

**BOARD OF PUBLIC WORKS**  
**DPW Conference Room**  
**198 Sportsman's Road, Ludlow, MA 01056**

**MEETING MINUTES**  
**December 1, 2020**

RECEIVED  
TOWN CLERK'S OFFICE  
2020 DEC 10 P 1:34  
TOWN OF LUDLOW

**\*Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.**

Members Present: Steve Santos, Barry Linton, Alex Simao, John Davis, Dan Soares

Members Absent:

Also Present: Ken Batista

---

Mr. Santos called the meeting to order at 6:00 P.M. All present stood for the Pledge of Allegiance.

**OPERATION SUPERVISOR'S REPORT:** We have been having issues with overflow parking at the Reservoir. We cut 2 locks off of our gate. We tried to coordinate the days their gate was open to ours but Monday morning our gate was zip locked. We cut it and removed half the gate. Last year we installed a new sidewalk in front of 36 Newbury Street. Resident at that address is having some water problems. He asked the Board to go out and take a look. Down To Earth is having trouble finding the same light pole for the Library. Maybe we can use something that was damaged on East Street. We only got one more additional snow contractor and no sidewalk plows. We lost 5 pieces from last year. Working on getting routes set up. He is not going to have contractors show up to the garage. They will report directly to their routes. He spoke w/ Mike Callahan @ Beaver Solutions. They are in the process of getting permits from the Board of Health and Conservation. **Mr. Simao motion to accept Operation Supervisor's report. Mr. Davis second. All in favor.**

**OLD BUSINESS:** No update on Center Street punch list. No update on uniforms. No update on Electric Park drainage. We have received 1 qualified candidate for the PW-3

position. Katie has another qualified candidate. Alex will do the interview with Carrie when the time comes. No update on road moratorium. Kenny has no issue with the current work order system. No update on trash fee implementation. Mr. Santos will contact Robert Kopec to tell him that the window has closed on Beachside Motors. Mr. Batista will have some grade stakes put up to help the operator of the Bobcat this winter. No update on the new cemetery. Rood Street all set until the spring. Computer system is down so we could not print the updated budget. No update on spreadsheet for budget. Jim contacted Mott MacDonald. He will get pricing for sewer plans by Thursday. He will use Heritage as a subcontractor to complete the work. Brush disposal will be done December 15. Library light pole previously discussed. Mr. Santos said the heavy duty truck exclusion for Harding, Swan & Loopley with PVPC was filed today. Mr. Simao discussed prices from surrounding cemeteries. **Mr. Simao motion new cemetery rates are \$1,000 full burial for both resident and non-resident. \$250 for overtime on Saturday. \$500 cremation for both resident and non-resident. Sale of lots-residents \$1,000, non-residents \$1,200. Effective January 1. Mr. Linton second. Send all funeral homes a letter letting them know. All in favor.** Mr. Simao asked Mr. Santos to find out where the money is going when it's taken in for burials. Heavy duty truck exclusion previously discussed. No update on Transfer Station fees. New stickers have been ordered for the Transfer Station. No update on Electric Park drainage.

RECEIVED  
TOWN OF HUDON  
DEC 10 5 1:34

**NEW BUSINESS:** Mr. Davis said Amy Kurtz resigned yesterday. Mr. Santos has had the position posted internally for 1 week, then externally for 2 weeks. Mr. Soares asked who signed payroll this week.

**NOTES AND COMMENTS:** None

**At 7:06 p.m. Mr. Linton motion to adjourn meeting. Mr. Davis second. All in favor.**

NOTES ACCEPTED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Clerk *Amy Kurtz*