

BOARD OF PUBLIC WORKS
DPW Conference Room
198 Sportsman's Road, Ludlow, MA 01056
SESSION MEETING MINUTES
February 23, 2021

RECEIVED
TOWN CLERK'S OFFICE

2021 MAY 13 A 11: 26

TOWN OF LUDLOW

*Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.

Members Present: Steve Santos, Chairman, John Davis, Alex Simao

Participating by Telephone: Barry Linton

Absent: Dan Soares

First Order of Business: Pledge of Allegiance

Mr. Santos called the meeting to order at 6:00 pm.

APPOINTMENTS:

None

CORRESPONDENCE:

None

REPORTS:

None

OLD BUSINESS:

Center Street Punch List: No update.

Trash Fee Implementation: Jimmy, Maria and Amy will do the training on March 1st for the billing.

New Cemetery: Nothing.

Road Street: Waiting on Kenny to come and complete the utility disconnects from the building. Then the trees will be cut and the building will be taken down. Paul Smith will then come out and lay it all out. The annual bid is tonight and there should be a bulldozer on the annual bid so we can level it off and figure out what's next.

Budget: Nothing for regular budget but the snow budget is over. At the last meeting the available budget was \$105,690.24. We had expended \$134,309. That was to the beginning of February. Since then the crew was out 2/5, 2/12 & 2/19. Overtime for the week ending 2/5 was 193 hours for our guys for a total of \$7,104.65. The week ending 2/12 was 186 hours for a total of \$6,858.03 and the week ending 2/19 was 123 hours for a total of \$4,603.39. On 2/15 we used 110 tons of salt. On 2/19, we used 140 and I'm guessing on 2/5 we used approximately 165 tons of salt. At this point from the invoices we have to sign and what was already in the warrant we had an additional \$49,129 for outside contractors for plowing. An additional \$62,919 in salt and that is in the current bills from January 31st to the present. To date we have spent approximately \$130,000 in salt. After all of that, we are \$6,357.76 over the budget and then an additional \$8,670.00 in invoices has come in. As of today, \$15,027.76 over. Mr. Santos would like a motion to send a letter to the Board of Selectmen requesting Ludlow be declared in a state of emergency and he read the letter. **Moved by Mr. Simao, seconded by Mr. Davis to send the letter to the Board of Selectmen and a copy to the Finance Committee and the Town Accountant.**
Vote 4-0. All in favor.

Sewer Plans: Mr. Santos read a letter from Mott MacDonald with the updates. Preliminary plans to us by March 8th, after the DPW looks at them and return back to Mott MacDonald by the 12th and then we should have everything by the 26th.

Chapter 90 Funds Update: Amy did the reimbursements. There is approximately \$491,952.91 left over from last year. Mr. Santos read a letter that Ellie Villano, Town Administrator had forwarded to him to the Governor's office. Mr. Santos stated that it looks like we received about \$1,000 more than last year.

NEW BUSINESS:

Mr. Davis stated that the resident from 38 Wood Drive contacted him to let him know there is a tree branch down on the power lines there. Mr. Santos will contact Eversource about it.

Mr. Simao gave a handout regarding the Special Town Meeting which was held on October 5, 2020. Mr. Simao read Article 5 which stated that the Board of Selectmen act as the Board of Public Works. The Article was passed, however the Board of Selectmen requested that this be added to the ballot question in March of this year for residents to vote on it. Mr. Simao would like to know if this is legal for the Board of Selectmen to do this because the precinct members voted to have this on the warrant for this year not on the ballot. **Moved by Mr. Simao, seconded by Mr. Linton that the Board of Public Works request a legal ruling on this because the precinct members did not vote on this to be put on the ballot. Vote 4-0. All in favor.**

Mr. Linton recommended that the Board of Public Works reach out to the Attorney General's office as well as Town Counsel about the Article 5 issue as stated above. **Moved by Mr. Simao, seconded by Mr. Linton to send a copy of the letter to the Attorney General's office for their opinion on this as well. Vote 4-0. All in favor.**

Mr. Simao asked if he or the Board of Public Works can speak with the Town Accountant as to how the money is disbursed for the DPW as far as Enterprise Funds, etc. Mr. Santos is working on this already but he does know that for the Sewer Enterprise Fund there are 3 DPW employee's salaries that come out of that.

Mr. Santos wanted to let the Board know that Kenny did get a quote for the Traffic sign making system. The cost would be \$14,699. This includes the software, plotter, cutter, monitor, laminating applicator and 2 days of training. We would still have to buy the blanks and the background reflective sheeting. Kenny will get a cost on purchasing 6 of the most common signs blanks and sheeting for a total cost. Mr. Santos will also get the total of what was spent on purchasing signs last year for comparison purposes. Mr. Santos gave an example for the signs that were requested by the Safety Committee last week it is going to cost \$121.71 for the arrow \$146.06 for the crosswalk sign and the post is \$53 for a total of \$321.66 per sign and they are requesting 10 of them. If the DPW can make these for 1/3 of the cost, it may worth investing in the equipment to do so. Mr. Santos read the letter from the company that quoted this. Mr. Santos also stated that a lot of surrounding towns make their own signs.

NOTES AND COMMNETS:

Mr. Santos stated that there were four bids received for bituminous concrete and bituminous materials and Palmer Paving was the lowest bidder for the Annual Bid. **Moved by Mr. Davis, seconded by Mr. Simao to award Palmer Paving the annual contract for bituminous concrete and bituminous materials. Vote 4-0. All in favor.**

Mr. Santos stated there were two bids received for structure repair and reconstruction and Varandes was low bidder. **Moved by Mr. Simao, seconded by Mr. Davis to award Varandes with the annual contract. Vote 4-0. All in favor.**

Mr. Santos stated there were two bids received for road materials and Ginmar was the low bidder. **Moved by Mr. Simao, seconded by Mr. Davis to award Ginmar the annual contract. Vote 4-0. All in favor.**

Moved by Mr. Simao, seconded by Mr. Davis to award annual contract for washed concrete sand and winter sand to Cheniers. Vote 4-0. All in favor.

RECEIVED
TOWN CLERK'S OFFICE
2021 MAY 13 A 11:27
TOWN OF LUDLOW

Mr. Santos stated that there were three bidders for concrete sidewalks and A. Martins was the lowest bidder. **Moved by Mr. Simao, seconded by Mr. Davis to award A. Martins for the concrete sidewalks annual contract. Vote 4-0. All in favor.**

RECEIVED
TOWN CLERK'S OFFICE

2021 MAY 13 A 11: 27

Mr. Santos stated there were four bidders for bituminous pavement sidewalk and Northeast was the lowest bidder. **Moved by Mr. Davis, seconded by Mr. Simao to award Northeast the bituminous pavement sidewalk annual contract. Vote 4-0. All in favor.**

TOWN OF LUDLOW

Mr. Santos stated for the roadway millings, major and minor, Palmer Paving was the low bidder. **Moved by Mr. Simao, seconded by Mr. Davis to award Palmer Paving the roadway millings annual contract, major and minor. Vote 4-0. All in favor.**

Mr. Santos stated that Murray was low bidder for roadway reclamation. **Moved by Mr. Davis, seconded by Mr. Simao to award Murray the annual contract for roadway reclamation. Vote 4-0. All in favor.**

Moved by Mr. Davis, seconded by Mr. Simao to table the cold-in place recycled millings bid. Vote 4-0. All in favor.

Mr. Santos stated that A. Martins is the preferred contractor for the curbs because they already have the sidewalk contract. **Moved by Mr. Simao, seconded by Mr. Davis to award the curb annual contract to A. Martins. Vote 4-0. All in favor.**

Mr. Santos stated that Ferguson withdrew their bid for sewer line chemical root control because they thought they were supply the Town with 6", 8", 10" and 12" pipes.

Mr. Santos stated that Ferguson was the low bidder for suppling frames, covers and grates to the Town. **Moved by Mr. Simao, seconded by Mr. Davis to award the annual contract for frames, covers and grates to Ferguson. Vote 4-0. All in favor.**

Mr. Santos stated traffic lines, painting and marking had no bid.

Mr. Santos stated metal beam guardrail had no bid.

Mr. Santos stated street sweeping services had no bid.

Mr. Santos stated for tree trimming and removal BTC was the only bidder. **Moved by Mr. Davis, seconded by Mr. Simao to award BTC with the tree trimming and removal annual contract. Vote 4-0. All in favor.**

Mr. Santos stated for equipment rental, Gomes was the only bidder. **Moved by Mr. Simao, seconded by Mr. Davis to award Gomes the equipment rental annual contract. Vote 4-0. All in favor.**

Mr. Santos stated that road materials/sand Chenier's was the low bidder. **Moved by Mr. Simao, seconded by Mr. Davis to award Chenier's the annual contract. Vote 4-0. All in favor.**

Mr. Santos stated that equipment rental for the cemetery has no bid.

Mr. Santos stated that the crack sealing is \$10.61/ gallon and Sealcoating dba indus is the only bidder. **Moved by Mr. Simao, seconded by Mr. Davis to award the annual contract to indus Vote 4-0. All in favor.**

Mr. Santos stated that A. Martins was lowest bidder for water valve adjustments and replacements. **Moved by Mr. Simao, seconded by Mr. Davis to award the annual contract for water valve adjustments and replacements to A. Martins. Vote 4-0. All in favor.**

Mr. Santos stated that hydroseeding, the only bidder was Country Club Hydroseeding. **Moved by Mr. Simao, seconded by Mr. Davis to award the annual contract to Country Club Hydroseeding. Vote 4-0. All in favor.**

Mr. Santos stated that 5 applications of fertilizer will be applied to Creative Park for \$827 annually, Electric Park playground for \$630 annually, Hubbard Memorial Library for \$1200 annually, Memorial Park for \$3300 annually, Nick Silva Field for \$1950 annually, West Street Park for \$2850 annually and Whitney Park for \$7200 annually. Island Pond Cemetery would cost \$10,740 annually for this application and Mr. Linton suggested that the DPW does it themselves as it should only require 2 applications at the most. **Mr. Simao, seconded by Mr. Davis to accept Creative Park, Electric Park, Hubbard Library, Memorial Park, Nick Silva Field, West Street Park, and Whitney Park for annual fertilization of 5 applications. Vote 4-0. All in Favor.**

Mr. Santos stated that Down to Earth was the only bidder for the traffic loop detectors. **Moved by Mr. Simao, seconded by Mr. Davis to award the annual contract to Down to Earth. Vote 4-0. All in favor.**

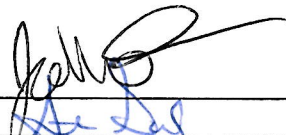
Mr. Santos stated there was no bid for the sewer line video inspection.

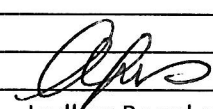
Amy & Florence will process all of these annual contracts and get them out. They are all one-year contracts.

Mr. Santos stated that Amy put together the PVPC Pavement Management Program Study for the approximate cost of \$17,000.

Invoices to be signed.

Moved by Mr. Simao, seconded by Mr. Davis to adjourn. Vote 4-0. All in favor.





Ludlow Board of Public Works