

TOWN OF LUDLOW DOG PARK COMMITTEE
MINUTES OF THE MEETING
OCTOBER 16, 2017

DOG PARK COMMITTEE MEMBERS

Doug Stefancik, Town Planner, Chairman (present)
Penny Lebel, Conservation Administrative Assistant, Vice Chairman (present)
Peter Wells, Berkshire Design, Consultant (present)
Ellie Villano, Town Administrator (present)
Melissa Dion, Police Representative (absent)
Bill Rodrigues, DPW, Board Member (absent)
Sara Mendez, Board Member, Secretary (absent)
Diane Brouillard, Board Member (present)
Steven Nicoll, Board Member (absent)
Jesse Mendez, Board Member (absent)
Darlene Kennedy, Board Member (present)
Kara Ribeiro, Board Member (present)

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TOWN OF LUDLOW

Meeting began at 5:30 p.m.

- Doug Stefancik opened the meeting and discussed that the Stanton Foundation approved the Dog Park designs for a construction grant. The construction grant is in the amount of \$225,000. The Town is responsible for 10% of the cost.
- Doug Stefancik and Penny Lebel spoke to the group about the proposal they received from CT Artesian Well. Doug and Penny meet with Joe Dilk, Sr. from CT Artesian Well in August to show him the site of the existing well. Joe went back and tested the wells viability and determined that a new well would need to be drilled. The cost estimate is \$18,135. It did not include a shed, tank and electrical controls, running electricity from the shed to the street, piping from the shed to the Dog Park, removal of water and drill cuttings, sales tax, and prevailing wages. Doug and Penny are to check with other well companies for prices.
- Discussion with the Committee and Peter Wells commenced about when to go out to bid. It was determined that going out to bid in December or January would be best, as past experience has resulted in a larger number of competitive bidders, where bids come in under or closer to what the project is estimated to cost. Doug and Ellie will work with Peter to move forward with getting the bid and specs ready.
- Peter discussed the Add Alternates. The Alternates discussed were rice stone, sand mounds with granite edging, and shade structures. Add Alternates are subject to change as the bidding process nears and items become more concrete.

- Doug to contact Banas Concrete to determine the number of concrete blocks they will donate to the Dog Park. Peter designed a concept plan showing the sand mounds edged with the concrete blocks Banas Concrete will donate. The concrete blocks could act as seating for Dog Park visitors.
- Peter was to fine tune the drawings and ready the bid documents.
- A **MOTION** was made by Penny Lebel to approve and sign the meeting minutes of May 24, 2017 and July 17, 2017, **SECOND** by Doug Stefancik. Unanimous vote: 6-0 **APPROVED**.

The meeting adjourned at 6:30 p.m.



Signatory