

BOARD OF PUBLIC WORKS
DPW Conference Room
198 Sportsman's Road, Ludlow, MA 01056
MEETING MINUTES
September 22, 2020

***Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.**

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TOWN OF LUDLOW

Members Present: Steve Santos, Alex Simao, Dan Soares

Members Absent: Barry Linton, John Davis

Also Present: Ken Batista

Mr. Santos called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

APPOINTMENTS: None

CORRESPONDENCE: Mr. Santos received a letter September 9 thanking Mr. Batista for taking down a tree in the front yard of 49 Pleasantview Street.

DIRECTOR'S REPORT: Read by Mr. Santos: Discrepancies in the FY2021 budget were straightened out and next meeting Mr. Suprenant will have an updated budget. We have 3 prior year bills to go to fall special Town Meeting. \$375 Blanco Electric, \$570 Tuckahoe and \$13,013.94 Casella. Focosi Lane has agreed to payment of \$12,000 for permanent repair on roadway. Letter of acknowledgement and agreement has been signed and sent to the Town Treasurer. All permits issued for the construction within the public way at 17-23 Focosi Lane and 188 Cady Street have been reinstated. The applicant, licensed contractor and owner are allowed to continue the work. Nearly all the uniforms are here, but 4 of the items were back ordered. We have begun the

process for this year and will be accepting orders from employees this week. **Mr. Simao motion to approve Director's Report. Mr. Soares second. All in favor. Vote 3-0.**

OPERATION SUPERVISOR'S REPORT: Mr. Batista contacted Game Time and they gave him a few options to retrofit the slide at Electric Park playground. It would include a jungle gym attachment to replace the slide. Also includes a free standing slide. They have not gotten back to him with pricing. He did a crack seal across the basketball court. He met with 3 different contractors regarding sewer repairs on the sewer laterals at 482 and 648 East Street. He will have prices at the next meeting. He spoke with McVac. They will give a price to clean the wet well again. Palmer Paving is scheduled to start work on Winsor & Warren Streets October 16. They will mill and shim. Behind them will be Martins Construction. They have roughly 60 structures to adjust. Palmer will then come back to put the top on. We contacted Lawn Tech about aerating and over seeding Nick Silva Field, but the majority of the work was along the center of the field and that was beyond what Lawn Tech was going to do. The DPW spread about 40 yards of loam and used our over seeder. We should see results within a few weeks. We are watering 10 minutes twice a day. Field should be in great shape for youth football next year. He rented a core aerator for September 30 to do the entire field area at Whitney Park. We will plug aerate and broadcast seed. He spoke with LYSA and they don't use the goals where the permanent plugs are placed now at Creative Park. Since we did Nick Silva, he thinks we can do the same thing there in house. After the soccer field is done, we can strip out the baseball field and replace the back stop. We can put up all new poles and wire. We should also do something at East Street School soccer field. We will have to go back out to Island Pond Cemetery to mark out foundations. We won't be marking this week because we have 5 funerals. Crack sealing has been completed. We used 3,600 gallons. The Chapter 90 appropriation was only for \$37,800. He thought we were going to do \$60,000 worth. We completed work on Lyon Street, Randall Road and a portion of West Street. We are now looking at East Street from Wilbraham line back to intersection of Chapin. We have Center Street from where the Center Street project left off back to the bridge. He will ask Mike if he wants to increase or apply for state aid. We've also got West Street from Granby town line to Keystone. He received phone calls from residents on Wedgewood Drive and Grandview. Someone purchased the property at the very end of Willard Avenue. There is a Town right of way that continues for 350'x50'. He went onto Town property and clear cut trees to access his lot. Mr. Batista went out there with 2 officers because he had no permits in place and asked individual to cease and desist until he met with Planning Department. Individual was back out there Saturday morning with a crew and an excavator and chipper. Mr. Batista sent

Police out there. Individual said he was approved by the Town Planner, but could not produce any paperwork. Jim and Ken went out there again today and told him he couldn't be out there working. He told him not to do anything further until he talks to the Town Planner. Would the Board like to place jersey barriers at the end of the street? Mike was supposed to send a cease and desist order, but not sure if it's been done yet. Mr. Santos suggested trespassing order. He also asked to assess the trees that have already been done. There is a drainage swale behind the property at 306 Fuller Street. We will be clearing the sediment out of that. Conservation is on board. He experienced flooding last year from it. Mr. Simao asked who we are copying about Willard Avenue. Mr. Batista said Building, Planning, Selectmen and residents. Mr. Santos asked who will be getting the bags for the dog park. Mr. Batista is looking into it. Snowplowing applications are out to bid. **Mr. Simao motion to accept Operation Supervisor's report. Mr. Soares second. All in favor. Vote 3-0.**

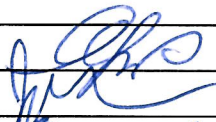
OLD BUSINESS: Center Street punch list. Mr. Santos will try to get a hold of District 2. Some of the guys were not happy with the uniforms. Local 98 contract negotiation meeting held last week. Mr. Simao was unable to attend. He will get an update for the next meeting. Electric Park drainage still waiting for information from Mike. Electric Park slide previously discussed. PW-4 vacancy will be reposted through Carrie. No word from Mike about road moratorium. Island Pond Cemetery foundations previously discussed. No word from Mike about work order system update. We should have the list this week for the trash fee implementation from Joe and will get that into Munis. They will run a mock billing before it's done. Focosi Lane previously discussed. Mr. Batista went out with the contractor to Beachside Motors to do the curb replacement. The owner has requested that we hold off right now. No new information about the new cemetery. A representative from Springfield Water will probably be before the Board about Rood Street. A revised budget will not be reprinted until the errors are fixed. Mr. Simao asked for budget to be provided every month.


NEW BUSINESS: Mr. Santos received a request from Ellie. The people were out there fixing the monuments and one of them would be an additional \$900. **Mr. Simao motion to approve \$900. Mr. Soares second. All in favor. Vote 3-0.** Mr. Soares asked about the brush pile in the back. Mr. Santos will look into options. Mr. Batista said he thinks the rate is about \$5,000/day. Mr. Simao asked if the Selectmen could announce on the weekly phone call that the parking is open at the Reservoir. Mr. Batista will send an email to the Town Administrator.

NOTES AND COMMENTS: Mr. Simao motion to approve 7/7, 7/21, 8/11, 8/18 & 8/25/2020 minutes. Mr. Soares second. All in favor. Vote 3-0. Mr. Santos suggested Kenny be allowed to approve overtime if the guys need to stay because of our personnel shortage to finish projects.

At 7:06 p.m. Mr. Simao motion to adjourn. Mr. Soares second. All in favor. Meeting to be held next week.

NOTES ACCEPTED:






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