

BOARD OF PUBLIC WORKS
MEETING MINUTES
July 16, 2019

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2019 AUG -1 P 12:56
TOWN OF LITCHFIELD

Members Present: Bill Rodrigues, Barry Linton, Alex Simao, John Davis, Thomas Haluch

Members Absent: None

Also Present: Ken Batista, Mike Suprenant, Amy Priest

Mr. Haluch called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

APPOINTMENTS: Karl Hoeckh, flooding @ 419 Alden Street. Damage was done to his pool. Kenny met with Matt @ Caracas. They had issues with silt sacks in basins and were going to put in hay bales or something for sedimentation. Mr. Haluch said some kind of inspection needs to be done. Mr. Linton motion to make Planning Board aware that drainage issue has to be addressed before Avelino Way is accepted as a public way. Mr. Haluch said we need a final inspection report of the existing site. Mr. Davis second. Vote 4-1, Mr. Rodrigues abstain. Mr. Haluch said the report should contain review of existing deficiencies. We should review original and previous site inspections. Need to review site drainage.

Sean McBride, Recreation Commission, to discuss use of the Butler building at Whitney Park. It was given to Whitney Park for Summer Camp and After School Program. It has been taken back by Parks Department this summer without notice. Mr. Haluch said it should be used by camp for the before and after school program and summer camp. Justin sent letter to DPW stating there could not be any after school or camp kids in there because of the equipment we have in there. Mr. Haluch told Kenny to talk to Mike and move equipment out so it can be used by camp. Mr. McBride asked Board to take a look @ the overgrown grassy areas at Haviland Pond and trim up. Kenny said they were out there today doing that. Mr. McBride said the water bubbler there is not functioning. Kenny said price to replace is \$1,200. He said the compressor needs to be replaced.

Mr. Linton motion to replace. Mr. Simao second. All in favor. Mr. McBride asked about plan for tennis courts. Price to renovate for tennis and pickle ball would be \$30,000. Would have to go through Capital Improvement. Mr. Linton suggested getting a price to replace 2 tennis courts and add 2 pickle ball courts and go

before Capital as 2 Boards (DPW and Recreation). Kenny will get updated price but it may be cheaper to cut it all out and start over.

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CORRESPONDANCE: None

OLD BUSINESS: Mailbox @ 158 Genevevo Drive. Send letter to resident to let them know Board voted 5-0 to pay \$50. Add that water pushed it out after freeze and that we feel plow did not damage it.

Michael Hastings step increase from May 2018. There was no documentation in our file that he should be denied for any reason. Mr. Linton motion to hear from Human Resources before step increase is granted. Mr. Simao second. All in favor.

DIRECTOR'S REPORT: Appropriation transfers were approved except for the Sand Pro. Over \$20,000 must go to Capital Improvement. Mr. Linton suggests buying Sand Pro, then getting attachments later. Kenny is waiting to hear back from vendor about entering into a 3 year lease and the purchase breakdown. Working on conceptual plans for the new cemetery. Would like to set up a workshop to go over some ideas when he comes back. We are down to 15 lots @ Island Pond. Mr. Linton motion Kenny & Jim to make the "Do Not Sell" lots in section P available. Mr. Rodrigues second. All in favor. \$247,000 in funds available in Perpetual Care.

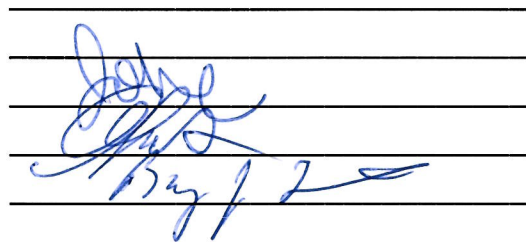
KENNY'S REPORT: 3 lots on Focosi Lane and 1 on Cady Street have been subdivided. Contractor planning on building 4 houses. Mr. Haluch asked that we send a letter to invite contractor into a meeting to go over possible alternatives for back yard easements. Signs moved @ 552 & 546 Center Street by DPW and Down to Earth. Price for flashing stop sign @ Rood & Center Streets is \$2,000 to be installed. 4-6 week lead time. Mr. Linton asked to table that until Safety Committee meets again in September. Price for drilling 10 borings on Tower Road is \$2,325. Mr. Simao motion to approve borings. Mr. Rodrigues second. All in favor. Lightning hit DPW building this weekend. Still working to get everything back up and functioning. Quote to replace fuel pedestal is \$1,230. Money would come from operations. Mr. Simao motion to approve purchase. Mr. Linton second. All in favor. Chapter 90 funding projects in place are Nash Hill, McKinley & Bondsville. Need to over excavate shoulders. Still need to do shoulder work and driveways on Rood, Deroche and Helene. Would like to use services of annual bid contractor. Mr. Haluch said ok but to keep Board informed as to the expense.

Beta is looking for \$10,000 for the Center Street project. Mr. Linton suggested we table until next meeting to see what is left for funding. Mr. Haluch asked for breakdown on expense, savings, overages etc. Kenny said someone from the State can provide that. Weston & Sampson not keeping up with cleaning wet well @ pump station. Has contacted more than once and has not heard back. Kenny can try to get a hold of a vac company. Mr. Simao suggested we send a registered letter to them because we have a contract and need to know if they are going to fulfill it. Kenny needs to use 2 weeks vacation before September 28 or he will lose it. Plans on taking some time off. Mr. Simao motion to accept Kenny's report. Mr. Rodrigues second. All in favor.

NEW BUSINESS: Mr. Simao asked about street markings. Kenny will schedule. Ken met with someone from Department of Labor about the Transfer Station inspection. He thinks someone backed into the railing and broke it. We put concrete blocks in. DOL was happy we made the effort. Kenny is getting a price to replace rails. We will need to provide extra training for employees. DOL also offered to come in and inspect facility. We would not be fined for deficiencies. Mr. Linton asked about stump grinding. Kenny will line up (about 60). Mr. Rodrigues said the stop sign on Skyridge needs paint. It's faded. He also says the water gates on Rood Street are sinking (there are 5 of them). Mr. Haluch asked about Mrs. Dias' driveway on Center Street by Reservoir. There is brush obstructing it. Kenny said we just got the mower back and he will get it done. Cemetery report for June is \$18,000. Kenny said he contacted Varandas Construction for miscellaneous sidewalk repair and the driveway opening on Center Street next to All Faze.

At 7:25 P.M. Mr. Simao made a motion to adjourn. Mr. Rodrigues second. All in favor.

NOTES ACCEPTED:



Clerk 