



RECEIVED  
TOWN CLERK'S OFFICE

2018 MAR 30 A 11: 03

TOWN OF LUDLOW

*Town of Ludlow, Massachusetts*  
*Capital Improvement Planning Committee*

Minutes of the March 19 201 Capital Improvement Planning Committee. Meeting began at 6:00 p.m. and adjourned at 6:50 p.m. Members present Luis Vitorino, Ellie Villano, Eric Gregoire, Ray Phoenix, Derek DeBarge and Dolly Cincone. Kim Collins was absent.

---

The Committee discussed the Fiscal Year 2019 overall budget and parameters. The Town Administrator presented the free cash dollar amount and where it most likely would be used - \$200,000 for capital projects, \$500,000 for stabilization account and \$335,000 to fund the fringe benefits deficit for FY2018. Additionally it was mentioned that the Accountant has requested that \$50,000 be released by the Board of Assessors for surplus overlay account. The three lease agreements from the previous year and amounts were discussed as needing to be funded which include the DPW Dump/Sander for \$77,000 (2<sup>nd</sup> yr. of 3 yr. lease), Fire Engine for \$106,000 (5<sup>th</sup> yr. of 5 yrs.) and the Fire Ambulance for \$58,000 to be paid from the ambulance subscription account (3<sup>rd</sup> yr. of 4yr. lease).

Committee members inquired when the town in the past five years had made any cuts to the budget. It was discussed that over the past ten years there were times when there were large cuts made to both personal and expenses. That all unions over the past many years each took a zero percent increase/raise as well as the managers

---

The Committee discussed the need to meet with the Radio Advisory Committee to discuss their article for town meeting which will require a borrowing of approximately \$4 million dollars. That this capital project per bond council requires the review and recommendations.

---

Dolly Cincone presented the need for an air quality system at the Middle School, possible dollar amount of \$300,000. She will provide the air quality engineer report to the committee. She was requested to look into the possibility of air purifying systems.

---

Moved by D. Cincone to approve the amount of \$241,000 funding, \$58,000 for the ambulance, out of the ambulance subscription fund and \$77,000, 2<sup>nd</sup> of 3<sup>rd</sup> yr lease for DPW and \$106,000 for the fire engine, 5<sup>th</sup> of 5yr lease- \$183,000 from free cash. Second by E. Gregoire.

Vote – 6 – 0 favor

RECEIVED  
TOWN CLERK'S OFFICE  
2018 MAR 30 A 11: 03

TOWN OF LUDLOW

The Committee discussed considering only those items of an emergency nature and whether we should allow departments to present the requests even if they most likely will not be funded. The decision was to allow the departments to decide themselves and that a letter would be sent to them.

Moved by E. Villano to send a letter to Fire, School and Library outlining the Fiscal Years funds and invite them in to present their requests if still interested. Second by E. Gregoire.

Vote: 6 – 0 favor

Moved by R Phoenix, second by L. Vitorino to approve the minutes of the Capital Planning Committee meeting of December 21, 2017...

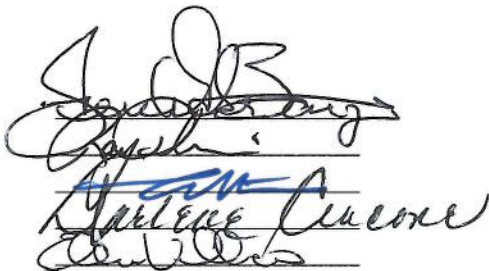
Vote: 6 – 0 favor

Moved by R. Phoenix, second by D. Cincone to schedule the next Capital Planning Committee meeting for March 29, 2018.

Vote: 6 – 0 favor

Moved by E. Villano, second by D. Cincone to adjourn at 6:50 p.m.

Vote: 6 – 0 favor.

  
D. Cincone  
E. Villano  
R. Phoenix