

BOARD OF PUBLIC WORKS

MEETING MINUTES

September 10, 2019

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Members Present: Thomas Haluch, Barry Linton, Bill Rodrigues, Alex Simao, John Davis

Members Absent: None

Also Present: Mike Suprenant, Amy Priest

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Mr. Haluch called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

APPOINTMENTS: Rosa Jozefczyk to discuss mailbox damage @ 158 Genovevo Drive. The Board has previously denied reimbursement. Mr. Linton said the Town owns 10' in and the rule is \$50 for mailbox repair. Mr. Haluch asked Amy if we could fast track this to MIAA. She said she could do that in the morning.

CORRESPONDENCE: Letter from Town Administrator requesting a Board of Public Works member to serve on the Track & Field Replacement Committee. Mr. Linton motion to nominate Mr. Davis to serve on the committee. Mr. Simao second. All in favor.

Cristina Ribeiro of West Avenue would like to go before the Board. She was here a few months ago. She has 3 quotes that she was requested to get. Mr. Linton motion to give repair to lowest bidder. Mr. Simao second. All in favor. Should be taken out of sewer enterprise fund. Mr. Suprenant said it should be paid directly to homeowner.

DIRECTOR'S REPORT: Cemetery conceptual plans. Original plan has 2352 graves. Plus 250' wall, which would include several hundred more. That would take up 7.1 acres of 20 acre parcel. H shaped plan that Mr. Suprenant prepared would have 2314 graves plus several hundred more in the wall. That would take up 7 acres. Peace sign plan that he prepared would have 2354 graves plus several hundred more in the same wall. That would take up 7.2 acres. Mr. Suprenant is asking Board to approve the Peace sign layout. Depending on the budget we can start

with the bottom pie piece and the road. Mr. Linton suggested leaving the natural boulder wall in front. Mr. Linton motion to approve the circular design. Mr. Linton second. Mr. Simao asked if we are going to have any problems digging because of the rocks. Mr. Haluch said it will be 10 or more years before we develop the back. Mr. Suprenant said at the current rate of burial, this plan will last the town 50 years before going back to the 10 acres. Mr. Suprenant said there will also be some sitting areas and planters, etc. Vote 4-1. Mr. Simao abstain.

Center Street Project Change Order #2. Haviland Pond beach house sewer connection to 1986 sewer project. In the field we found it was connected to old sewer that is being abandoned. Jack Goncalves & Sons proposed to make sewer connection for \$8,680. Mr. Suprenant recommend Board approve the change order. Mr. Linton motion to approve. Money to come out of sewer enterprise fund. Mr. Rodrigues second. All in favor.

Circuit Avenue flooding. Waiting for Mike Pietras proposal to Conservation Commission.

Riverside Drive project. West Mass had a kick off meeting today. Town Administrator, Assistant Town Engineer and Mr. Suprenant attended. Proposed schedule is for it to be out to bid early next year. They want to close out the project by the end of next year. Project budget is big but it will be under EDA grant.

Subdivision site plans wetlands reviews. It is his intention to review all reports and recommendations to the BPW before sending them out to other Town Boards, Commissions and Committees. He has advised Assistant Town Engineer that all such correspondence has to be approved by Director of Public Works before it is released.

Avelino's Way. Mr. Suprenant has scheduled a site inspection for 9 A.M. this Thursday. Detention basin is supposed to be maintained by Homeowner's Association; however, there is no existing association. Mr. Suprenant will tell the developer that was the original plan.

Personnel Issues. PW-3 position was posted last Friday. Employees have until September 13 to submit bid on position. If there are no bids, will have to advertise position. Mr. Haluch said when we fill these positions, we should look to have people with appropriate licenses. Mr. Suprenant said he stipulated that whoever gets the position would need to get a 4G license w/in 6 months. Friday September 20 is Paul G.'s last day. We will meet in conference room @ noon to celebrate. We also got a letter from Lee Dias that he is retiring also. We will plan something for him also. Mr. Suprenant recommends Board approve posting

another PW-3 position. Mr. Haluch suggests looking for someone with pump station experience. Mr. Suprenant said that is on qualifications listing. Rodrigues asked if we need to get permission from Local 98? Mr. Suprenant has already talked with the representative. Mr. Haluch suggested when to put some training together for the guys to know how to run all the equipment safely. Mr. Simao motion to post position left available by Lee Dias' retirement internally. Mr. Rodrigues second. All in favor. Mr. Haluch would like to present something from Board to them thanking them for their service. Temporary mechanic position. With winter approaching we are in need of a mechanic. Wayne will be unable to do it after October due to retirement rules. Mr. Suprenant recommends Board approve a temporary mechanic. Mr. Linton motion to post Lee's position as a PW-3/temporary mechanic. Mr. Simao second. All in favor. Engineering intern position in the budget for \$15,000. Mr. Linton motion to advertise position. Mr. Simao second. All in favor. Mr. Suprenant talked to Human Resources Director about whether or not there was restriction on posting Director/Town Engineer position once his term was up. She said there is no restriction. Mr. Simao requested a copy of the job description. Mr. Linton would like to review at the next meeting and get advertisement out there. Mr. Simao asked for update on Center Street. Mr. Suprenant talked to resident engineer @ Verizon. They still have time to move their poles. Mr. Linton asked to get updated timeframe. Mr. Simao asked about the dog park. Mr. Suprenant said it's not open but we are mowing and maintaining it. Mr. Simao asked about stump grinding machine rental. Mr. Suprenant said the quote for the rental for a month was higher than expected, \$8,000. Mr. Linton said we're better off to get a company in to do it. We do not have the man power. Mr. Linton motion to hire stump grinding company. Mr. Simao second. All in favor. Mr. Simao asked about Nick Silva field. Mr. Haluch said the restoration around parking lot needs to be finished. Mr. Simao asked if we are cleared out of Whitney Park. Mr. Suprenant said No. Mr. Linton suggested putting an article together from DPW and Recreation for 2 tennis courts, 2 pickle ball courts and pavilion. Mr. Suprenant suggested adding to it that more toilets be added to existing building. Mr. Linton said building maintenance falls on Selectmen. Mr. Simao asked about update on sewers on Motyka Street. Mr. Suprenant said he will look into for next meeting, along with Grimard and Tower Road. Mr. Simao motion to accept Director's Report as read. Mr. Linton second. All in favor.

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OPERATIONS SUPERVISOR'S REPORT: Project update on reclamation and installation of binder completed on McKinley. Reclamation and installation of binder completed on Nash Hill Road; however, telephone poles will need to be moved. Reclamation and installation of binder completed on Bondsville Road. Miller Street between East and Ventura was milled and ¾" shim installed. Structures on Miller Street have been adjusted and final 1.5" bituminous top scheduled for September 11. If time allows, Palmer Paving will be installing berm on Old Coach Circle. Work on Bondsville Road rescheduled to mid October. Drainage easement @ 360 Fuller Street needs to be cleaned. Conservation Commission has been notified and will work to complete under our notice of intent for routine maintenance. Infiltration chamber on Colonial Drive/Musing Street has to be replaced. McVac was scheduled to clean Chapin Street wet well yesterday; however, conflict of scheduling has pushed the work until next week. Westover Pump Station only running on 1 pump. Healey and Associates to perform the work. Specifications for Freightliner 108SD. Truck identical to last truck. Asked Board to review so order can be placed. ETA is 6 months. Mr. Rodrigues motion to approve order for the truck. Mr. Simao second. All in favor. Property owner @ 59 Lockland requesting silver maple to be removed. Mr. Haluch would like to have the Board members take a look @ it before making a final decision. Mr. Simao motion to accept Kenny's report. Mr. Davis second. All in favor.

NOTES AND COMMENTS: Mr. Simao asked about sewer rates going to the City of Springfield. Wants to know if we still have that problem. Mr. Suprenant will look into it. Mr. Linton asked if we got the scarifier. Mr. Suprenant said Yes. We have been using it @ Whitney Park. Mr. Rodrigues asked about Michael Hastings step increase. Mr. Suprenant said that in order to give the retroactive pay, it must be submitted to Town Meeting because it is prior fiscal year. Mr. Haluch said to put an article together so it is paid. Mr. Davis asked about water gates on Rood Street. Mr. Suprenant said Kenny has been in contact with Springfield Water. Mr. Simao motion that Mr. Suprenant contact Springfield Water and have them temporarily fix for the winter and repave in the spring. All in favor. Mr. Haluch asked if anyone went out to retention pond on Woodside Drive.

At 7:45 P.M. Mr. Simao made a motion to adjourn. Mr. Davis second. All in favor.

NOTES ACCEPTED:

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Clerk *Amy Kuntz*