

BOARD OF PUBLIC WORKS

DPW Conference Room

198 Sportsman's Road, Ludlow, MA 01056

MEETING MINUTES

September 29, 2020

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2020 DEC -2 P 1:01

TOWN OF LUDLOW

***Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.**

Members Present: Steve Santos, John Davis, Barry Linton, Alex Simao, Dan Soares

Members Absent:

Also Present:

Mr. Santos called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

APPOINTMENTS: None

CORRESPONDENCE: None

DIRECTOR'S REPORT: None

OPERATION SUPERVISOR'S REPORT: Mr. Santos read report. The milling of Winsor and Warren Streets is still on schedule for October 16. There will be an early November paving date. Crews have been busy roadside mowing, trimming trees, pothole patching, weeding, mowing, trimming of Town parks and fields. We have pushed the aeration of Whitney Park to next Thursday due to tomorrow's anticipated inclement weather. We will also be installing signs for the rotary club at various locations throughout the Town. Mr. Miguel Gomes is asking the Town of Ludlow for permission to restore the decorative benches along East Street corridor. The resident will complete all repairs at no cost to the Town. Looking to see if DPW could supply the materials. Mr. Santos said he will need

to sign a waiver. We will supply the wood, he will supply the labor. **Mr. Simao motion to approve Mr. Gomes to repair benches and we supply the materials as needed. Mr. Linton second. All in favor.** Markings, Inc. is still working on pavement markings. More than half has been completed. I have reorganized the DPW winter call list to accommodate the remaining employees. Each crew will have 6 employees to rotate on a weekly basis. New hires will be added to the list as they become available. The salt contract is all set. It is \$55 or \$56/ton. That's regular salt, not treated. Applications are out and due the end of next week for plowing. I would like to thank officers Armand Saraiva and Hector Gomes with the Commonwealth of Massachusetts Court Service Program. They have been extremely helpful in assisting with numerous DPW projects. A recent example is trimming of East Street. **Mr. Davis motion to accept Operation Supervisor's report. Mr. Simao second. All in favor.**

OLD BUSINESS: Center Street punch list. There are still some outlying issues to be addressed. Mr. Santos did talk to Brian Shameklis about the signs. Mr. Santos sent Mike the application for the heavy truck exclusion. We are thinking about doing Harding Street, Loopley and Swan. Mr. Santos asked for prices for anything that can't be done in house. Most of the uniforms came in. We are still waiting for a couple items. There is no update on Local 98 contract negotiations. No update on Electric Park drainage issue. Still waiting for a price on Electric Park slide replacement. PW-4 vacancy has been posted internally. PW-2 vacancy applications have been gone through by Carrie and have been handed over to Alex and Mike. There will be 4 interviews tomorrow. Mr. Simao would like to narrow down to 2 and then have those 2 people go before the Board for final decision. Mr. Santos asked for the Board to come up with 3 questions each. No update on road moratorium. They have started to mark Island Pond Cemetery for foundations. No update on work order system. Mr. Santos has not talked to Joe about the trash fee implementation. No update on Focosi Lane. Signed agreement is at the Treasurer's office. Owner of Beachside Motors is still holding off on signing the agreement. No update on the new cemetery. No update on Rood Street. Alex requested we hold off on updated budget until the first meeting of the month. Mr. Linton would like to add onto old business the sewer plans for Motyka, the rest of Grimard up to Cady and Tower Road. Mr. Soares would like to add the brush pile to old business. Mr. Simao asked if the problem with the buildings in the budget has been corrected. There are still 3 bills that are going to Town Meeting.

NEW BUSINESS: PW-3 vacancy is hopefully being advertised. Mr. Santos met with the Finance Committee about the Director's job description. He talked to Carrie about the

job description. We took out engineering under basic function. We left the pay scale as it is. Discussion ensued about whether or not a degree should be required. Mr. Santos is going to talk to Carrie about changing wording to state job description is not limited to a college degree, but to either have degree and/or 5+ years' experience! Finance Board also recommended we table the sidewalks.

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NOTES AND COMMENTS: Cemetery commitment for August \$8,075 to be signed. Minutes from 9/15 & 9/22/2020 to be signed. Invoices to be signed. Mr. Simao said he would like to keep an eye on the budget and review it every month. Mr. Santos said that Mike sent a notice of violation to individual working on Willard Street that was discussed last week. Mr. Santos read contract from WJF Geoconsultants for landfill annual sampling. It is scheduled for the last week in October. There is \$10,000 in the budget. **Mr. Simao motion to have WJF do inspection of the landfill. Mr. Linton second. All in favor.** Next meeting is next week.

At 6:41 p.m. Mr. Simao motion to adjourn. Mr. Linton second. All in favor. Meeting to be held next week.

NOTES ACCEPTED:

Clerk *Amy Kuntz*