

BOARD OF PUBLIC WORKS
DPW Conference Room
198 Sportsman's Road, Ludlow, MA 01056
SESSION MEETING MINUTES
January 5, 2021

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2021 JUN 16 P 1:31

*Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.

Members Present: Steve Santos, Chairman, John Davis, Barry Linton, Alex Simao, Dan Soares

Also Present: Ken Batista, DPW Operations Supervisor

First Order of Business: Pledge of Allegiance

Mr. Santos called the meeting to order at 6:00 pm.

APPOINTMENTS:

None

CORRESPONDENCE:

Mr. Santos read the correspondence #1018 from Maria and Reinaldo Ribeiro requesting reimbursement of \$200 for expenses due to a sewer block at 27 Canterbury Street. Mr. Santos asked Mr. Batista if he was aware of this. Mr. Batista stated that there was block in the main on Canterbury and it was unclogged but it went into their basement.

Moved by Mr. Linton, seconded by Mr. Simao to pay the bill. Vote 5-0. All in favor.

Mr. Santos read the correspondence #1019 regarding Robert Kopec, Beachside Motors, Inc. and takings for widening of Center Street adjacent to 556 Center Street.

Moved by Mr. Simao, seconded by Mr. Linton to send the request to the Town Attorney, as well as Mass DOT. Vote 5-0. All in favor.

OPERATIONS SUPERVISOR REPORT:

Mr. Batista stated that Rocky Mountain Wood Company ground all the brush and removed all the wood chips. The DPW crew is now cleaning out all the organics and putting some hardpack to build up for the water to run off and not sit there.

Mr. Batista is getting a price for a screener for the compost to turn into screen loam for the cemetery. One quote has been received, still waiting for another.

Chapin Street Pump Station – Mr. Batista stated that there is some weeping on the seal from the pump that was repaired 6 years ago. Healey Associates took a look at it and suggested to leave it for now because it's not that bad but if it gets worse we can replace the pump with the spare one and then repair this pump and keep that as the spare. Mr. Santos agreed that there should be some spares available for issues like this. Mr. Batista agreed and stated that they will monitor that pump for now.

Weston & Samson- Mr. Batista stated that the monthly services for pump stations was \$550 per month last year and will now be \$800 per month this year. He will reach out to Suez and Warner Brothers to get some prices.

Mr. Batista stated that last Friday night the crew responded to snow and sleet and put down salt only. Then on Sunday we were expected to get more snow, the crew came in Saturday night and pretreated the roads. By Sunday night the roads were in good shape and everyone was home. On Monday we did plow the sidewalks. Mr. Soares did comment that the roads on Saturday morning near Cady Street

were terrible, it did not look like anything was done. Mr. Batista did state that one of the trucks that was out salting that area was having an issue with the salter only working directly under the truck and therefore, only one lane of the road was done. Mr. Santos stated that the truck will be looked at to be sure it's working properly.

Mr. Batista stated that the DPW has been out sweeping the streets to get some of the leaves out of the basins.

Mr. Batista stated that over the next few weeks they will be doing equipment maintenance to get ready for the spring.

Mr. Batista stated the crew will also continue pot hole patching and we will do the clean out on Fuller Street as well. As long as the weather cooperates, they will continue this.

Library Light Pole – has been replaced.

Moved by Mr. Simao, seconded by Mr. Linton to accept the Operation's Supervisor Report as read. Vote 5-0. All in favor.

OLD BUSINESS:

Center Street Punch List: Mr. Santos will touch base with Mark from the Mass DOT to see what the status is with the lines. Sidewalks will not be until spring.

PW-3 Vacancy: Mr. Santos spoke to Carrie and this will be advertised next week if it has not been done already.

Trash Fee Implementation: Mr. Santos worked with Jimmy and made changes as requested by Mr. Simao in regards to the billing terms. Any abatement requests will be made to the Board of Selectmen. Transfer station details were updated.

Beachside Motors Curb Replacement: Mr. Santos confirmed that a letter will be sent to Town Counsel and Mass DOT and he will wait to hear back from them before proceeding.

New Cemetery: Mr. Santos discussed with Mr. Batista and the DPW will take the building down. Mr. Batista will contact the Sheriff's office in regards to the trees.

Rood Street: All set.

Budget: Mr. Santos went over the lines items that were in question at the last meeting. As of right now it looks like 71% of the budget has been spent. The snow budget is \$240,000.

Sewer Plans: Mr. Santos has not received anything from David but he is aware that David was waiting for Heritage to get back to him.

Library Light Pole Replacement: All set, replacement complete.

Heavy Duty Truck Exclusion for Swan Avenue, Harding Avenue and Loopley Street: Mr. Santos has contacted Pioneer Valley and they are still working on it.

Mr. Linton stated that he received a phone call from a resident that walks at the Reservoir and the parking lot was full and the gate was locked. Mr. Batista will call and remind them.

Mr. Santos signed the contract for Tyler Technologies for \$3,000 that was approved and now Joe Alves is working on that.

Mr. Santos went over the classification plans in regards to the positions opened. However, they are not necessarily financed. Mr. Santos listed them all.

Mr. Santos read a letter that was sent to Mark Giebner regarding revisiting his location in the spring. He will sign off on this.

Mr. Santos read a letter to CSL denying claims for damages to their plow and to go through their own insurance company. He will sign off on this.

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TOWN OF LUDLOW

NEW BUSINESS:

Mr. Santos is trying to get the annual bid out, which goes from January 1st through December 31st. We are hoping to get this out this week. We need to advertise also. We would like to use some of the annual bid contractors for the new cemetery.

Mr. Simao noticed that the Annual Town Meeting was advertised in the Register and there was a cutoff date for the articles that the DPW may want to commit to. The Board should start thinking about this and discuss at the next meeting. Mr. Simao would like to get one or two additional positions in. Mr. Soares asked about the PW-3 position and Mr. Santos explained that they have to re-advertise because the applicant they were going to hire dropped out. Mr. Linton reiterated what Mr. Simao said about the articles and really think about what the Town needs moving forward. Mr. Santos will get the numbers for the Enterprise funds and discuss in detail at the next meeting.

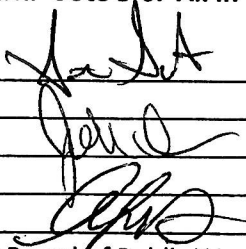
NOTES AND COMMENTS:

Drainlayer's License Application – Andre Solek, Crestview Construction and Trucking.

Moved by Mr. Linton, seconded by Mr. Davis to grant the Drainlayer's License to Andre Solek of Crestview Construction and Trucking. Vote 5-0. All in favor.

Invoices signed.

Moved by Mr. Simao, seconded by Mr. Linton to adjourn. Vote 5-0. All in favor.



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