

BOARD OF PUBLIC WORKS  
Meeting Minutes  
June 7, 2022  
Board of Public Works Conference Room

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Members Present: Stephen Santos, Keith Ouellette, Alex Simao, Daniel Soares, Matias Goncalves

Also Present: Kenneth Batista, Jesse English

At 6:00 PM Mr. Santos called the meeting to order. All present stood for the Pledge of Allegiance.

APPOINTMENTS:

6:00pm – Rich Kowalski – 590 Center Street request for sewer connection. Mr. Kowalski cancelled.

CORRESPONDENCE:

None

DIRECTORS REPORT:

Contract with Waste Management update – Received the contract back from Waste Management, it is now with the Town's Attorney to verify that the changes Waste Management wants are within scope of RFP.

Letter of Commitment for Sweeper update – Preparing a letter of commitment for the approved sweeper. Received the quote back, will submit a letter of intent to secure sweeper.

LATOSS-III – We have three applicants for the open position. Mr. English and Ms. Ribeiro will interview them this week.

Mr. Simao made a motion to file the Directors Report, seconded by Mr. Ouellette. Vote 5-0 all in favor.

OPERATIONS SUPERVISOR REPORT:

Work Assignments – Cemetery crew continues to mow, trim and perform funerals daily. We started to mark out head stones, there are a total of 41 with military markers. The parks crew is mowing, trimming and marking fields as required. Since our last meeting, we have some additional sink holes that have opened up and we will be addressing those in the upcoming weeks as time allows. We are roadside mowing daily as the vegetation is growing rapidly. We also continue to street sweep daily. Our tree crew is addressing service report complaints daily. We are also sending the patch truck out once a week.

Projects – Colonial, Manor and Heritage project: Binder has been installed and Gomes Construction was out there the last two days bringing structures back up to grade. Palmer Paving will be installing berm on the 15<sup>th</sup> and 16<sup>th</sup> of June. Final paving is scheduled for June 28<sup>th</sup>. DPW

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crews will address driveway aprons, loam and will seed once final paving is completed. Chapin Street Project - Gomes Construction is also lowering manholes on Chapin Street to stay ahead of the scheduled reclaim the week of June 20<sup>th</sup>. DPW crews will remove the curb the week of June 13<sup>th</sup>. The binder is scheduled for the week of June 27<sup>th</sup>. Palmer paving has scheduled installation of berm for July 12<sup>th</sup> and 13<sup>th</sup>. Top course is scheduled for July 18<sup>th</sup>.

Vacation – Mr. Batista has five and a half days of carry over vacation time to use by June 30<sup>th</sup>. Additionally he has twenty-five days to use before September 28<sup>th</sup>.

Mr. Ouellette asked if G.E.G Construction, Inc. still owns that they are going to mill and pave the trench on Grimard Street. Mr. Santos and Mr. Batista both said no that we are going to reclaim it. The patch needed on Cady Street will be done by G.E.G Construction, Inc. This will be the second patch done for this spot. Mr. Soares stated that a couple months back he expressed concern that there was not proper compaction done there because of the amount it sunk the first time around and now it is sinking again the second time around. Mr. Soares feels that if it is not properly done this time around we are going to end up with a sinkhole. Mr. Santos stated that it was a temporary patch and that they will dig it back out and compact it and it will be fine. Mr. English suggested that we have them perform a compaction test, Mr. Ouellette and Mr. Santos both agreed.

Mr. Santos asked both Mr. English and Mr. Batista if they got together in regards to the drainage on Alden Street. Mr. English stated that they have not been out there. Mr. Santos said that we have to get the drainage done before we can pave it.

Mr. Santos asked about the grades for the cemetery, Mr. English said it has not happened. If we can just get the grades out there than maybe we can get together with the annual bid contractor to get the dozer up there for a day, if we can get material up there. This will get it a little closer for fine grading. Mr. English said that he will get together with Jim and get out there as soon as they possibly can.

Mr. Ouellette made a motion to file the Operations Supervisor Report, seconded by Mr. Simao. Vote 5-0 all in favor.

#### NEW BUSINESS:

None

#### OLD BUSINESS:

Board to approve and sign the meeting minutes of January 4, 2022 – Mr. Oullette made a motion that the Board signs the minutes of January 4<sup>th</sup>, seconded by Mr. Soares. Vote 5-0 all in favor.

Mr. Simao asked if Haviland Pond is opening, Mr. Batista said they are not opening.

Mr. English stated that in regards to the jersey barriers on East Street he feels that they will cause an issue with the sight line. Mr. Santos suggested that our best option would be water barriers. The water barriers will be there for thirty days and we will put up some no parking signs.

NOTES AND COMMENTS

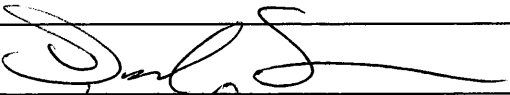
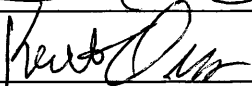
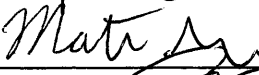

The Board signed invoices.

The Chairman signed the Cemetery Commitment for May, 2022 in the amount of \$12,300.

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**Motion was made by Mr. Simao to adjourn the meeting, seconded by Mr. Ouellette.  
Vote 5-0 all in favor.**

NOTES ACCEPTED:

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