

Hampden County Commission on the Status of Women and Girls

DRAFT Minutes

April 23, 2018

6:00 PM – 8:00 PM

East Longmeadow Public Library

60 Center Square

East Longmeadow, MA 01028

RECEIVED  
TOWN CLERK'S OFFICE  
2018 MAY 17 A 11: 18  
TOWN OF LUDLOW

- I. Call to Order and Roll Call
  - a. Vice Chair Shanique called meeting to order 4/23/18 at 6:11pm.
  - b. Attendees: Shanique Spalding, Ellen Moorehouse, Patricia Hallberg, Dawn Forbes DiStefano, Jennifer Metsch, Shaitia Spruell, Nicole Murray (Phone)
  - c. Absent: Arlene Rodriguez, Michelle Goncalves
- II. Public Speak Out (15 minutes): No one present, no signups.
- III. Subcommittee Meetings
  - a. Metsch moved to close subcommittees. Moorhouse seconded. Motion passed.
- IV. Approval of minutes from March 15, 2018 meeting
  - a. DiStefano moved to accept minutes. Hallberg seconded. Motion passed
- V. Chair report
  - a. We need information for annual report, which is due May 1st. Nicole is drafting the report and focusing on what is happening within the commission, set up of committees, and information collection from people across Hampden County. Commissioners should send Chair Murray other information to be added to the report by email by April 30.
  - b. This, and previous years, annual reports will be made available online
  - c. By-laws are complete and we received approval from Isabella.

- RECEIVED  
TOWN CLERK'S OFFICE  
2018 MAY 17 A 11: 18  
TOWN OF LUDLOW
- d. Chair Murray received an email about Commission dues. It was clarified that the statewide commission pays due for regional commissions to the National Commission.
  - e. Motion to move the May HCCSWG meeting date from 5/10 to 5/24. Motion passed.
  - f. Nominations for HCCSWG officers should be emailed to Chair Murray before the May 24, 2018 meeting. Positions will be voted upon at that meeting.
  - g. DiStefano moved to accept chair report. Metsch seconded. Motion passed

VI. Vice Chair report

- a. Vice chair reported on the Healthy Youth Act events, including a call in for April 24, 2018. Commissioners are allowed to use their title in the call.
- b. There is a Springfield Lobby Day April 24, 2018 at Planned Parenthood 5:30-7:30. This event will go over how to effectively lobby for issues.
- c. Spalding will send a list of co-sponsors for Healthy Act to the HCCSWG.
- d. Moorhouse moved to accept vice chair report. Metsch seconded. Motion passed

VII. Committee Reports

A. Communications/Social Media

- a. Moorhouse will complete a social media policy draft
- b. Committee has created a social media schedule and is set up to post 'hot topics' regularly
- c. The committee is planning a Social Blast for the Healthy Youth Act
- d. DiStefano moved to accept the committee report. Metsch seconded. Motion Passed.

B. Program & Planning

- a. Metsch will contact Chicopee Boys and Girls Club to discuss moving the public hearing from November 9 to November 8.
- b. Discussion of Oct 25th Through her eyes event and HCCSWG support and participation
- c. Committee discussed outreach to several Hampden County Orgs to talk about possible collaboration on annual events in the next year.

- d. Moorhouse moved to accept committee report. DiStefano seconded. Motion passed.

RECEIVED  
TOWN CLERK'S OFFICE

2018 MAY 17 A 11: 18

C. Legislative (bylaws)

- a. Murray is going to follow up with Statewide Commission on official Letterhead so regional commissions can write letters of support for Working Parents running for office to submit to statewide commission.
- b. Committee discussed mapping out op ed/Letter to the Editor to submit in support of legislative initiatives and/or to alert about upcoming regional commission events.
- c. Discussed creation of Calendar.
- d. Moorhouse moved to accept committee report. Halberg seconded. Motion Passed.

TOWN OF UDDLOW

VIII. Old Business

- a. Advocacy Day: The link to sign up for Advocacy Day is in email from Statewide Commission. Spruell, Murray, and Metsch will attend.
  - i. Chair Murray will look into more information about request to bring Hampden County initiatives to legislature on Advocacy Day
- b. Consent agendas: Halberg sent information to Chair, Vice Chair, and Secretary. Chair will follow up with statewide commission about whether consent agendas can be used by regional commission.

IX. New Business

- a. Nominations for officers for next year
  - i. Vote in May so officers begin in July- Chair, Vice Chair & Secretary MAY 11th  
Nominations due to Goncalves

X. Any Other Items that may Lawfully Come Before this Body

XI. Adjournment

- a. DiStefano moved to adjourn. Hallberg seconded. Motion passed.
- b. Meeting adjourned 7:35pm.