

**BOARD OF PUBLIC WORKS**  
**DPW Conference Room**  
**198 Sportsman's Road, Ludlow, MA 01056**

**MEETING MINUTES**  
**November 24, 2020**

RECEIVED  
TOWN CLERK'S OFFICE  
2020 DEC 10 P 1:34  
TOWN OF LUDLOW

**\*Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.**

Members Present: Steve Santos, Barry Linton, Alex Simao, Dan Soares

Members Absent: John Davis

Also Present: Ken Batista

---

Mr. Santos called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

**OPERATION SUPERVISOR'S REPORT:** Winsor & Warren Streets are now completed. He will contact Markings, Inc. to get pavement lines down. He is going to try to get defined parking lines on Warren Street and try to get narrow lines on Winsor Street. This is all in the Chapter 90 request. Foundations are complete at Island Pond Cemetery. He suggests that instead of pouring twice a year, once there are 10 foundations they should be dug and poured. Still waiting to have a meeting with Cochran about the heating. We will probably have to go out to bid. He heard back from Eversource Gas about the sewer repair at 482 East Street. Their insurance is denying the claim based on the age of the work. They will see if they can do anything internally. Caracas has completed all work in the Town of Ludlow for the Bluebird Acres force main. They will start water testing tomorrow. Goncalves milled and lowered the structure with the puddling on the Center Street project punch list. Sidewalks will be done in the spring. Mr. Batista said that at a prior meeting the Board had discussed not allowing employees on light duty to work overtime. The Transfer Station has been identified as light duty. We are not staffed to have the luxury of not allowing overtime. We currently have 2 listed as light duty but

both are functioning. If they are not allowed to come in on overtime we will be down to about 11 employees this winter. As long as doctor's notes restrictions are followed he is asking they be allowed to work overtime. **Mr. Soares motion to rescind the policy in place and leave it up to management to decide on a day to day basis what an employee can and cannot do. Mr. Simao second subject to Human Resources approval. All in favor. Vote 4-0.** There is a tree on Town owned property behind 30 Barrett Street. Resident is adamant to have the tree removed. Gregg has looked at the tree and does not see an issue. Mr. Simao asked that he call resident tomorrow to let her know we would not be taking the tree down, followed by a letter. He received a call from resident the day it rained about puddling on Winsor Street. They also called Palmer Paving. Water was flowing at all times and when it stopped raining the puddling was gone. We have to clean a catch basin by the church. **Mr. Simao motion to accept Operation Supervisor's report. Mr. Soares second. All in favor. Vote 4-0.**

**OLD BUSINESS:** Center Street punch list previously discussed. No update on uniforms. No update on Electric Park drainage. PW-3 vacancy has been posted externally. No applications have been received to date. No update on road moratorium. Island Pond foundations previously discussed. No update on work order system. Mr. Santos spoke w/ Joe and Fred. They are working on invoice for the trash fee. Joe thinks he can do it through Munis. Kim Collins has the 4 accounts set up. No update on Beachside Motors. No update on the new cemetery. No update on Rood Street. Mr. Santos read email from Eric Gregoire discussing budget spreadsheet we may be able to use. No update on sewer plans. Mott MacDonald did not give us a price for Grimard, Motyka or Tower Road. Mr. Simao would like to get clarification from Mike Suprenant whether or not he has done it himself already yet. Brush disposal will be done December 15. No update on Library light pole replacement. Mr. Simao still waiting for some calls to update cemetery pricing. Formal letter will not go out to Tower Road residents about sewer extension. Jim contacted PVPC regarding heavy duty truck exclusion from Harding, Swan & Lopley. They have not received traffic counts submitted for this area. Avelino Way storm management discussed. Springfield Water locked the gate for additional parking at the Reservoir. We cut the lock. SWSC called Mr. Batista to tell him it was their lock. He asked them to lock and unlock at the same time they do their gate.

**NEW BUSINESS:** Ludlow Renewables, solar farm on Reynolds Street permit was hung up in this department. **Mr. Simao motion to have Jim Goodreau sign off on it. Mr. Linton second. All in favor. Vote 4-0.** Mr. Santos is asking for the Board's approval to ask for (2) PW-1 positions when he meets with Finance Committee. Mr. Simao asked for the

position to be Tuesday-Saturday. Mr. Santos spoke w/ Ellie about the stickers. He is thinking of taking a window in the Board room and making it our walk up window. Mr. Linton and Mr. Simao suggested looking at the fees for the Transfer Station for next meeting. Mr. Soares stated he wanted to squash misconceptions that the money taken in at the Transfer Station goes into the General Fund. It is used to pay for disposal of items brought to the Transfer Station. Board will discuss possibility of two separate stickers at the next meeting. Mr. Santos said Florence found a copy of the deed to the Island Pond Cemetery. She read it over and it doesn't say there's anything in it that says we can't use in the front part of the cemetery for burials. Mr. Linton asked about the no right hand turn out of McDonald's. Mr. Santos said we will wait until the job is closed then put it back up.

RECEIVED  
TOWN CLERK'S OFFICE  
DEC 10 P 1:34  
TOWN OF LUDLOW

**NOTES AND COMMENTS:** Mr. Simao motion to sign minutes from November 17. Mr. Linton second. Invoices signed. There is another meeting tomorrow at 3:00 p.m., then again next Tuesday.

**At 7:13 p.m. Mr. Simao motion to adjourn meeting. Mr. Linton second. All in favor.**

NOTES ACCEPTED:

\_\_\_\_\_  
\_\_\_\_\_  
*See Do*  
*May 72*  
\_\_\_\_\_  
\_\_\_\_\_

*Amy Kuntz*  
\_\_\_\_\_  
Clerk