

BOARD OF PUBLIC WORKS
DPW Conference Room
198 Sportsman's Road, Ludlow, MA 01056

MEETING MINUTES
October 6, 2020

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***Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.**

Members Present: Steve Santos, John Davis, Barry Linton, Alex Simao, Dan Soares

Members Absent:

Also Present: Mike Suprenant, Ken Batista

Mr. Santos called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

APPOINTMENTS: PW-2 Interviews

Tony Ribeiro-Mr. Davis asked about driving experience. Mr. Ribeiro responded he has been driving since he was 16 and has had a Class B license for 17 years. He has a clean driving record. Mr. Soares asked Mr. Ribeiro to elaborate on construction experience. Mr. Ribeiro responded he has worked from demolition to landscaping. He has planted trees, trimmed miles of highway. He has been snow plowing since he was 17, city streets, churches, parking lots, buildings, homes operating a 3500 lb dump truck to $\frac{3}{4}$ ton to a jeep. He has not operated a 6 wheeler, but has done sidewalks with a bobcat. Mr. Linton asked if he had anything that would restrict him from doing snow plowing operations for 12-16 hours. Mr. Ribeiro responded No. He is a team player and gets along with others. Mr. Ribeiro stated he currently works for Compass, Global and side work for CSL. He does demolition, abatement and he is the lead guy for lead. Mr. Simao asked why he wants to leave current employer. Mr. Ribeiro responded he is traveling great distances every day and he has no benefits or retirement. Mr. Simao asked what he would bring to the Town of Ludlow. Mr. Ribeiro

responded he would bring years or experience. He has lived and worked in Ludlow for years. He does not have a hoisting license, but anticipates getting one. He is available after giving 2 weeks' notice to employer. He has a vacation already planned the 3rd week in November. Mr. Santos said they will discuss it and get back to him.

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CORRESPONDENCE: #1003 Letter from Nicholas Cocchi, Hampden County Sheriff, thanking the DPW for paving Randall Road. **Mr. Simao motion to file. Mr. Soares second. All in favor.** #1004 Letter from residents of Wedgewood Drive, Grandview Ave and Willard Street with concerns regarding tree removal and lot construction. **Mr. Simao motion to send letter to residents with copy of cease and desist to let them know we are looking into it. Also send copy to the Board of Selectmen, Planning Board, Building Department. Mr. Davis second. All in favor. Mr. Simao motion to file. Mr. Soares second. All in favor.**

APPOINTMENTS: Manuel Portelada not coming.

DIRECTOR'S REPORT: Year to date budget printed today. Some accounts still have not been corrected with accounting. There will be a shortage in the operations budget under purchased contractual services. We will have to request a transfer and Mr. Suprenant suggests it comes out of street and road repair maintenance, within the operations section of the budget. Primarily because we spent \$49,000 for year 2 compliance MS-4 report. Mr. Simao would like to leave it as it is and if we need to transfer it we can do it at that time. Mr. Suprenant said bottom line is we have \$2,300 left in contractual services. We received a request from KFC to open. We came up with an agreement, which the Town was doing up until 2017. It says they will maintain the storm water agreement. Mr. Suprenant cited the owner of Willard Avenue who was cutting down trees. Letter was sent September 25, but no response yet. Mr. Santos asked to compose certified letter as a next step and hold on to until the next meeting. Mr. Simao asked about 3 line items that are over budget. Mr. Suprenant said they are overtime in the forestry division, and the lines are off by 1 line. He has requested a correction. **Mr. Simao motion to accept Director's report. Mr. Davis second. All in favor.**

APPOINTMENTS: PW-2 James Lapierre. Mr. Lapierre states he has been a resident since 1991. He does not have his CDL but has a lot of mechanical experience. He is planning on getting his CDL. He thinks he's more valuable to the Town as a mechanic rather than a laborer. He wants to work for the Town because of the great benefits and he cares

about the Town. He does not mind if he's on call or has to snow plow. He has his own set of tools that he would bring in to use. Mr. Santos said we do not have a current open position for a mechanic, so he will speak with HR. He says he does have plowing experience. He has operated bobcats and full ton and one ton pick-up trucks. He has also plowed roadways with a standard 8' plow. No 6 wheelers. He is available on call and in the middle of the night. He will get going on getting his CDL permit this week. Mr. Santos said the Board will discuss and let him know.

OPERATION SUPERVISOR'S REPORT: Electric Park playground slide quotes. \$1,689 plus mounting kit \$102 plus freight. Approximately \$2,500 to replace. Other option is to take it out and put another apparatus there, which is \$700 plus stand-alone slide is \$5,200. **Mr. Simao motion to go with the \$1,689 straight zip slide as Kenny recommends. Mr. Soares second. All in favor.** Quotes for sewer lateral repair on East Street. G&G unable to do the work at this time. A. Martins price is \$6,500/each. Gomes price is \$7,200/each. **Mr. Simao motion to accept A. Martins low bid. Mr. Linton second. All in favor.** Kenny will re-dig safe Lockland and see if we can get to it in the next couple weeks. Warren and Winsor Street project started Monday. Palmer Paving will be back on Thursday to complete the milling, then ¾" shim. Then A. Martins will come in to do approximately 60 structure adjustments. This is weather dependent and we will make sure to get the white halo lines. There is a parking ban in effect for those streets from 6 a.m. – 6 p.m. for the entire month Mon-Sat. Mr. Batista reached out again to Springfield Water re: Rood Street. They have one more time asked if the Board would entertain infrared of the patches. If they did and the Board was not satisfied they would eat whatever money they have into it and do a center line to gutter mill and pave the entire stretch. If not, Palmer Paving is on board and we would have to do an intergovernmental agreement with Springfield Water. **Mr. Davis motion to mill and pave Rood Street. Mr. Simao second. All in favor.** Started marking out foundations at Island Pond Cemetery. Hope to start excavating next week. Total of about 50 monuments. Fuller Street drainage swale do be done soon. Will have to rent a mini excavator to clean it out. Mr. Batista reached out to 3 contractors about cleaning out the brush pile. Rocky Mountain is the only one who came out to look at the pile, but has not given a price yet. We have only 1 overhead furnace that runs in the garage. We have 2 at Whitney we could take a look at. Mr. Santos said if we get a price for an infrared heater for the break room to contact Ellie because she is in charge of building maintenance account. **Mr. Simao motion to accept Operation Supervisor's report. Mr. Soares second. All in favor.**

OLD BUSINESS: There is no update on the Center Street punch list. Mr. Suprenant has not started to process of working on a report for Swan Avenue. Mr. Suprenant said we are working on the current year's uniforms. We are missing 4 pieces of last year's order. Mr. Santos asked to have orders from guys by October 16. To have order placed by the 19th. Mr. Simao was not at the last meeting but he understands they have an agreement with Local 98. There is no update on Electric Park drainage. Electric Park slide replacement previously discussed. PW-4 vacancy is still posted. Mr. Suprenant sent an email requesting the PW-3 vacancy be advertised. **Mr. Linton motion to hire Mr. Ribeiro for the PW-2 and keep the other candidate in mind for a mechanic position. Mr. Soares second. All in favor.** Island Pond Cemetery foundations previously discussed. Mr. Suprenant will request quotes from 3 companies re: work order system. Mr. Suprenant got a list from Joe and forwarded it to Munis and he will make a follow up call re: trash fee implementation. Munis requires a 2 week notice before they can work on it. He sent it to them last Wednesday. Mr. Batista said the water service still needs to be done on Focosi Lane. Mr. Santos asked that Carlos be contacted to find out when he would begin work. No update on Beachside Motor curb replacement until we hear from Mr. Kopec. Mr. Santos asked Mr. Suprenant to send Mr. Kopec a letter to find out when we will get permission to enter property to replace the curb. We would like to solve the problem before any more damage occurs this winter. No plans for the new cemetery. Mr. Suprenant spoke w/ someone at MWRA who gave him the contact for another person to get something in writing that we could not connect to the water there. **Mr. Simao motion to have at the next meeting a bid package for the original plan at the new cemetery. Mr. Soares second. All in favor.** Rood Street previously discussed. Budget previously discussed. No update on Director's job description. We should be getting the survey work back from Heritage Survey this week. Work is for Tower Road, Motyka, Grimard, Orchard. Mr. Suprenant said contract was signed with Heritage in late April or early May. Mr. Santos asked for the test boring results from Tower Road. Mr. Suprenant said he can get preliminary plans and bid package ready in 3 weeks. In the meantime he will get boring company that did Tower Road out on Motyka and Grimard. Board said no borings on those roads. Brush disposal previously discussed. Mr. Simao asked about the status of the old equipment we are selling. Mr. Suprenant said the Selectmen have approved of disposal of the surplus equipment and it has to be advertised through MuniBid. Mr. Santos said to have all of it put on by October 9, closing date the 30th. Mr. Suprenant said he will give somebody that task. Mr. Simao said he got an email from Chicopee that they have not gotten the paperwork for the overlay on Cady Street. Mr. Suprenant said the Board signed the purchase order and was forwarded back to them. He will check to make sure.

NEW BUSINESS: Mr. Simao asked if there are some lots available at the Center Street Cemetery. Mr. Batista said it's not worth the effort to find them. Mr. Linton said he was frustrated watching the meeting last night watching the Board of Selectmen try to take over the Board of Public Works. Mr. Simao thanked the Chairman for doing a good job speaking last night.

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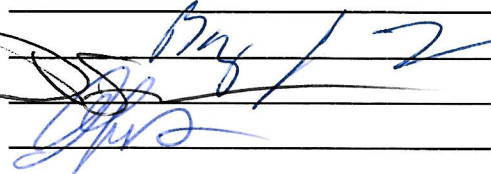
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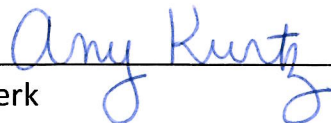
NOTES AND COMMENTS: Mr. Simao motion to sign minutes of meeting 9/29/2020.

Mr. Linton second. All in favor. Invoices signed. Mr. Santos asked Mr. Suprenant articles for Nick Silva Field. He also asked for article for the Sewer Enterprise Fund.

At 8:40 p.m. Mr. Davis motion to adjourn. Mr. Soares second. All in favor. Meeting to be held next week.

NOTES ACCEPTED:





Clerk