

BOARD OF PUBLIC WORKS
Meeting Minutes
December 21, 2021
Board of Public Works Conference Room

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Members present: Stephen Santos, Alex Simao, John Davis, Keith Ouellette

Members absent: Daniel Soares,

Also Present: Ann Converse, Kenneth Batista

At 6:00 PM Mr. Santos called the meeting to order. All present stood for the Pledge of Allegiance.

APPOINTMENTS:

6:00 pm Barry Linton – Sewer for Lots 1A & 1B West Street

Mr. Linton stated that this is a duplex lot located on West Street. He has a potential buyer for the property and the buyer is looking for a document stating that they would be able to connect to the sewer for these lots. The sewer line for these lots to connect to is on Moody Street. Mr. Linton stated that he created and deeded a right-of-way in order for the lots to be able to connect to the sewer. Mr. Ouellette made a motion to approve Mr. Linton's proposal for those lots to tie into the sewer main. The motion was seconded by Mr. Davis. Mr. Ouellette amended his motion to submit a letter to Mr. Linton to endorse the sewer connections for the property on West Street, lots 1A & 1B. The motion was second by Mr. Simao. Vote 3-0 in favor with Mr. Santos abstaining.

CORRESPONDENCE:

#1057 Memo from the Board of Selectmen re: May 9, 2022 Town Meeting & Annual Town Report – Mr. Simao made a motion to file the correspondence. The motion was seconded by Mr. Ouellette. Vote 4-0 all in favor.

#1058 Petition for Pickleball Court in the Town of Ludlow – Mr. Santos will speak with Mr. McBride, Chairman of the Recreation Commission about this request. Mr. Simao made a motion to table this discussion until there is more information from Sean McBride. The motion was seconded by Mr. Davis. Vote 4-0 all in favor.

OPERATIONS SUPERVISOR REPORT:

Work Assignments – A. Martins Construction rebuilt additional failed catch basins and manholes. We completed patching last week with hot mix asphalt, the plants closed on 12/17. Going forward we will address potholes with cold patch. We were sweeping most of last week but we had an issue with the sweeper making it inoperable. We are having issues getting the parts needed. Our tree crew is out completing service reports. We have started working on the new cemetery, roadways have been stripped out and we will start installing gravel. We are continuing to clean up the yard. We will continue to roadside mow as weather permits.

Tree Removal – 45 River Street – resident is requesting that the pine trees in front of this house removed. Myself and Gregg have looked at these trees, they appear to be healthy. Mr. Batista stated he would get some pictures of the trees for the next meeting.

Grimard Street Sewer – all the main line has been installed on Grimard Street. All temporary patch has been installed. The main line was video inspected on 12-20 by Fletcher Sewer and Drain and no defects were noted. Some residents are looking to connect to the main as soon as they can.

Suez's contract expires December 31, 2021. There is an option to extend the contract for one year. Mr. Santos stated we can address it at our next meeting. Mr. Batista stated that their performance over the last year has been super and they are very accommodating to us.

Mr. Ouellette made a motion to accept the Operations Supervisor Report, seconded by Mr. Simao. All in favor. Vote 4-0.

OLD BUSINESS:

New Cemetery – Mr. Santos stated that we are going to do granite curb in the entryway, our annual bid contractor will install it. We will probably have to bid out the fence for the front, Mr. Batista will get some preliminary pricing for both 6 and 8-foot fencing.

Rood Street – we still don't have any information on the Intergovernmental Agreement.

Green Towne Bridge Repair – three quotes have been ascertained for the repair of the bridge. We have received the first engineering invoice; the Town of Ludlow is responsible for half of the cost. NEL Corp., has been chosen to do the work with a price of \$237,475. The Wilbraham DPW Director has been spearheading this project. She is looking for confirmation from Ludlow in order to issue a notice to proceed. We are currently working on the Intermunicipal Agreement for this work.

NEW BUSINESS:

Drainlayer's Application – GEG Construction, Inc. – Mr. Ouellette made a motion to grant the application for GEG Construction, Inc. The motion was seconded by Mr. Simao. Vote 4-0 all in favor.

The Board approved and signed the meeting minutes of November 23, 2021. Mr. Simao made the motion, seconded by Mr. Ouellette. Vote 3-0 in favor with Mr. Davis abstaining.

Mr. Ouellette stated that Baltazar Construction has a staging area on Holyoke Street that they are crushing and hauling material out of. They have no tracking pad there so they are tracking material all over Holyoke Street in both directions. Mr. Simao stated that the road is a mess. Mr. Santos stated that Mr. Batista will need to look at it and we can have the permit pulled and/or we can send them a letter of violation of our Town Zoning Bylaws.


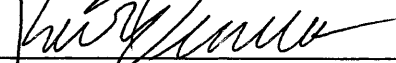
NOTES AND COMMENTS:

The Board signed invoices.

There were two people present who did not identify themselves that stated that they were representing 60 Grimard Street. The gentlemen asked what they can do. Mr. Santos informed them that there is authorized drainlayer list available. There is a permit that the contractor must apply for. The woman asked how long the process would take for the permitting because there is a pending sale on the property and this is holding it up. Mr. Santos told them once the permit is dropped off to our office, we can get it approved quickly and the contractor can schedule an inspection.

**Motion was made by Mr. Simao to adjourn the meeting, seconded by Mr. Ouellette.
All in favor. Vote 4-0.**

NOTES ACCEPTED:

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