

Ludlow Council on Aging
Board Meeting – Senior Center
Meeting Minutes of 9-18-19

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Meeting called to order at 4:33pm by Frank Krzanik followed by roll call.

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- I. **Roll call present:** Frank Krzanik, Fred Lafayette, Roz Forti, Nancy Pauze, Jodi Zepke, John DaCruz, Diane Peacey, Helen Grabowski, and Sheena Santolini. **Excused:** Kara Ribeiro. **Absent:** Jan Grimaldi
- II. **Secretary's Report:** July's minutes: Read and accepted on m/s/c Helen Grabowski and Nancy Pauze.
- III. **Treasurer's Report:** FY20 Budget: Budget fine. FY21 Budget: Jodi reported that the COA will need to recognize the importance of the FY21 budget because we will be in the new building. Jodi suggested a sub-committee to help work on the budget. Read and accepted on m/s/c Helen Grabowski and Sheena Santolini.
- IV. **Director's Report:**
 - a. **Staff update:** All is working out great with Maria. Donna was out for a week with a back injury but is ok now.
 - b. **Van update:** The new van is ordered and in the State. There was a snafu with paperwork so hoping to have the van in the next few weeks. There are trips scheduled for October.
 - c. **Upcoming events:** Jodi reported on the upcoming events being held by the Friends. Report accepted on motion by John DaCruz and 2nd Sheena Santolini. All in favor; motion carried.
- V. **Chairman's Report:**
 - a. **Council vacancy:** Due to Lucille Carneiro's passing, there is a vacancy on the COA. Jodi reported that a letter has already been sent to the BOS to post the open position.
 - b. **Weekend senior needs:** Frank asked about long weekends and those that live upstairs. Jodi reported that it is independent living. It is no different than anyone living in the community. Frank also asked about the Brown Bag program and who is responsible for it. Jodi explained it is a program by the Western Mass Food Bank. He was under the impression that the Senior Center ran the program. Jodi explained that we are simply a distribution site. M/S/C John DaCruz and Helen Grabowski.
- VI. **Old Business:**
 - a. **Outreach Report:** attached – no comment.
 - b. **Committee reports:** none.

VII. New Business:

- a. Fred Lafayette gave an update on the new building and explained the bid process.

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VIII. Liaison Corner: none.

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IX. Adjourn:

- a. Motion to adjourn at 5:15pm by John DaCruz, 2nd Roz Forti.. All in favor:
motion carried:

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Respectfully Submitted,

Jodi Zepke