

Ludlow Council on Aging
Meeting Minutes of 2/21/18

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Meeting called to order at 4:32pm by Chairman, Fred Lafayette, followed by roll call

- I Roll Call: Lucille Carneiro, Roz Forti, Helen Grabowski, Frank Krzanik, Fred Lafayette, Nancy Pauze, Sheena Santolini, Jodi Zepke. Excused Absent: Diane Goncalves, Al Lemay. Absent: John DaCruz, Janice Grimaldi. Interested non-member, Jim Waskiewicz, was welcomed to our open meeting by Fred and Jodi.
- II Secretary's Report:
 - a. December Minutes: Interim secretary's report read and accepted on m/s/c Nancy Pauze and Roz Forti. No January minutes due to snow storm which closed the Center.
- III Treasurer's Report:
 - a. FY18 Budget: Budget on track. New treasurer position not yet resolved.
- IV Director's Report:
 - a. Flood Damages: Jodi confirmed that the damages were extensive, especially in the front office area as well as in the lounge which is always busy with seniors every morning. Floors have been uprooted, and desks that were too heavily damaged must be replaced. A table has been set up in the cramped lower hall to accommodate the seniors who look forward to their coffee 'and' each morning in the lounge. M/s/c Sheena Santolini and Frank Krzanik.
 - b. Upcoming Events: The Memory Café, which is provided through a Title3 Grant has been slow in getting started. However, there is growing interest at other centers and Jodi feels this will happen here as well...just needs more time for some to understand and accept it's purpose. M/s/c Roz and Helen.
- V Chairman's Report:
 - a. SCBC: Fred stated "we have finally reached this point" ...through hard work of SCBC and others. He also expounded on the confusing and, at times contradictory, Conflict of Interest Laws which create further confusion. An example: Jodi's updates on a new senior center must be very carefully worded to avoid any idea that she is trying to promote herself to a higher position.??? This affects us as well as the restrictions in our words and actions in support of a new center. But we will continue to move forward. M/s/c Frank Krzanik and Helen Grabowski.
- VI Old Business:
 - a. Outreach Report: Attached
 - b. Committee Reports: None
- VII New Business: Jodi advises she has interviewed a possible replacement for the treasurer's position, Debbi Borecki, who has been helping us out. She was formerly with Human Resources.
- VIII Liaison Corner: Manny Silva, Liaison
 - a. Update on Town Issues: Liaison absent.

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IX School Corner: Jeff Laing, Liaison

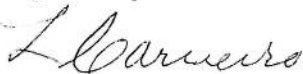
a. Update on School Issues: Jeff reports he has been made aware of an outstanding senior, Matt Lessier, who is in need of community service hours in order to complete graduation requirements. Matt is also in the National Honor Society. Jeff asks if Jodi could find something for him at the center. Jodi advised that she has accommodated Ludlow students in the past. The difficulty is that the center closes at 4pm, which doesn't give the students much time to build up hours. She suggested that Jeff ask Matt to stop by her office and she will work on it.

Jeff also advises the schools are working on a plan to cover 'no school days' which cuts into the required days needed each year. The teacher would be allowed to prepare a packet (blizzard bag) containing a project for the student to complete and turn in to the teacher on return to school. This would count as a regular school day. Some students feel it is time consuming...some parents are still not sure it is workable.

After Jeff had completed his informative report, Sheena directed a general question to the board asking if there was some way we could establish a connection between seniors and younger school children, such as a reading program? Jodi reminded the board of the more than several programs that were created in the past with such an intent. But as sometimes happens, they were eventually discontinued due to a lack of continued interest.

X Adjournment: Motion made by Helen Grabowski to adjourn, 2nd Nancy Pauze, all in favor. Meeting adjourned at 5:23pm

Respectfully submitted



L. Carneiro, Secretary

Council on Aging	JANUARY	FY-2018	Target	
SALARIES	BUDGETED	EXPENDED	BALANCE	EXPENDED
DIRECTOR	71,455.00	41,223.90	30,231.10	58%
PROG. COORD.	41,380.00	22,703.01	18,676.99	55%
ACTIVITIES DIR.	37,658.00	20,063.75	17,594.25	58%
DISPATCHER	31,379.00	18,058.95	13,320.05	57%
COOK	26,896.00	15,479.10	11,416.90	57%
VAN DRIVER	31,535.00	16,252.06	15,282.94	51%
S-2 CLERK	17,776.00	8,763.40	9,012.60	49%
OUTREACH COORD.	36,839.00	20,866.30	15,972.70	57%
OUT OF GRADE	300.00	100.00	200.00	33%
DRIVER - TEMP	0.00	0.00	0.00	0%
VAN DRIVER, PT	16,788.00	9,420.12	7,367.88	56%
PERSONAL DAY	2,913.00	1,833.78	1,079.22	63%
HOLIDAY	12,122.00	8,904.59	3,217.41	73%
LONGEVITY	3,300.00	600.00	2,700.00	18%
VACATIONS	15,466.00	7,659.82	7,806.18	49%
INCENTIVE	3,000.00	752.87	2,247.13	25%
TOTAL PERSONAL	348,807.00	192,681.65	156,125.35	55%
GEN EXPENSES				
VEH REPAIR	6,880.00	2,607.96	4,272.04	38%
COPIER MAINT	0.00	0.00	0.00	0%
OFFICE EQUIP MAINT	0.00	0.00	0.00	0%
POSTAGE	200.00	0.00	200.00	0%
TELEPHONE	0.00	0.00	0.00	0%
OTHER SERVICE	200.00	0.00	200.00	0%
GASOLINE	10,000.00	3,022.30	6,977.70	30%
OFFICE SUPPLY	800.00	747.33	52.67	93%
VEHICLE SUPPLY	0.00	0.00	0.00	0%
FOOD SUPPLY	38,150.00	22,056.71	16,093.29	58%
OTHER SUPPLY	1,300.00	0.00	1,300.00	0%
CONF/TRAVEL	400.00	403.69	(3.69)	101%
DUES/MEMBERSHIP	925.00	950.00	(25.00)	103%
TOTAL EXPENSES	58,855.00	29,787.99	29,067.01	51%
TOTAL BUDGET	407,662.00	222,469.64	185,192.36	54%
EOEA GRANT	46,071.64	14,387.93	32,783.71	44%

COUNCIL ON AGING	FY-2018	JANUARY		
REVENUE SOURCE	CURRENT	PREVIOUS	TO DATE	
NUTRITION	\$2,367.00	\$23,131.00	\$25,498.00	
TICKET SALES	\$325.00	\$2,821.00	\$318,440.00	
OTHER	\$0.00	\$0.00	\$0.00	
TOTAL	\$2,692.00	\$25,952.00	\$28,644.00	
NUTRITION				
	JULY	AUGUST	SEPTEMBER	OCTOBER
# MEALS SERVED	1867	2420	2038	2039
# DAYS SERVED	19	23	20	23
DAILY AVERAGE	98	105	104	89
# UNDUPLICATED	281	289	283	271
	NOVEMBER	DECEMBER	JANUARY	FEBRUARY
# MEALS SERVED	2056	1997	1532	
# DAYS SERVED	19	20	17	
DAILY AVERAGE	108	100	90	
# UNDUPLICATED	314	329	250	
	MARCH	APRIL	MAY	JUNE
# MEALS SERVED				
# DAYS SERVED				
DAILY AVERAGE				
# UNDUPLICATED				

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