

BOARD OF PUBLIC WORKS
Meeting Minutes
February 1, 2022
Board of Public Works Conference Room

Members Present: Stephen Santos, Keith Ouellette, Alex Simao, John Davis (arrived late)

Members Absent: Daniel Soares

Also Present: Ann Converse, Kenneth Batista

At 6:00 PM Mr. Santos called the meeting to order. All present stood for the Pledge of Allegiance.

This meeting was not filmed from the beginning, recording starts partway through the Operations Supervisor's Report.

CORRESPONDENCE:

#1060 Safety Committee – parking concerns at the new cemetery on Center Street – The Board sent a letter to the Safety Committee stating that this issue was discussed and there is no agreement made with any plans for addressing this situation.

#1061 Robert Murty & Thomas Rouleau – residents of Fuller Street expressing concerns with a storm water drainage grate – The Board send a letter to Mr. Murty and Mr. Rouleau stating that the Department will revisit this location to properly address the issues.

#1062 Florence Pooler – letter informing the Board of her intention to retire on February 25, 2022 – Board voted to file.

#1063 Ellie Villano, Town Administrator – Quarterly Meeting with the Board of Selectmen – Board voted to file.

#1064 Letter from Dewberry Engineers, Inc. – Bridge Replacement L-16-026, Piney Lane over Broad Brook – Board voted to file.

OPERATIONS SUPERVISOR REPORT:

Work Assignments – The past few weeks crews have been working on the following assignments: gravel base material was hauled to the new cemetery for road base. We loaded hired trucks in our yard and spread material at the site. Once warmer weather arrives, we will be able to continue work on site. We are also completing tree service reports around town. Our cemetery crew has been busy at Island Pond Cemetery over the past few weeks. We salted 8 times and with one snow storm since our last meeting that yielded six inches of snow in an 18-hour period. We had 13 DPW employees and 24 hired pieces. During the storm, two DPW sanders went down, one hired contractor was short a piece of equipment and another contractor broke down after five hours. 600 tons of salt was ordered to replace what was used. The last storm will put us close to over expending our snow budget.

RECEIVED
TOWN CLERK'S OFFICE
AUG 31 P 2 19
TOWN OF LUBBOCK

Westover Pump Station – Down to Earth Construction was on site at the Westover Pump Station to review the scope of work to tie in our portable generator. A manual transfer switch would be installed in an enclosure outside the building along with any connection port. We are also waiting to receive a quote to repair the leaking water pump. Preliminary costs are around \$6,200.00.

The Desforges Challenge – The Josh Desforges Challenge is scheduled for April 30, 2022. The Committee has reached out to secure use of our back yard as part of the course. The Department has assisted through the years until the postponement due to COVID-19.

Road Projects – I am currently working on updating Chapter 90 projects for this season. There is a noticeable price increase per project due to overall vendor pricing.

Mr. Simao made a motion, seconded by Mr. Davis to accept the report as read. Vote 4-0 all in favor.

OLD BUSINESS:

Green Towne Bridge Repair – Mr. Santos has been in contact with Tanya from Wilbraham DPW. The contractor has found more issues with repair of the joint. It will cost the Town additional monies. The total project is getting close to \$400,000 for which the Town is responsible for half of those costs.

Mott MacDonald – Engineering Services – we received an hourly pricing list for engineering services. We have worked with Mott MacDonald several times in the past. The Board members will review.

Board to sign 2022 Annual Bid Contracts for Gomes Construction & Ginmar Enterprises – The Board signed the contracts.

Request for Quotes - Pump Station Operation & Maintenance Services – Ms. Converse stated that the RFQ was issued and is due back on February 17, 2022.

Request for Quotes – Item #16 Hydroseeding, Fertilization, Herbicide, Insecticide, and lime – Ms. Converse stated that the RFQ has been issued and is due back on February 8, 2022.

NOTES AND COMMENTS:

Mr. Santos gave the Finance Committee an update on the snow budget.

Mr. Santos gave an update on the trash billing provided by Ms. Converse. Mr. Simao asked when the next trash billing will be issued. Mr. Santos stated that the Town Collector is refusing to collect them.

Mr. Simao asked what is happening with a new contract for the curbside rubbish and recycling. Ms. Converse stated that Trash Contracts are exempt from state procurement law so the Board

RECEIVED
TOWN CLERK'S OFFICE
AUG 31 P 2 19
TOWN OF FULBLOW

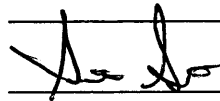
can entertain any avenue. Mr. Santos stated that he has been contacted by other contractors and would like to bid. Mr. Ouellette stated that he thinks it is a good idea to go out for bid.

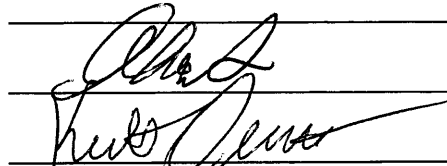
The Board signed invoices.

The Chairman signed the Cemetery Commitment for January 2022.

Motion was made by Mr. Ouellette to adjourn the meeting, seconded by Mr. Simao. All in favor. Vote 4-0.

NOTES ACCEPTED:





BOARD OF PUBLIC WORKS

RECEIVED
TOWN CLERK'S OFFICE
2022 AUG 31 P 2:19
TOWN OF EUBANK