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*Town of Ludlow, Massachusetts*  
*Capital Improvement Planning Committee*

Minutes of the September 24, 2018 Capital Improvement Planning Committee. Meeting began at 5:15 p.m. and adjourned at 5:27 p.m. Members present Luis Vitorino, Ellie Villano, Eric Gregoire, Derek DeBarge and Dolly Cincone, Raymond Phoenix. Kim Collins was absent.

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Chief Ryan Pease met with the Committee to discuss his request of \$40,000 for a Deputy Chief vehicle. He provided updated numbers. Currently, there is \$209,000 in the fund. There is one payment of \$58,000 for the ambulance lease. The account generates approximately \$80,000+ annually. Recent years have shown that the primary function of the Ambulance Subscription Fund is dedicated to support the ambulance service and the main support of the purchases of new ambulances.

The Deputy Fire Chief is in charge of EMS and spends approximately 70% of his time on this. Currently, he uses his own personal vehicle.

Moved by D. Cincone, second by E. Gregoire to approve the purchase of the Deputy Chief vehicle in the amount of \$40,000, with funds to be taken from the Ambulance Subscription Fund  
Vote: 6 0 favor

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Moved by L. Vitorino, second by D. Cincone to approve the minutes of April 25, 2018.  
Vote: 6 -0 favor

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Eric Gregoire announced that the new representative from the Finance Committee for Capital would be the Vice- Chair Kim Downing.

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Moved by D. Cincone, second by R. Phoenix to adjourn at 5:27p.m.  
Vote: 6 - 0 favor