

**RECEIVED**  
**BOARD OF PUBLIC WORKS**  
**DPW Conference Room**  
**198 Sportsman's Road, Ludlow, MA 01056**  
**MEETING MINUTES**  
**November 17, 2020**

**\*Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.**

Members Present: Steve Santos, Alex Simao, Barry Linton, John Davis

Members Absent: Dan Soares

Also Present: Ken Batista

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Mr. Santos called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

**CORRESPONDENCE:** #1012 Letter from Fire Department thanking DPW for constructing training site. **Mr. Simao motion to file. Mr. Davis second. All in favor. Vote 4-0.**

**OPERATION SUPERVISOR'S REPORT:** Palmer Paving has been put off one day on Warren & Winsor Streets because of the temperature. Five foundations remaining at Island Pond Cemetery. We had some major flooding issues with rain. Everything should be done by next Tuesday, including the pad at the Boys & Girls Club. Amp Electric came out on Monday to put the VFD in Chapin Street pump station. Pump 1 is back up and running. We have ordered another one to have on the shelf. We are in the process of revamping Mission. Estimate is probably going to be around \$2,500. Doors have been ordered. Quote is \$2,850. Still waiting for 2 more heating quotes. We did some work on some of the LED's at the Chapin/Center Street intersection. Letter sent to Eversource about sewer repair at 482 East Street. Lance Hedge got back to him. He will alert his upper management and will get us something back in writing. It will probably go to their insurance. Caracas is close to the West Street Park side entrance at the Bluebird Acres

force main project. They will patch everything that's in gravel on Thursday/Friday. Our tree truck cannot reach some of the trees in Town that need attention. It was suggested we rent a 75' outline truck. Then we can do 2-3 weeks' worth of trees in-house. Price is \$1,800/week, \$3,400/month. **Mr. Simao motion to go ahead with truck rental for a week. Mr. Linton second. All in favor. Vote 4-0.** Mark Shea @ MA DOT sent a letter to Jack Goncalves about the Center Street punch list. He has not heard back from Jack Goncalves. **Mr. Simao motion to accept Operation Supervisor's report. Mr. Davis second. All in favor. Vote 4-0.**

**OLD BUSINESS:** Mr. Santos started discussion with MA DOT about Center Street punch list. The best they can do about the lines in front of TD Bank is grind them out. No update on uniforms. No update on Electric Park drainage. No update on PW-3. No update on road moratorium. Island Pond Cemetery foundations previously discussed. No update on work order system. No update on trash fee implementation. No update on Beachside Motors curb replacement. No update on new cemetery. Patches have been infrared on Rood Street. Mr. Santos has been unable to meet with Finance Committee about the budget. He is planning on moving money around within the budget. Pioneer Valley Planning Commission invoice should come out of the engineering budget. We should allow brush chipping for \$12,000, then close facility for the year. **Mr. Linton motion to pay \$12,000 to grind the brush in the back. Mr. Simao second. All in favor. Vote 4-0.** Mr. Batista will designate December 12 at the last day for the brush. **Mr. Simao motion to pay invoices from operations purchased services that exceeded budget not to exceed \$10,000. Mr. Davis second. All in favor. Vote 4-0.** No update on sewer plans. Brush disposal previously discussed. No update on library light pole replacement. Mr. Simao is still waiting for some calls back about cemetery pricing for burial lots at Island Pond Cemetery and new Center Street Cemetery. No update on letter to Tower Road residents regarding progress on sewer extension. No update on heavy duty truck exclusion for Swan Ave, Harding Ave and Loopey Street. No update on Avelino Way stormwater management. Unpaid bills-budget exceeded previously discussed. Mr. Simao asked about sewer at Genovevo Drive. Mr. Batista said he has not called for an inspection yet.

**NEW BUSINESS:** Board to sign authorized payroll signatory form. Safety Committee request. Previously discussed LED lights. Mr. Linton said the other thing discussed was the tree missing at Purple Bob's. Mr. Batista said it has been temporarily patched and they will get a tree for that location. Mr. Simao suggested looking at our fees for

disposal of items at the Transfer Station. He also asked how we will sell stickers for next year.

RECEIVED  
TOWN CLERK'S OFFICE  
2020 DEC 10 5:03  
TOWN OF LUDLOW

**NOTES AND COMMENTS:** Mr. Simao motion to sign minutes from 11/4/2020. Mr. Santos second. All in favor. Vote 4-0. Mr. Linton motion to sign minutes from 10/13/2020. Mr. Davis second. All in favor. Vote 4-0. Invoices signed.

At 7:55 p.m. Mr. Linton motion to adjourn meeting. Mr. Simao second. All in favor. Vote 4-0.

NOTES ACCEPTED:

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Clerk