

BOARD OF PUBLIC WORKS
Meeting Minutes
May 17, 2022
Board of Public Works Conference Room

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2022 OCT 19 A 10: 33

TOWN OF LUDLOW

Members Present: Stephen Santos, Keith Ouellette, Alex Simao

Also Present: Ann Converse, Kenneth Batista, Jesse English

At 6:00 PM Mr. Santos called the meeting to order. All present stood for the Pledge of Allegiance.

APPOINTMENTS:

Alicinio Martins – Susan Drive cul-de-sac

Mr. Martins decided to clear out the cul-de-sac on Susan Dr. reasoning it was overgrown and unsafe. He excavated the cul-de-sac removing everything. Mr. Martins is now asking the Board to donate the stone and maybe a tree. Mr. Martin said he would pay for the stone if the Board wouldn't. Mr. Martins did not ask permission of the Board prior to work being done, therefore at this time the Board will not approve. Mr. Martin asked if he should just walk away and not finish. Mr. Santos explained to Mr. Martin that it was probably not a good idea as he did not take the proper steps by first getting the town's approval, therefore technically he was trespassing and destroying private property and there could be legal recourse. Mr. Martins then left the meeting. Mr. Ouellette suggests that we now submit a letter to Mr. Martins asking what his intentions are and that he must come back to the Board for approval before any more work can be done. Motion was made by Mr. Ouellette to submit a letter to Mr. Martins. It was seconded by Mr. Simao. Vote 3-0 all in favor.

CORRESPONDENCE:

#1089 – Lawn Tech Lawn Care – Turf Analysis Report – Report was discussed. Mr. English is going with Mr. Batista to look at the fields to get a better idea of the fields we are responsible for. Hoping to set up a better maintenance schedule. A motion was made by Mr. Simao to file report. It was seconded by Mr. Ouellette. Vote 3-0 all in favor.

DIRECTORS REPORT:

Letters to Waste Management and Republic – Mr. English sent Notice of Intent to Award to Waste Management and Rejection letter to Republic. Still waiting on response from the Towns Attorney.

Letter of Commitment for Sweeper – Mr. English working on a letter of commitment for the approved sweeper. Hoping to get letter out this week; waiting for an email from Tri-State Equipment with the breakdown of cost.

Gazebo Railing – The Building Department had a call about a child playing over there and falling through the rail. The Building Commissioner went over to check and found that the railings were non-compliant. The railings are too low and balusters on the ramp are missing. The Gazebo has to be closed at this time until able to fix. Caution tape has been put up around it. Mr. English will meet with the Building Commissioner to find out exactly what needs to be done.

PW3 Applicant – Mr. English had interviews, narrowed it down to one applicant; going to have applicant in for evaluation.

Dam Inspections – Moving forward with proposal from Tighe & Bond to have 2 dams inspected and updated EAP's

Mr. Simao made a motion to file Directors Report, seconded by Mr. Ouellette. Vote 3-0 all in favor.

OPERATIONS SUPERVISOR REPORT:

Work Assignments – Tree crew continues to complete service reports daily, there is a backlog of approximately 85 tree service reports. We have also been out patching service report complaints. Park crews have been out mowing and prepping fields for scheduled games. Cemetery crew is out mowing daily and attending to funerals as required. We are going to start marking out foundations for headstones. Still out street sweeping. We have to install two flag poles for the Veterans Memorial. We will also begin road side mowing. We have some catch basins that have failed that we will have to repair.

Projects – We started the Colonial Dr., Heritage Dr., and Manor Ln., resurfacing project. Gomes Construction was out there starting to lower the structures. Our crew went out ahead of them and did a lot of pruning and removing existing curbing. Murray Paving is on schedule to pulverize the surface next week. Then Palmer will come back in on 05/31 and 06/01 to due the binder. Gomes will come back to adjust all the structures; once done Palmer will come back in to do the final paving.

Mr. Simao made a motion to file the Operations Supervisor Report, seconded by Mr. Ouellette. Vote 3-0 all in favor.

OLD BUSINESS:

Board to award and sign the Curbside Rubbish & Recycling Contract to Waste Management. Discussion was had to enforce that Waste Management contact us when there is an issue with picking up trash so we are able to explain the issue to our residents. And if that doesn't happen we start holding them accountable. A motion was made to accept contract subject to the approval of the town attorney by Mr. Simao. It was seconded by Mr. Keith Ouellette. Vote 3-0 all in favor.

NOTES AND COMMENTS:

The Board signed invoices.

**Motion was made by Mr. Oullette to adjourn the meeting, seconded by Mr. Simao.
Vote 3-0 all in favor.**

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NOTES ACCEPTED:

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