

Ludlow Council on Aging
Board Meeting
Senior Center
228 Center Street
Wednesday, October 20, 2021
Minutes

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TOWN OF LUDLOW

I. Roll Call – call to order at 4 p.m.

Present: J. Grimaldi, D. Peacey, K. Martin, R. Forti, H. Grabowski,

D. Johnson, K. Ribeiro, S. Santolini, C. Hamel (guest)

Excused: J. Zepke

Absent: J. DaCruz, F. Krzanik, F. Lafayette

II. Secretary's Report:

a. September's minutes – Read and accepted on motion made by R. Forti and seconded by Deb Johnson. All in favor.

III. Treasurers Report

a. FY 22 Budget: On target

b. FY 23 Budget: FY23 changes submitted to HR by Director. Final budget is due in November. Many classifications were changed; added a part time Activities Assistant and increased the part time van driver to full time. The new position and second full time driver are to accommodate night and possible weekend hours in the future.

IV. Director's Report: Director's report was submitted in advance of meeting and provided by Diane Peacey in Jodie Zepke's absence; clarification provided as needed by Deb Johnson.

a. Staff Update: Christine Tolkin started as the new Cook on Oct. 4. She is on her 3rd week and settling in.

b. COVID Update: Due to the Director and some members testing positive, a mask mandate was implemented the end of September. It will remain in place until the end of October when it will be reevaluated. Everyone has been cooperative. Dining room is being set for 4 to allow for more space between participants.

c. Events Update: Many new programs debut in November. Maria and Heather have added more programming. A grief support program and memory café will be starting. A Grab and Go and indoor Thanksgiving dinner are being considered; staff is still working out the logistics to determine if it will be possible. S.Santolini

updated members on the Purse Bingo sponsored by the Friends of the Senior Center which is scheduled for October 24th at the Polish Club, Ludlow.

d. Ribbon Cutting Ceremony – November 5, 2021, 1-3 pm. Ceremony at 1:00 pm. All invited and important the COA is represented. A jazz trio will provide entertainment and there will be light refreshments. Building tours will begin at 2:44 pm. Kathy Green from Friends of the Senior Center is sending out invitations to State Senators and Representatives along with other dignitaries. K. Martin will send announcement to the Ludlow Register and The Republican newspapers.

e. Building Usage/Issues: Tabled for now.

Motion to accept Director's report made by H. Grabowskii and seconded by K. Rebeiro. All members in favor.

V. Chairman's Report: None

VI. Old/New Business:

a. Bylaws: R. Forti asked about current by-laws of the Council. D. Peacey located a copy dated August 2012 and will email it to Board members to review before the next meeting on November 17.

b. Openings: It was noted that there was still a vacancy on the Council posted on the Town's website. D. Peacey will verify membership at the Clerk's office and report back at the next meeting.

c. Questions/Comments: Soundproof panels on order; expected to arrive soon.

VII. Adjournment: Motion to adjourn at 5 p.m. made by R Forti and seconded by D. Johnson. All in favor; motion carried.

Respectfully Submitted,

Karen Martin