67 Americo Street. Mr. Haluch read letter. Mr. Linton motion to pay Fletcher's bill. Mr. Simao second. All in favor.

Mr. Linton motion to open public hearing to establish sewer rate for 7/1/17-6/30/18. Mr. Simao second. All in favor. Mr. Frederick said no final number from Kim today. We have approximately \$934,000. Mr. Frederick proposing an average of 5.3. He was a little off target for FY 18. Plan cost would be about 15 Million.

Our cost is around \$800,000. Pump station cost approximately \$170,000 & main interceptor cost \$60,000. He did not see main interceptor cost last year because it came out late in 2017. Was off a little on last year's projected number. Some of the debt service came off of that; therefore there is a big proposed jump down from actual cost of \$102,000. 3 year average is a little higher than the 5 year average. SWSC usually projects on a 5 year average. He would like to be a little more conservative. There was a shortfall of \$181,000. He is suggesting we try to make that up in this year's sewer rate. Mr. Frederick proposing the sewer rate of 1.212500. Target revenue of 1.7 Million. Current rate is \$3.10/hundred cubic feet. Mr. Santos asked if capital improvements are to repair infrastructure or to bring new online. Mr. Frederick said I & I is new stuff, this is for current issues (Grimard/Cady/Fairview/Munsing). Mr. Santos asked what he anticipates to start something for MS-4. Should we start another rate? Mr. Frederick said it is completely separate. Average bill last year was \$3.10, this year would be \$3.50. Well side average would go from \$62 to \$70/pp. Mr. Santos motion to go to \$3.30/hundred cubic feet and \$75/pp for wells. Mr. Linton second. No further discussion. All in favor. Select Board to set the tax rate tomorrow. Mr. Linton motion to close sewer hearing. Mr. Simao second. All in favor.

DIRECTORS REPORT:

PW-2 interview held. Mr. Frederick's recommendation is Robert Sanderson. All references came back to Carrie ok. Mr. Santos said the candidate has no CDL or hoisters license. Mr. Frederick said the last gentleman we just hired went at night and already got his Class A. Mr. Linton motion to hire Robert Sanderson for PW-2 with 90 days to get Class B and hoisters license. Mr. Simao second. All in favor. Center Street project. Had to order more bell clamps. Drainage work continues. Trying to finish excavation work this season. Mr. Linton asked if when Goncalves is done for the winter do we have to plow it and maintain it? Mr. Frederick said to check with the contractor and state. Miller Street road resurfacing and reclaiming was done last week. Varandas finished today. Berm is done. Waiting for Columbia Gas to finish up testing on their line and for Wilbraham Water to figure out what they're going to do with their structures before we get a final paving date. We should not be seeing any permits for Columbia Gas unless it's an emergency or DPU authorized work. Mr. Santos asked if they went out to infrared the patch they did for emergency service.

10 Rosewood. Owner contacted Mr. Frederick. Homeowner knows he's got a problem. Mr. Frederick will let a butter know they are working on a solution. Jim will touch base and follow up.

Kenny got quotes for plow signs. \$2700 for 60 magnetic signs. Mr. Rodrigues said we had them in the past but they did not work. Kenny said we used them years ago and we have 1 left from the whole pile. Chicopee does not have them. They have people that go out and keep track of drivers. Mr. Linton motion not to use magnetic signs on plow trucks. Mr. Rodrigues second. All in favor.

Cady Street Sewer. Mr. Frederick talked to Mike Pereira and is pushing for schedule. He will have a better idea this week of time frame. Mr. Santos asked Mr. Frederick where he thinks he should start. Mr. Frederick responded he should start on Cady Street to do the main line and get out of the way for Chicopee. Rood Street second, then Grimes.

Highway Safety not responsive is getting the contract back to us. They were the only ones who bid on Miller Street.

Tower Street borings done. Mr. Santos asked why we went all the way to Margaret Lane. Mr. Haluch said to send the residents correspondence that we did some borings out there and we have a concern about the amount of rock we found and we're going to try to put some numbers together to see if we can get some money to do something for them.

Proposed sewer hook up on Center Street by Ideal Lane and Haviland Pond bathhouse. Beta estimate \$4900. Mr. Santos asked if this could come out of Chapter 90 fund. Mr. Frederick said No it's sewer. Mr. Santos motion to accept agreement for professional services and take it out of sewer enterprise fund. Mr. Simao second. No discussion. All in favor.

Mr. Frederick received opinion from the Town lawyer regarding bid protest. Mr. Frederick clarified that it was suggested all unbid items go back out to re-bid. Erin saying those items are not being challenged so don't go out to re-bid. Mr. Simao motion to re-bid per Attorney General and terminate contract that was rewarded. Mr. Rodrigues second. Vote 4-0 in favor (Mr. Santos abstain). Mr. Santos asked to send line striping back out to bid. Board agreed to have all items not bid on go back out to bid.

OLD BUSINESS:

Mr. Simao asked about daily vehicle inspection form. He would like to see mileage or hours added. Mr. Frederick will edit and get form back out.

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NEW BUSINESS:

Mr. Linton went to safety meeting. Selectmen asking for signs on West Avenue at the end of Howard and Arch Street. Want a "No Left Hand Turn" and another one in front of Cuthbert's. A total of 3 signs, two stating "No Left Hand Turn" and the third "No Left Hand Turn Ahead". Asked Kenny to order or make sure we have. He also relayed the message they are asking for a raised cross walk near the bakery and Winsor Street because they're bad intersections. We promised a couple elderly women on Helene, Deroche, Auburn & McKinley. Can we get Palmer Paving out there?

Mr. Rodrigues asked who patches the restructures. Mr. Frederick said it's in the contract. This time it was in the spec they were not responsible. Also asked about digging on the side of Church and Rood Streets. The patch and trench is going into the center of the road. Says is was gas digging. Kenny will take a look.

Mr. Santos asked about the West and Brook Street intersection. How do we go forward? Mr. Frederick responded we need to go to PVPC. May be able to get a grant.

Mr. Simao asked if new director position was posted. Mr. Frederick replied Yes. Deadline is November 16. Clarified that at the last meeting they voted Mr. Linton will be signing permits. Mr. Haluch will be signing payroll.

Mr. Santos read letter that Mr. Frederick forwarded to Board Members sent October 9 from Town Council. It read that they would not have the BPW Members engage in any day to day management of the DPW. Whoever is the most senior employee at the DPW should become the interim director. Mr. Haluch responded he talked to the council and the state and the BPW is an independent board and they can make any decision they want. Mr. Santos asked why we're deviating from the rule of Town Council. Mr. Haluch stated it is an opinion. Mr. Linton stated Ken is the senior employee. Asked him if he wanted to assume the duties. Ken responded No. He stated he will continue to do day to day duties, but he is not the director. Mr. Simao motion to make Chariman and Vice Chairman assume the title as acting director that they can share until we hire a new one. Mr. Rodrigues second. Vote 4-1. Mr. Santos against.

