BOARD OF PUBLIC WORKS MEETING MINUTES June 16, 2020

*Please be advised that by Order of the Governor-Order suspending certain provisions of the open meeting law, G.L. c.30A, § 20 which limits public access and allows remote participation.

Members Present: John Davis, Alex Simao, Barry Linton, Steve Santos, Davis

Members Absent: None

Also Present: Mike Suprenant, Ken Batista, Amy Kurtz

Mr. Davis called the meeting to order at 6:00 P.M. All present stood for the Plane of Allegiance.

<u>APPOINTMENTS:</u> Sean McBride, Recreation Department to discuss Butler Building at Whitney Park. Mr. Suprenant said Mr. McBride has another meeting and he will be at our next meeting.

<u>CORRESPONDENCE:</u> Letter from Harry Mills, Moody Street resident regarding pothole damage. Mr. Linton motion to send to insurance. Mr. Soares second. All in favor.

OLD BUSINESS: Mr. Suprenant said 4 performance evaluations have been completed. A 5th is eligible. Two were under probation. They are now in process The final inspection of traffic signals on Center Street was last Friday. The uple of punch list items that Mr. Suprenant is working with ing into this year the snow budget had \$247,000. Mr. Batist ble events that we had to hire contractors to come in. We still would like break down for the \$85,565.50 for equipment ren nt said this year's operating budget balance is \$284,447. We a nditure from the general fund. Year to date we have expended vve have encumbered \$180,665.78. We have \$284,447.39. That has er the last 3 weeks of payroll and road construction. Mr. Santos asked to check into the oil bills for Whitney Park. Seems

high. Mr. Linton said he previously made a motion to buy more baseball clay if we got the money from the school department. Mr. Batista said we bought it. Mr. Suprenant said he has not gotten a definite answer as to whether or not we're getting money from the School Department. Mr. Suprenant said he has a copy of the moratorium road cuts that were questioned last week. They were things the gas company had to do. He said the curb cut guidelines states it is not a moratorium but there are very strict regulations

if a road has to be cut within 5 years. Mr. Batista says he no longer review permits. Mr. Suprenant will look into having Eversource repave moratorium roads that they cut up. Mr. Suprenant said what's left in the building @ Whitney Park is an edger, finishing machine for infields, scarifier, a ride on mower, some small tools and a shelf. It will be out within the next couple days. Mr. Soares asked about status of dual stream recycling letter. Mr. Suprenant said we are waiting for money for postage for bulk mail rate. It should be available Thursday morning. Letters will go out Thursday and Friday. Robo call will go out 2 weeks in advance. Mr. Suprenant said 1,200 blue bins have been ordered. He sent the vendor a request for an update last week. Mr. Simao asked to remind residents that the bins they currently have are still good. Mr. Suprenant said the money for purchasing the blue bins is coming from public works supplies. Mr. Davis motion to accept old business. Mr. Simao second. All in favor. Mr. Simao would like to see Old Business discussed on the agenda until it is done.

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NEW BUSINESS: Focosi Lane permits have been revoked. As of this morning we have a signed contract but we need to verify the contractor has met the requirements so he can proceed. We did receive another \$4,000 in securities. Mr. Simao asked that we put increasing our bonds on next week's agenda. Mr. Suprenant said the Mott Maronald contract for MS-4 permitting for the original proposal was for \$95,000. Some of the surrounding towns are paying around \$35,000 for the same services. The current proposal that was sent to the Assistant Town Engineer was \$49,000. The tenth he objecting to is locating existing structures for \$9,900. That is still in the proposal. Simao asked Mr. Suprenant to look into when we can meet with the Firance Boa discuss getting the money for the MS-2 year 2 permit. Mr. Simao wanted to he and see if the Chairman is all set to go to Town Meeting, Mr. Davis said yes, Mr. Suprenant said the salary budget is \$145,000 less than last year. We did keep the 2 part time people in the budget. Mr. Suprenant said the open positions were posted right away, but we got no applicants. Mr. Suprenant said in the list of streets to review, we can do Parkview and Mountainview with Chapter 90 money. Mr. Batista said that while we're doing those 2 streets, he can write up a number for Loopley, since it is close proximity. Mr. Santos motion to do Winsor from East to Stevens, Warren, Randall, Pondview and Reynolds. Mr. Simao second. All in favor. Mr. Simao asked when structure will be put in on Colonial. Mr. Batista said it will be in the next few weeks. Mr. Suprenant drafted a letter to send to State Representative about Chapter 90 money discussed at the last meeting. Mr. Simao motion to send the letter. Mr. Linton second. Vote 3-2.Mr. Santos and Mr. Soares opposed. Mr. Santos said current budget is ok. Can we table next year's budget till next meeting? Mr. Soares asked about trash on the riverwalk. Mr. Suprenant said it is being picked up Monday, Wednesday & Friday. Mr. Soares asked for it to be done daily. Mr. Soares asked about pot holes on Cady Street around #'s 127 & 30. Mr. Linton said we are only accepting checks at the Transfer Station right now. Mr. Santos

asked how much revenue we will lose by not doing stickers this year. Mr. Suprenant said we can talk to the Town Collector about possibly doing online payments. Mr. Soares asked if the Department would consider a social media page to get information out to the public. Mr. Simao does not think we should get involved with social media. Mr. Davis agrees. Mr. Linton said opposite Kendall Street as you come onto Fuller it looks like there was a hydrant across the street there is a 6'x6' patch. Mr. Batista said he has notified Springfield Water. Mr. Simao asked about foundations at cemetery. Mr. Batista said it is on the list of things to do. Mr. Davis motion to accept new business. Mr. Simao second. All in favor.

<u>COMMENTS:</u> Invoices signed. Minutes signed. Sewer abatements signed by Chairman. Mr. Santos handed out paperwork about who needs a DOT medical card. He read aloud. Mr. Santos asked when the Board voted to send a letter to request guidance for new Board members about conflict of interest to Mrs. Villano. Board agreed no vote was taken. Mr. Suprenant said next week's meeting is the sewer rate hearing. Mr. Simao asked to have the Bluebird Acres information at the next meeting.

At 8:12 P.M. Mr. Simao motion to adjourn. Mr. Linton second. All in favor.

NOTES ACCEPTED:

Clerk