

BOARD OF PUBLIC WORKS
Meeting Minutes
October 26, 2021
Board of Public Works Conference Room

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2022 JUN -2 A 10:33

Members Present: Stephen Santos, Keith Ouellette, Alex Simao, Daniel Soares, John Davis

Also Present: Ann Converse, Kenneth Batista

At 6:00 PM Mr. Santos called the meeting to order. All present stood for the Pledge of Allegiance.

CORRESPONDENCE:

#1049 – Safety Committee, re: Blind resident sign – Mr. Santos asked Mr. Batista to order the sign. A motion was made by Mr. Simao to install the sign requested by the Safety Committee. It was seconded by Mr. Davis. Vote 5-0 all in favor.

#1050 – Safety Committee, re: Stop sign at Skyridge Street – A motion was made by Mr. Simao to install a bigger stop sign. It was seconded by Mr. Ouellette. Vote 5-0 all in favor.

#1051 – Safety Committee, re: Signage on Chapin Street; Stop sign on Paul Avenue – A motion was made by Mr. Soares to replace the stop sign on Paul Avenue and all the No Parking signs on Chapin Street from East Street to Center Street. It was seconded by Mr. Ouellette. Vote 5-0 all in favor.

#1052 – Safety Committee, re: No Parking Signs on Fuller Street – A motion was made by Mr. Ouellette to install No Parking Anytime signs on Fuller Street adjacent to Harris Brook Elementary School. It was seconded by Mr. Simao. Vote 5-0 all in favor.

OPERATIONS SUPERVISOR REPORT:

Work Assignments – all the foundations at Island Pond Cemetery are poured. All the monument companies have been notified. Crews are removing leaves from all the cemeteries. Tree service reports are continuing to be done. We are mowing Town parks and fields weekly. We are also roadside mowing as time permits. Crews have been busy clearing basin tops for the anticipated nor'easter. In that process wash-outs were discovered and we will start repairing those next week. We have started some stump grinding.

Heating – Alves fuels will be installing the new heaters in the garage next week. The units will replace a failed unit in the breakroom and a failed unit in the garage.

Grinding Quote – Rocky Mountain Wood Co., is the only one to respond. They provided a quote of \$9,500 to grind the brush with an additional cost of \$38,000 to grind the stumps and logs. Mr. Batista suggested grinding the brush now and wait until spring for the stumps and logs. A motion was made by Mr. Soares to hire Rocky Mountain Wood Co., to remove the brush pile for \$9,500.00. It was seconded by Mr. Ouellette. Vote 5-0 all in favor.

Project Update – Palmer Paving has installed the binder course on Mountainview Street, Parkview Street, and Booth Street. DPW crews have installed berm as required on those streets. Tower Road and Margaret Lane have been overlaid. All loaming and seeding has been completed in Electric Park. Our annual bid contractor and SW&SC will start structure adjustments this week. The cul-de-sac on Leland Drive is completed.

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Mr. Simao made a motion to file the Operations Supervisor Report, seconded by Mr. Ouellette. All in favor. Vote 5-0.

OLD BUSINESS:

New Cemetery – Mr. Batista and Mr. Goodreau will lay some grades out. Would like to get it sub graded and depending on weather get some roadways laid out.

Rood Street – Mr. Santos stated that he has nothing back from Springfield Water & Sewer. He will reach out to them again.

Green Towne Bridge Repair – Mr. Santos met with the Finance Committee to discuss payment for the Town's share of the engineering work. They approved a transfer of funds from personnel to cover that.

192 Reynolds Street – Mr. Goodreau reached out to Eversource regarding this issue. They stated that there has been continued communication between the property owner and Eversource. The matter is currently being handled by the property owner's insurance company. Mr. Soares will reach out to the property owner.

PW1 Laborer Position – interviews were performed and an offer was extended to Kyle Tomas with a start date of November 1, 2021.

NEW BUSINESS:

Drainlayer's License Application – Kolodziey and Sons Construction LLC – Mr. Ouellette made a motion to table this application approval until there are further background checks. Mr. Davis seconded the motion. Vote 5-0 all in favor. Mr. Ouellette rescinded his motion to table the application, Mr. Davis rescinded his second. Mr. Ouellette made a motion to approve the application contingent upon favorable background check of references by Mr. Batista. Mr. Simao seconded the motion. Vote 5-0 all in favor.

Board to approve and sign meeting minutes of June 29, 2021- Mr. Ouellette made a motion to approve and sign the minutes. Mr. Soares seconded the motion. Vote 3-0 all in favor. Mr. Simao and Mr. Davis abstained.

NOTES AND COMMENTS:

The Board signed invoices.

Mr. Ouellette stated he was contacted by a resident regarding stop signs being placed at all the side streets off of Cady Street. The Board discussed the parameters for installing stop signs.

Most of these requests have to be requested through the Safety Committee. Mr. Santos will reach out to Sgt. Shameklis, Chairman of the Safety Committee.

Mr. Simao asked if we have contractors for snowplowing. Mr. Batista stated that we have enough contractors for this snowplowing season. He stated that two contractors have signed up for doing sidewalks.

Mr. Santos stated that Penny Lebel from the Safety Committee reached out to let us know that the Heavy-Duty Vehicle Exclusion permit for Harding Avenue, Swan Avenue, and Loopley Street has been sent to Mr. Rosenblum, Board of Selectmen.

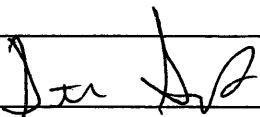
Ann Converse asked the Board about not charging for transfer station permits for the rest of this year because they are only valid until the end of the year. In years past the Department has stopped charging for them. The Board discussed this at length and decided not to stop charging for transfer station permits for the rest of this year.

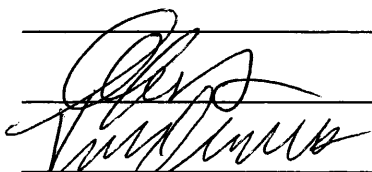
Ann Converse asked if the compost facility would be open Monday through Saturday through the month of November for leaf drop-off. Mr. Santos stated yes weather permitting.

The Chairman signed the Cemetery Commitment for September 2021 for \$4,850.00.

Motion was made by Mr. Simao to adjourn the meeting, seconded by Mr. Ouellette. All in favor. Vote 5-0.

NOTES ACCEPTED:





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