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TOWN OF LUDLOW

Town of Ludlow, Massachusetts
Capital Improvement Planning Committee

Minutes of the February 15, 2017 Capital Improvement Planning Committee. Meeting began at 5:00 p.m. and adjourned at 6:13 p.m. Members present Luis Vitorino, Ellie Villano, Heidi Fogg, Kim Collins, Dolly Cincone and Derek DeBarge

Moved by D. Cincone, second by L. Vitorino to approve the minutes of Feb. 1, 2017 meeting.
Vote: 4 – 0 favor, a abstain – H. Fogg, K. Collins

Moved by H. Fogg, second by L. Vitorino to approve the minutes of the Feb. 8, 2017 meeting.
Vote: 4 – 0 favor, 2 abstain – D. Cincone, K. Collins

The Committee met with Jen Aldworth, CEO, Ludlow Community Center and Dave Ritchie, Maintenance Supervisor, Ludlow Community Center to discuss their capital items.

1. The computer software for the HVAC is in need of a major upgrade. It is no longer supported by the company at the current level. It controls the heating/air conditioning units to the building. Total cost is \$20,030. There was some discussion on the use of the AutomatedLogic Company as it is proprietary software. The CC will be looking at other companies for this type of software.
2. Purchasing of Ductless Heating/Cooling Units for the Teen Room, Fitness Room & Middle School Room. The unit ventilators are currently at the end of their life expectancy and numerous repairs are required. The thought was to replace the current units with the ductless units. Total cost \$51,435. CC will be looking at the requirements for fresh air intake with this type of system to see if it is allowed.

The Committee asked of the two items which would be considered the priority.

Dolly Cincone presented the items for the Ludlow Public Schools.

1. Resurface the track and install turf field at the Ludlow High School for a cost of \$1,115,000. As this is part of the FIT fundraiser project and due to the high cost Capital is not considering this project.

2. There is a need to motorize the bleachers at the High School. These are serious need of repair – Cost of \$16,000
3. Field lighting at the tennis court. There are no lights currently at the tennis courts and they cannot be used in the evenings. As part of the installation, the school is looking into the use of metered light poles which have patrons pay for the use of the lights on an hourly basis in the evening.
4. The SBO is requesting a Ford Transit Van to replace the current van at approx... \$23,000

The rankings of priority of these projects are 1- bleachers, 2 – tennis lights and 3 – van.

The next meeting is scheduled for Feb. 22nd at 5:00p.m. in Hearing Room #2.
The Committee will be meeting with the DPW and Selectmen's Office.

Moved by D. Cincone, second by H. Fogg to adjourn the meeting at 6:13 p.m.
Vote: 6 – 0 favor


