

**Hampden County Commission on the Status of Women and Girls**

**Minutes DRAFT**

July 12, 2018

6:00 PM – 8:00 PM

Girl Scouts of Central and Western Massachusetts

301 Kelly Way, Holyoke, MA 01040-9685

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- I. Call to Order and Roll Call
  - a. Chair DiStefano called the meeting to order at 6:03 PM
  - b. Present: Michelle Goncalves, Ellen Moorhouse, Shaita Spruell, Dawn DiStefano, Nicole Murray, Shanique Spalding, Jennifer Metsch
  - c. Absent: Pattie Hallberg, Arlene Rodriguez
- II. Public Speak Out (15 minutes)
  - a. Kim Rivera, Community Engagement Director of Mass Parents United attended to introduce the HCCSWG to the work of Mass Parents United, an organization that works to ensure parents are at the table when educational decisions are being made that will impact their children.
- III. Subcommittee Meetings
  - a. Began at 6:07 PM. Adjourned 6:28 PM
- IV. Approval of minutes from June 14, 2018 meeting
  - a. Metsch moves to approve minutes with changes. Moorhouse seconded. Passes unanimously
- V. Chair report
  - a. Chair DiStefano will serve on the steering committee for the Community Health Needs Assessment (CHNA) survey and report.
  - b. Chair DiStefano is attending a meeting with the Lt. Gov on August 20 and will report back at the HCCSWG September meeting
  - c. Moorhouse moves to accept chair report. Metsch seconds. Passes unanimously
- VI. Vice Chair report
  - a. Raise up efforts around \$15 min wage and paid family leave has come to a point of passage through legislation and will not go to the ballot. Compromises in the

bargaining bill also included bringing back a tax-free day and phasing out time and a half.

b. Tuesday, July 17 is an emergency lobby day for passage of the Healthy Youth Act since the Legislative session ends July 31.

- i. Because this is priority legislation for the MCSW, commissioners can use their title when they speak to their legislators.
- ii. Spalding will provide to commissioners a list of all Hampden County representatives and list who is a sponsor of the Healthy Youth Act and who is not.

c. Moorhouse moves to accept vice chair report. Metsch seconds. Passes unanimously.

## VII. Committee Reports

### a. Communications/Social Media

- a. Healthy Youth Act lobby day has been shared on FB
- b. Subcommittee posted a FB event for tonight's meeting
- c. Subcommittee will post the monthly meeting event on the first of the month every month
- d. All guests from tonight's meeting mentioned seeing the meeting on Facebook
- e. Subcom will work with Program and Planning on advertising for Nov hearing.
- f. Discussion of images for FB icons to separate us from MCSW when searching for us. Commissioners are encouraged to send ideas to the subcommittee.
- g. Metsch moves to accept the subcommittee report. Spruell seconds. Passes unanimously.

### b. Program & Planning

- a. Email save the date for Nov hearing will go out in August
- b. A spreadsheet has been created. Commissioners are encouraged to add relevant groups to the invite list.
- c. A poster will be created based on a recent MCSW hearing poster
- d. Discussion occurred about the need and ability to translate poster materials to provide translation during the hearing.

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- b. Process with new commissioners who were given a 1 year appointment originally.

2. Attendance

- a. HCCSWG bylaws operate on a November 1 year, but appointments operate on a January 1 year.

- i. This will be added to discussion for the next meeting.

3. Advisory Boards/Special committee membership

- a. Murray was told we should not do this, so we need clarification about how to proceed.

4. Websites

- a. How often can regional information be updated?

5. Finances

- a. How regional commissions without fundraising ability should proceed? How is MCSW addressing this?

6. Speakers Bureau

- a. Accepting invitations and speaking on behalf of the commission

e. MCSW Handbook

- i. Provide feedback to Chair DiStefano via email by July 31 and she will submit to MCSW

IX. New Business

a. Constituent Survey

- i. 9 questions provided by MCSW
  - ii. Social Media Committee will transfer the survey to Google Forms
  - iii. Plan to announce the survey at the November meeting, including how many people had responded to date, etc.
  - iv. Could we have computers available online and in print for people to take at our meeting?
  - v. Translation will be needed.

b. Rotation of committee membership

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