

BOARD OF PUBLIC WORKS
MEETING MINUTES
January 21, 2020

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2020 FEB 12 P 1:43
TOWN OF LUDLOW

Members Present: Thomas Haluch, Barry Linton, Bill Rodrigues, Amy Simao, John Davis

Members Absent: None

Also Present: Mike Suprenant, Amy Priest

Mr. Haluch called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

PUBLIC HEARING: To consider removal of two hickory town shade trees, 27" in circumference, pursuant to Mass General Laws, Chapter 87, Section 3, located at 22 Moore Street. Mr. Suprenant had previously been out to look at the trees. Mr. Haluch said they are a safety issue. Mr. Rodrigues motion to remove the trees. Mr. Davis second. All in favor.

CORRESPONDENCE: Letter from Yorn Trahan regarding flooding on conservation land near 214 Church Street. Mr. Suprenant has been out there. Homeowner is new and he is unsure if he was told he cannot alter the wetland. Mr. Haluch said we could take the approach of using the vac truck to clean the pipe across the road, because it probably has never been done.

Letter from Skyler Cruz Wosley regarding traffic light suggestions. Mr. Suprenant would like to send letter to Skyler thanking him for his comments. Mr. Simao motion to send letter. Mr. Rodrigues second. All in favor.

APPOINTMENTS: Fred and Kathy Nowak looking for sewer abatement. 35-45 Kirkland Ave, a business and home. Both properties are in a trust and he is hoping for an adjustment. Residents want to combine them. Mrs. Priest said each location is a separate sewer bill. Business is being billed the minimum. We cannot entirely abate a bill for a property. Mr. Haluch said there is nothing we can do about this.

DIRECTOR'S REPORT: 3 sets of plans currently before the Planning Board. Special permit for an accessory apartment at 459 Moore Street. Mr. Suprenant does not see any problem in the Public Works area. He has no proposed changes. Mr. Simao asked to send a copy of the comments to the Board of Health. 2nd set of plans is for Sofia's View and Rosa's Way, 466 Miller Street, subdivision plan. Comments are "The width of the street right of way shall be noted on the preliminary plan. It should also be noted that the future 28' wide roadways shown on the plan are to indicate possible future streets

to be considered part of the approval of this preliminary plan. The lang weight of the proposed drainage system is so light on the drawing that it's hard to follow in general way the location and direction of flow adjacent to waterways bodies and water wetlands near and within the proposed sub division. A full stormwater report will be required at the time the definitive plan is submitted. The applicant should consider extending sanitary sewer in Miller Street to the intersection of Rosa's Way because lots 2-4 & 14-18 do not appear amenable to individual sewage disposal systems." They are not showing where they're pumping to. Mr. Haluch said we need a definitive plan of where the runoff is going prior to construction. Homeowners association will have to maintain any detention basin. Mr. Linton said that when this went before the Safety Committee they decided not to waive the traffic study because of where it comes onto Miller Street. 3rd plan is Riverside Drive, development in the Ludlow Mills. Lots of waivers being requested, the location of the street not in the center, the requirement for sidewalks and utilities. Comments are "The names of the proposed streets could be shown more clearly." Mr. Haluch said the sidewalks would make buildings more accessible and be an asset. Mr. Linton said no one plows the Riverwalk so it can't be considered a sidewalk for the winter months. "Applicant should contact engineering department with respect to the preliminary design of the sanitary sewer" It is not shown on the plan. Design also shows only 3" pavement. Mr. Haluch said is should be a minimum of 4"-5". Mr. Suprenant said sometime in the future the traffic signals will have to be changed. Mr. Simao would like to bring applicant in for discussion when there are set plans.

Mr. Suprenant said he is not at liberty at this point to discuss contract negotiations for recycling, but he is ready to recommend in open session to award the contract for trash disposal. It didn't work out with MRF and we couldn't get any kind of adjustment with Waste Management. Mr. Suprenant recommends the Board vote to award the contract, subject to review by Town Counsel, to Community Eco Power, formerly Covanta. There is a copy of the contract for Board review. Granby and Longmeadow have signed already. Mr. Suprenant will send to Town Counsel for review and will discuss again in a couple weeks. Mr. Simao asked if there will be fuel adjustments when gas or diesel goes up. Mr. Suprenant will verify. This is a 3 year contract with 2 options for renewal. In addition to high priority projects, including cemetery and 3 sewer projects, he has some pictures of drain outfalls. River and Tait Streets. Assistant Town Engineer will be working on these projects. Signs have been ordered for West Avenue. Mr. Simao motion to accept Directors report as read. Mr. Linton second. All in favor.

NEW BUSINESS: Annual bids contracts are ready for signature. Mr. Suprenant said the Town Administrator told him that we may need annual bids for contractors like plumbers or electricians, etc. If we do a total business of over \$10,000, we need a contract. Mr. Suprenant can put out a request for proposals for annual services for

plumber, electrician, HVAC for all the departments in Town. Mr. Haluch wanted to verify that if a contract was not signed then it was not effective. Mr. Suprenant said that is correct. Mr. Simao did not sign the crack sealing contract because specs are different from the proposal. There is an error showing \$9,300/day. Mrs. Priest will go over and correct.

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Cemetery commitment for December is \$4,500.

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Mr. Simao motion to sign minutes for December 23, 2019 meeting. Mr. Linton second. All in favor.

Mr. Linton motion to sign sewer abatements. Mr. Simao second. All in favor.

OLD BUSINESS: Mr. Simao asked about Focosi Lane. Mr. Suprenant tried to contact him, with no response. He asked Kenny to see about doing the patch and take his bond. He has not had any more activity with building the houses. Mr. Haluch said we can issue a cease and desist and it can be lifted once it's fixed. Or we can send a certified letter that he is not to do any more work until he meets with the Board. Mr. Linton said all the material we bought is still sitting there. Mr. Simao motion to send certified letter. Mr. Rodrigues second. All in favor. Mr. Simao asked about the last storm. Mr. Suprenant said we did have some issues. One person did not show. At least one person left early. A whole fairly major street did not get plowed. Highway foreman, Jamie, came in to do it. We had some issues with the security system because someone from the school department came in and did not know the passcode. Mr. Haluch asked about the guy who plows the corner of Cardinal and Fuller Streets. He puts all the snow @ the end of the driveway of the house on the corner and he can't see when he comes out of his driveway and snow is on top of the hydrant. Mr. Simao said we can't let it keep going, where people are leaving or not showing up. Mr. Haluch asked to set up an afternoon where he, Mr. Linton, Mr. Suprenant and Kenny meet with the guys to explain the importance of showing up when there is snow. Mr. Linton said it's not fair to the guys who do show up. Whoever is doing it needs to be written up. Mr. Simao asked about lifeguard chairs still up at Haviland Pond. Can they be put underneath the bath house? Mr. Simao asked about the trees that were supposed to be cut @ the cemetery for the new area. Mr. Suprenant said not yet. We are also getting pricing on a fence. Mr. Linton asked about the contract that was signed for Northern to come in and grind all the stuff out back. Have they been called to start? Mr. Suprenant has discussed on several occasions with the operations supervisor. He will make a note to call them himself. Mr. Linton asked about Nash Hill Road. The side has not been filled in. The thaw in the spring will undermine that whole road. Mr. Haluch asked about the stump grinding.

Thinks it's only halfway done. Thinks it should be done now while the ground is frozen.
Mr. Haluch asked about Lenny Charest. It is frozen and should be cleared out now.

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At 7:19 P.M. Mr. Linton made a motion to adjourn meeting and go into executive session with roll call. Mr. Simao second Yes, Mr. Linton Yes, Tom Haluch Yes, Bill Rodrigues Yes, John Davis Yes.

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NOTES ACCEPTED:

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Amy Kurtz

Clerk