

BOARD OF PUBLIC WORKS
DPW Conference Room
198 Sportsman's Road, Ludlow, MA 01056

MEETING MINUTES
April 21, 2021

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2021 JUL 21 P 1:56

TOWN OF LUDLOW

*Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, MGL c. 30A Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ludlow Board of Public Works will be conducted via remote participation to the greatest extent possible.

Members Present: Steve Santos, Chairman, Keith Ouellette, Alex Simao, Dan Soares

Members Absent: John Davis

Also Present: Ken Batista, Carrie Ribeiro

First Order of Business: Pledge of Allegiance

Mr. Santos called the meeting to order at 6:00 pm.

APPOINTMENTS:

None

CORRESPONDENCE:

Mr. Santos read correspondence #1023 from Lynn Moylan regarding Owen's Way. Mr. Santos suggested this go to Safety Committee for suggestions. **Moved by Mr. Ouellette, seconded by Mr. Soares to send the letter from Lynn Moylan to the Safety Committee for suggestions. Vote 3-0. All in favor.**

OPERATIONS SUPERVISOR'S REPORT:

Crew Update: Tree crew has been out getting the tree service reports cleaned up. They will be busy the entire year with that. Last week the crews were dedicated to all of the parks and athletic fields, getting them all ready for the season. Softball, baseball and soccer will begin next week. Street sweeping is being done daily. About half of the town is complete now. They went out to Reynolds, Pondview and Hill Terrace and finished marking out the sewer and drainage in that area and identified the structures. Springfield Water has been working out there also. Next week we will put up the construction signs. The crews dug out the blockages that we had in the sewer main and cut the roots out. Mr. Batista does have a meeting next with Larry from Dukes to put together some target areas that need to be treated for the roots in the sewer main. Mr. Batista went out to the East Street crosswalk with Down to Earth Construction and they will be giving him a quote for each of the items that needs to be done. Mr. Batista stated that Down to Earth was going to replace the...signals at Sewall and East Street because they are the old style. Mr. Santos stated that they should leave that alone because the lights will be moved as part of the Riverside Drive construction. All of the pedestrian walkway signs are going to be replaced. From State Street to East and Riverside Drive and Sewall. The signal lights on Sewall and East

Street will not be done but the others will. Mr. Batista will double check before doing anything else but did state that the pushbutton for the crosswalk is currently duck taped to the pole. Mr. Soares suggesting fixing that otherwise we could have problems. Mr. Batista will get a quote on fixing the push button temporarily.

Suez: Mr. Batista stated that on April 15, 2021 they met with Suez to do a walk through of all of the pump stations and do their first inspection. They will come out weekly for the first couple of months to get a feel for what is going on then it will be on a monthly basis after that. They seemed very thorough. They will be tied in with our....system so they can have direct access to all of the information. We will give them a set of keys to the pump station as well so they can access it when necessary. Mr. Santos asked if they will let the DPW know when they are on site? Mr. Batista stated that they will notify the DPW and they will also give them a report afterwards as well.

10-Wheeler: The quote to sandblast and paint it is \$6,205. To sandblast and paint the 200, the quote is \$5,600. Mr. Ouellette thought that was very high. Mr. Batista stated that he can get a quote from the company in Westfield but they did have issues with some of their work in the past. Mr. Santos requested that Mr. Batista get two more quotes.

Riverside Drive Project: Mr. Batista stated that they started on Monday with a manhole just short of the pump station and they ran into some old foundation. So, they only got 5 pieces of pipe in the ground since Monday. He met with Wright Pierce's Engineer who will be on site.

Moved by Mr. Soares, seconded by Mr. Ouellette to accept the Operations Supervisor's report as read. Vote 3-0. All in favor.

OLD BUSINESS:

Center Street Punchlist: Mr. Santos has not heard anything further yet. Mr. Santos asked Mr. Batista how they were doing with the line-stripping and Mr. Batista stated that he waiting for the contract from Town Hall.

Trash Fee Implementation: Mr. Santos stated that Joe has a meeting with Munis on the 27th.

New Cemetery: Mr. Batista stated that the power was disconnected on Thursday but the crew has not been back out there to take the rest of the slab out. Mr. Santos asked if Jimmy had been in touch with Sherman Frydryk yet to get that corners laid out? Mr. Batista was unsure if Jimmy had spoke with them. Mr. Santos asked if the Storm Water Management Permit had been filled out yet? Mr. Batista was unsure.

Rood Street: Mr. Santos asked if there was anything else regarding the intergovernmental contract. Mr. Batista stated the last he knew the Annual Bid Contractor was given to them for review.

Budget: Mr. Santos stated that the budget was approved by the Board of Selectmen last night. Jimmy sent an email to the schools requesting that the \$15,670 be transferred into the line item for athletic fields maintenance and supplies.

Sewer Plans: Mr. Santos asked if the Board reviewed these and if there were any questions? Mr. Ouellette asked about Tower Road temporary paving. Mr. Santos stated that it is out to combine and

once he gets notification, he will update the Board. Mott MacDonald is available if there are any questions or concerns that Jimmy can't handle.

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Business Administrator Job Vacancy: Mr. Santos stated that he emailed the Board with the resume's that have been received. Interviews will be held on Thursday, April 29th at 6:00 pm. Mr. Santos asked if the Board would like to interview all three candidates? Mr. Soares stated that he would like to interview all three. Mr. Santos stated that they will be scheduled for 30 minutes each and the Board will deliberate afterwards. There are two internal and one external candidate.

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TOWN OF HULLOW

PW-1 Update: Mr. Santos stated that he reached out to Keith Hancock and he said no to Tuesday through Thursday unless it's negotiated. Mr. Ouellette asked if it was going to be one or two? Mr. Santos stated that there was enough in the DPW budget for one and now they are trying to get another one approved.

Owen's Way: Letter being sent to the Safety Committee.

Piney Lane Bridge Replacement: Mr. Santos stated that Jimmy sent over the information from Mass DOT to the Board. Construction is going to begin 2023. Mr. Santos read the information to the Board.

NEW BUSINESS:

Local 98 Negotiations: Mr. Santos emailed Ellie last Tuesday and he read the email to the Board.

PW-3 Posting: Mr. Santos stated that it was posted April 20th. It will be posted externally on the 27th if there aren't any internal candidates.

Board of Selectmen Meeting: Mr. Santos read the email from Ellie regarding the meeting on May 4th. Mr. Ouellette believes all of the Board Members should be there in person. Mr. Santos will request the questions that the Board of Selectmen will have for the Board of Public Works and he will give her their questions for the Board of Selectmen.

McLean Parkway: Mr. Santos read the letter that was sent to a resident there regarding the condition of the street.

Mr. Soares spoke with Jimmy regarding Moore Street after receiving complaints from residents about flooding. The covert between Martins Construction and Center Street. He would like to know if they can get a quote to fix that. Mr. Batista asked if you want to put in a solid pipe and catch basins? Mr. Batista believes that there is gas there as well and that is the problem they ran into the last time. Mr. Santos agreed that he does not believe they can get a structure in there. He also believes the utility poles are in the water way which means they would have to be moved as well. Mr. Ouellette asked if there is anywhere to put the water up there? Mr. Santos will have someone go up and take a look at it.

Mr. Ouellette took a walk down the Riverwalk to see what it looks like and what needs to be done for the winter and he believes if you do one pass down the path people should be able to walk without any issues. Mr. Santos asked what he would use for ice melt? Mr. Ouellette suggested a 'pet-safe' ice melt. Mr. Santos is okay with that but he is not sure what the cost is going to be to the DPW. He also is suggesting using the bobcat with the blower to remove the snow. Mr. Ouellette is going to find out what they do at the reservoir.

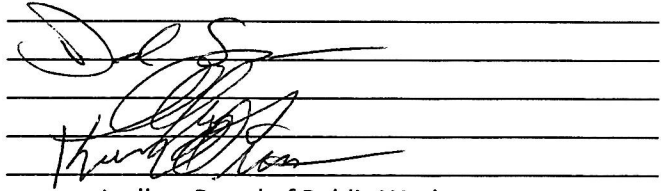
NOTES AND COMMENTS:

Invoices to sign.

Board of Public Works meeting minutes for February 2, 2021 to be approved and signed will be tabled until the other Board members are present.

Board to sign the contract for BPC Tree Care for equipment rental as needed.

Moved by Mr. Ouellette, seconded by Mr. Soares to adjourn. Vote 3-0. All in favor.

The image shows two handwritten signatures in black ink on a background of horizontal lines. The top signature is a cursive 'D. S.' followed by a horizontal line. The bottom signature is a cursive 'Thurston' followed by a horizontal line.

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